

# Board Meeting



**Date:** 11-22-19      **Meeting Time:** 9:02AM      **Location:** 3837 NW Boca Raton Blvd #200 Boca Raton, FL 33431

**Meeting called by:** Sonia Kay

**Board Members Present:** Sonia Kay, Orlando Ortiz, Michael Kridel, Stephen Padula

**Board Members Absent:** Eleanor Siklossy, Jay Huebner

**Note taker:**

**Other Attendees:** Debra Johnson, Jason Portman, Valerie Silverman

## Board Minutes

**Presenter:** Sonia Kay      **Discussion:** Approval of Board Minutes

**Date of Minutes Reviewing:** October 25, 2019

**Amendments made:** None

**Motion Made by:** Stephen

**Motion Second by:** Sonia Kay- Vote all in favor

## Treasurers Report

**Presenter:** Jason Portman      **Discussion:** Financial

**Notes:** New accountant is submitting everything to us before it goes to the district. We are close to our original budget even though we have a few less students than we originally budgeted for.

**Comments:** Sonia had a few questions about what some items are on the budget- Misc local services and contracted services. Jason explained what the services are for.  
Stephen asked why teacher lead budget was low compared to the actual  
Jason explained that the Teacher Lead money comes from the school district and goes through us

## Principal's Report

**Presenter:** Debi Johnson      **Discussion:** Teaching Staff

**Notes:** We have 2 classes that currently have co-teachers so they can gain more experience to teach on their own  
We had a Nova Southern University Occupational Therapist student that just finished her last placement with us, we would love for her to come join our team after she graduates  
Title One percentage is 73%, we are still working with parents to complete the free and reduced lunch forms that set the title one percentage  
The therapy department had a parent training on sensory and behaviors, the turnout was good  
We recently had a family potluck and are looking forward to the in-school holiday events we have coming up it

	Mid-year review will be in January and Financial review will be offsite between now and January
--	-------------------------------------------------------------------------------------------------

**Other Business**

<b>Presenter: Sonia</b>	A survey was sent to all employees as part of the CEO performance review. 30% of the employees responded. Debi scored above a 4.5/5 on all items.
<b>Notes:</b>	It was positive and the board will use it to complete the evaluation from the school district
<b>Comments:</b>	None

**Old Business**

<b>Presenter: Jason Portman</b>	<b>Discussion: School Safety Officer</b>
<b>Notes:</b>	The school district is paying for security for this school year FY20, but we will be responsible for next year FY21. The contract we signed with the original security company will be terminated because they couldn't meet the requirements. We need to supply the school district with a copy a of new contract by the end of January, and we have found a nationwide company that we feel comfortable with and will be having our attorney review the contract.
<b>Comments:</b>	None
<b>Presenter: Sonia Kay</b>	<b>Discussion: Contract between Charter and High School</b>
<b>Notes:</b>	Sonia asked if everyone had a chance to look over the contract after the changes were made and asked for any comments- All said yes and no additional comments
<b>Motion Made to Approve Contract by:</b>	Sonia
<b>Motion Second by:</b>	Stephen- Vote All in favor

**Development Report**

<b>Presenter: Stephanie Langlais</b>	<b>Discussion: Donations and grants</b>
<b>Notes:</b>	Last year's donations and grants were discussed, focus for FY20 is to get our name out there and bring in \$600,000 in donations and grants. Stephanie is using new software to track donors and it shows what their giving capacity is and what kind of charities they have donated to in the past. She is working with Corporate partners.  Kendra Scott is having a give back day for Connections, discussed friend raiser event at Cucina that was put together by Mr. & Mrs. Pope.
<b>Comments:</b>	Michael asked how the data is compiled, Stephanie discussed the software and how they come about the donor's data. Jason- We need to give a big thanks to Peter Derow for paying for the software and really helping us through this process.

**Calendar**

<b>Next Board Meeting: 01-23-20</b>	6:30pm at 1310 Old Congress Ave West Palm Beach, FL 33409
-------------------------------------	-----------------------------------------------------------

**Call to Adjourn**

<b>Motion Made by/ Time:</b>	Sonia	9:55
------------------------------	-------	------

**Minutes Approved**

*Sonia F. Kay 1-23-2020*