



1401 SE Catalina Dr. Oak Harbor, WA 98277

Office 360-279-4575 ~ Fax 360-240-0603 ~ [slee@oakharbor.org](mailto:slee@oakharbor.org)

### **Group Reservation Information**

The City of Oak Harbor Marina accepts guest moorage reservations for any group of 5 or more vessels. Group reservation dates are only reserved if the reservation form is filled out and returned to the Marina office by mail, email, or fax.

### **Group Reservation Policy**

Group reservations must consist of 5 or more vessels paying for overnight moorage for the duration of the stay.

Reservations may be made a minimum of 30 days in advance or up to 1 year in advance by calling 360-279-4575 or emailing [slee@oakharbor.org](mailto:slee@oakharbor.org). Please fill out the reservation form available online to guarantee your date(s).

A non-refundable deposit of \$10.00 per vessel is due 30 days prior to groups' arrival date. Upon arrival each vessel will receive a \$10.00 credit on their moorage. There will be no credit for vessels that "no-show." The deposit must be made by one transaction by the groups Commodore, Fleet Captain or treasure. We accept VISA or MasterCard, cash and checks. **Individual payments will not be accepted.**

The Marina will guarantee available space for the number of vessels requested on the reservation form. Adjustments to this number can be made up to 30 days in advance however, please note that adding additional vessels to the reservation will be pending available space and Marina approval at the time the change request is made. Groups are recommended to start a waiting list when adding additional boats to the number submitted on the reservation form.

**Cancellation Policy** - To cancel a reservation, call the Marina 360-279-4575.

**Change Policy** - Any changes in reservation must be made by calling the Marina at 360-279-4575, up to 14 days prior to your arrival date. A change fee of \$10.00 will be assessed each time you change the date of your reservation.

All overnight moorage fees must be paid at time of arrival to the Office or Fuel Dock. (Visa, MasterCard or Cash only.) All vessels will receive a 20¢ per gallon discount up to the amount paid for the 1<sup>st</sup> night of guest moorage.

At times multiple clubs can reserve the same date(s) depending on number of boats and space available.

The City of Oak Harbor Marina reserves the right when necessary to modify reservation policies. Moorage rates are subject to change without notice.

Visit us at [www.ohmarina.org](http://www.ohmarina.org)



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### Group Reservation Form

Arriving Group Commodores/Fleet Captain please fill out all details of the reservation form and email or fax it to the Marina office. A **non-refundable** \$10.00 deposit per vessel is due 30 days prior to the group's arrival date. A list of the skippers, vessel names, vessel length and beam is due 7 days prior to the group's arrival date. The deposit must be made in one transaction by the groups Commodore, Fleet Captain or Treasurer. We accept VISA, MasterCard, cash or check.

Commodore/Fleet Captain: \_\_\_\_\_ Date: \_\_\_\_\_

Group/Yacht Club: \_\_\_\_\_ Yacht Club

Phone: \_\_\_\_\_

Billable Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: (cell) \_\_\_\_\_ Phone: (home) \_\_\_\_\_

Second Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Reservation Date(s): \_\_\_\_\_

\*Total # of Vessels: \_\_\_\_\_

# Vessels over 45': \_\_\_\_\_

# Vessels over 60' and their size(s): \_\_\_\_\_

Other: \_\_\_\_\_ \*Please

review Reservation Information for additional info or changes to this reservation.

The City of Oak Harbor Marina offers several amenities to free of charge to our visiting groups. These amenities include use of our BBQ's, picnic tables, laundry room and canopies. Reservations for these items are required in advance.

There are several restaurants, a coffee shop, flower shops, antique shops downtown Oak Harbor which is a 10 minute walk down Pioneer way.



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**Group Reservation Boat/Skipper Registration**

Yacht Club: \_\_\_\_\_

Arrival Date: \_\_\_\_\_

Departure Date: \_\_\_\_\_

	Bat Name	LOA	Beam	Skipper	Cell #
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