



**Executive Committee**  
**June 19, 2012**  
**BGADD**  
**Lexington, Kentucky**

Executive Committee Members Present	Staff Present
Allen, Alonzo	Compton, Jennifer
Lindeman, Barry	Ewing, Lori
Manuel, Mark	Lupson, Erica
Smith, Daryl	Saunders, Crystal
Walker, Lynette	Turley, Chris

**Call to Order**

Chairman Smith called the meeting to order.

**Community Involvement Report**

- **Scott County** – Alonzo Allen reported that he is working with Jack Conner to start meetings about Work Ready Community
- **Fayette** – Medical Career and Science Institute was extremely successful; 23 students attended each day and were extremely satisfied with their experience; An awards dinner was held at Hilton, and Lieutenant Governor Jerry Abramson was the keynote speaker; Staff are already working on next years camp with the possibility of having an advanced session; pictures taken throughout the week will be compiled on a DVD that will be distributed to the sponsors

**Consent Agenda**

Chairman Smith presented the Consent Agenda which included the following items:

1. Minutes (April 17<sup>th</sup>, May 7<sup>th</sup>)
2. Financial Reports (April, May)
3. Youth Council Reports (April, May)
4. One-Stop Committee Reports (April, May)
5. Staff Reports (April, May)

Motion: To approve items 1 through 5 listed on the consent agenda.

Made by: Lynette Walker

Second: Mark Manuel

Motion passed

**Old Business**

- Strategic Plan  
 Jennifer Compton went over goals and action steps of the Strategic Plan.
  - **Goal 1**  
**Objective 1 D - Revise Bylaws** – proposed for August Executive Committee meeting, to finalize by September and present to Full Board in October

**Objective 1 E - Board Member Tools** – a one pager has been created with the front consistent to what the BGWIB is, and the back can be individualized with current initiatives, or projects depending on the meeting it will be used for

**Objective 2 D - Guest Speakers** – possible speakers for July Board meeting could include the communities that have already received Work Ready Community status (Woodford, Madison), and invite those counties working on submitting an application (Boyle, Clark and Franklin)

**Objective 2 G - Fun Holiday Event** – Possibly hold an annual meeting in January, and utilize a hotel for meeting space

**Objective 3 F** - Convene/Facilitation minimum of 1 listening session in each county- July 27<sup>th</sup> will be hosting a Clark County Chamber breakfast

➤ **Goal 2**

**Objective 2 C - Financial reporting tool** – staff are currently in the proof of concept stage on purchasing Gazelle to use as a financial reporting tool

**Objective 3 B - Increase partnerships and foster community support** – Staff are working on a Veterans Resource Fair to be held at North East Christian Church on July 20<sup>th</sup> in partnership with University of Kentucky; employment workshops and resources will be available specifically to help Veterans with finding employment

**Objective 4 E - Online user friendly website** – staff are working on redesigning the website to make it more user friendly; staff walked through the website to get approval and suggestions on how to make it better

➤ **Goal 3**

**Objective 2 C - Align services around priority sectors** – BGWIB Scholarships are available for individuals that are interested in pursuing a degree or certificate program in one of the priority sectors; to date 54 applications have been received

**Objective 3 B – Work Ready Communities** – Madison County has held meeting with the employers in the county and the education system; every principal was in attendance to discuss the needs mentioned by the employers; working on developing a soft skills curriculum for high schools in order to help address needs of employers

• Budget Analysis

Jennifer Compton went over the budget and proposed changes listed below:

**Youth**

- Increase overall budget for program from \$1,065,725.24 to \$1,099,250.00
- Decrease overall budget for admin from \$191,694.81 to \$191,064.94

**Adult**

- Increase overall budget for program from \$937,115.41 to \$947,562.39

**Dislocated Worker**

- Increase overall budget for program from \$1,946,811.54 to \$1,966,530.43

**NEG OJT**

- Include 1% budget amount for Supplies, Marketing, Training, Support Services

### **Incentive**

- Increase overall budget from \$20,628.91 to \$93,761.91
- Decrease budget for Employer Services from 37% to 27%
- Decrease budget for Staff from 25% to 10%
- Increase budget for Board from 1% to 20%
- Increase budget for Professional Development from 1% to 10%
- Increase budget for Marketing from 1% to 10%
- Increase budget for Career Centers from 1% to 10%
- Remove budget for Contracts, Training, and Support Services

### **WIA HIRE**

- Decrease overall budget from \$492,319.38 to \$239,439.16
- Decrease budget for Staff from 25% to 2%
- Increase budget for Employer Services from 29% to 90%
- Remove budget for Supplies, Board, Professional Development, Contracts, Assessments, Marketing, Career Centers, Training, and Support Services

### **NEG – Storm**

- Increase overall budget for program from \$77,089.00 to \$127,089.00
- Increase budget for Staff from 25% to 70%
- Increase budget for Indirect/Shared from 8% to 28%
- Decrease budget for Employer Services from 4% to 1%
- Remove budget for Board, Professional Development, Contracts, Assessments, Marketing, Career Centers, Training, and Support Services

### **NEG – Multiple Company – extended until 6/30/13**

- Increase overall budget from \$738,190.35 to \$968,190.35

*Motion: To approve changes in budget as discussed and listed above.*

*Made by: Lynette Walker*

*Second: Alonzo Allen*

*Motion passed*

- **ERISS Survey**

As previously discussed during the April 17<sup>th</sup> BGWIB meeting, Jennifer Compton was presented the timeline of the ERISS survey, and a copy of the survey questions that would be asked to each employer with over 5 employees. The Cumberland area has received a grant that will be surveying employers in the ARC Counties which includes Clark, Estill, Garrard, Lincoln, Madison, Nicholas and Powell in the Bluegrass Region. In order to include all 17 counties in the region, it would be a total cost of approximately \$63,000 for 2 years and would include employers with 20 or more employees.

During the One-Stop Committee meeting on May 25<sup>th</sup> Sherry Johnson of Lincoln Trail ADD, and Darryl McGaha of Lake Cumberland gave a presentation on the Business Service Web application from the ERISS Survey.

Darryl McGaha went over the Business Service Manager Web Application. This would be a great communication tool for all partners to utilize and it can track contacts made by employer. All but 3 areas (Bluegrass, Kentuckianna Works, and Northern Kentucky) have already made a commitment to ERISS on this project making the data available for each to potentially be for the whole state.

As noted in the May 25<sup>th</sup> minutes of the One-Stop Committee, the One-Stop Committee recommended funding the ERISS Survey, and access to the Business Service Manager Web Application.

*Motion: To approve the recommendation of the One-Stop Committee to include additional counties in the ERISS Survey and utilize the Business Service Managers Web Application.*

*Made by: Alonzo Allen      Second: Mark Manuel      Motion passed*

## **New Business**

- Economic Impact Study of Bluegrass Army Depot Chemical Demilitarization

A project proposal on the economic impact study of the Bluegrass Army Depot Chemical Demilitarization was distributed for review. The study will allow for the BGWIB and its partners to strategically plan for the sustained economic development of the Depot and the surrounding region following the chemical demilitarization project which will be completed in 2023. Approximately 1,900 jobs will end following the completion of the project. The study will focus on the following two questions:

1. How will the Bluegrass Army Depot's Chemical Demilitarization Project influence the local and regional economy?
2. Can the structures involved in the project be re-used after the chemical demilitarization is complete to sustain and expand economic growth?

The total cost of the project is \$120,000, which will be completed through a team effort consisting of partners from the BGWIB, local governments, the Chemical Weapons Working Group and the Bluegrass Army Depot Development coalition. The study will be rolled out through a coordinated informational session with regional leaders, and a public information session with the media and general public.

The Bluegrass Army Depot Chemical Demilitarization Project Economic Impact Analysis will provide the region with a relevant "economic impact statement" that can be used by all public sector entities at the local, regional and state level as they develop policy responses to the changes at the depot.

- Youth Program Proposals

Jennifer Compton gave a report of the last Youth Council Meeting held on Wednesday, June 13<sup>th</sup>. Ten proposals were brought forward before the council. After reviewing the proposals in detail, the Youth Council recommended funding all ten programs listed below.

In addition, any proposal that received an average score of 75 or below will have a probationary period. The probationary period of each agreement will begin on July 1, 2012 and will continue through September 30, 2012. During this time the Contractor will have onsite monitoring visits including but not limited to the review of each of the following:

- Marketing and recruitment efforts
- Number enrolled
- Services provided to those enrolled

If at any time during the probationary period the monitor feels that the Contractor has failed to adhere to the contract terms, clauses, and attachments, the Contractor will be required to

complete a Corrective Action Plan as identified in the Accountability Section of this agreement (I. C. 11).

Name of Organization, Program Name	Counties Served	In School/Out of School # to serve	Proposed Budget	Average Score
Ky River Foothills, Teamwork, Readiness, Experience & Knowledge (TREK)	Clark, Estill, Madison, Powell	40 Out of School	\$135,000	91
Ky River Foothills, Youth Investment Project (YIP)	Estill, Powell	40 In School	\$135,000	87.5
Community Action Council, Literacy, Education, Experience & Post-Secondary (LEEP)	Fayette (Russell School and East End catchment areas)	20 In School 20 Out of School	\$135,000	87.3
Fort Logan High School	Lincoln	40 In School	\$135,000	84
Lincoln Co Adult Ed	Lincoln	20 Out of School	\$67,500	82.8
Lexington Fayette Urban County Government, Path to Success	Fayette (Gainesway, Winburn, Woodhill, and Cardinal Valley neighborhood areas)	40 Out of School	\$135,000	82.3
*Mercer Co Ad Ed & Ky Ed Development Corp	Mercer	40 Out of School	\$135,000	73.3
*Scott Co Bd of Education, Back on Track	Scott	40 Out of School	\$135,000	67.8
*Youth Enrichment Services of Mid Ky/Garrard Co Fiscal Court, YES	Garrard	10 In School 20 Out of School	\$101,250	63
*Thorn Hill Ed Center, Whatever is Needed (WIN)	Franklin	40 Out of School	\$135,000	61.5

*Motion: To approve the recommendation from the Youth Council and fund all 10 programs and include a probationary period of any proposal that received an average score below 75.*

Made by: Mark Manuel

Second: Lynette Walker

Motion passed

### Adjournment

With no further business, the meeting was adjourned by Chairman Smith.

Motion: To adjourn meeting.

Made by: Lynette Walker

Second: Mark Manuel

Motion passed