

**Minutes:** Connections Education Center Meeting Board of Directors  
**Date:** 05-30-19  
**Notetaker:** Charleen Decort/recorder  
**Attendees:** Directors – Sonia Kay, Michael Kridel, Orlando Ortiz, Stephen Padula, Eleanor Siklossy  
 Others – Debra Johnson, Jason Portman, Stephanie Langlais  
**Absent:** Directors – Jay Huebner

<b>Call To Order</b>	<b>Board Member:</b> Sonia Kay	<b>Time:</b> 9:08 am
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### INTRODUCTIONS

Introductions were made

### PUBLIC COMMENTS

**Notes:** No Public Comments made at this Board Meeting

### BOARD MINUTES

Topic **Board Minutes** Presenter Sonia  
 Discussion Approved minutes from March 29, 2019

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
Michael	Steve	Unanimous	None

**Notes:** None

### TREASURER'S REPORT

Topic **Treasurer's Report** Presenter Jason Portman  
 Discussion Review Monthly Financial Statements

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
Michael	Stephen	Unanimous	N/A

**Notes:** Financial reports were reviewed  
 Budget adjustments and reasons for changes were discussed  
 Michael will be interviewing the account we would like to hire to replace Bill who is retiring.

## Principals Report

Topic **Principals Report**  
Discussion [Principals Report](#)

Presenter [Debi Johnson](#)

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
N/A	N/A	N/A	N/A

**Notes:** 2 more classrooms will be added next school year which will allow us to enroll up to 20 students from the waiting list. 3 teachers are leaving, we have hired 1 replacement and still need to hire 2 more along with a few more para professionals. We created a Lead Teacher position for next year that one of the current teachers will be filling. An assistant has been added to the Health & Wellness plan. We are seeking an additional SLP and currently negotiating salary with a BCBA. The Title One compliance audit and the Health & Wellness grant audit both went very well. The organizational chart and plan are complete.

## New Business

Topic **Strategic Plan**  
Discussion [Strategic Plan](#)

Presenter [Jason](#)

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
N/A	N/A	N/A	N/A

**Notes:** Sonia would like to have the principal evaluation to include input from the staff possibly using survey monkey or something similar with plans to implement it by March 2020.  
Sonia would like a Board of Directors Orientation form and manual to outline what is expected of board members. We are currently seeking additional members to strengthen the Board.

## Old Business

Topic **Corrective Action Plan**  
Discussion [Corrective Action Plan](#)

Presenter [Jason](#)

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
N/A	N/A	N/A	N/A

**Notes:** We are on track and in compliance Corrective Action Plan.

## Development

Topic **Development Plan**  
 Discussion [Development Plan](#)

Presenter [Stephanie Langlais](#)

Motion Made	Motion Second	Board Members In Favor	Board Members Opposed
N/A	N/A	N/A	N/A

**Notes:**

[Stephanie Langlais](#) talked about grants and donor opportunities that she is working on; she will be mailing annual newsletters to donors and potential donors. [Orlando](#) suggested we tailor the previous donors' letters to be more personable and design them to show what their donations have helped us accomplish. New donor software has been purchased thanks to a generous donor.

[Stephanie](#) said she has scheduled the first Hearts and Hands meeting. Continued discussion of forming a Development Committee.

## Opening of School

Motion Made	Motion Second	Board Members in Favor	Board Members Opposed
<a href="#">Michael</a>	<a href="#">Steve</a>	Unanimous	N/A

**Notes:**

The following items were discussed and approved

FY 20 Budget review and approval, Audit engagement letter review and approval, the parent involvement representative position has been appointed to [Orlando Ortiz](#).

FY20 Board Meeting scheduled as followed 7/26, 8/23, 9/26, 10/25, 11/22, 1/23, 2/28, 3/27, 4/23, 5/22,

## CALENDAR

	Next Board Meeting, June 29, 2019 at Padula, Bennardo, Levine LLP 9:00 am
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<b>Call To Adjourn</b>	<b>Board Member: <a href="#">Sonia Kay</a></b>	<b>Time: 10:45am</b>
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*Sonia L. Kay*