



January 28, 2013
BGADD
Lexington, Kentucky

| Board Members Present | | Guests Present |
|-----------------------|-------------------|-------------------|
| Akin, Robert | Griffin, Steve | Clark, Marilyn |
| Bailey, Sandy | Hoskinson, Buddy | Davis, Alison |
| Belcher, Matt | Lindeman, Barry | Fletcher, Francis |
| Bushnell, James | McKee, Regina | Goode, Hal |
| Cann, Larry | Mills, Brad | Hardin, James |
| Carroll, Ken | Rodgers, David | Hutchinson, Scott |
| Coles, James | Smith, Daryl | |
| Collins, Celeste | Smith, Kristel | |
| Devers, Jeanne | Walker, Lynette | |
| Gray, David | Welsh, Kevin | |
| Staff Present | | |
| Allen, Alonzo | McNeill, Owen | |
| Compton, Jennifer | Saunders, Crystal | |
| Ewing, Lori | Turley, Chris | |
| Lupson, Erica | | |
| MacCormack, Mona | | |

Call to Order

Chairman Smith called the meeting to order and welcomed everyone to the meeting. He explained the typical process for each meeting including community involvement reports, and the use of a consent agenda going forward. Each member gave a brief introduction including name, employer, title, and seat they represent on the board.

Old Business

- **Minutes**

Chairman Smith presented the minutes from December 18, 2012 for approval.

Motion: To approve December 18th minutes as submitted.

Made by: Buddy Hoskinson

Second: Lynette Walker

Motion passed

- **Financial Report**

Jennifer Compton went over the December Financial report and explained the layout and overview of each grant description. The report indicated Youth, Adult, and Dislocated Worker were 100% obligated for FY13. As of today, 65% Adult funding, and 112% Youth funding has been obligated for FY14. FY14 funding has to be 80% obligated by June 30, 2012.

Motion: To approve December Financial Report.

Made by: Lynette Walker

Second: James Bushnell

Motion passed

- **Staff Report**

Jennifer Compton presented the PY11 Performance Report which indicated that all performance numbers were met and exceeded for the 2011 program year.

For Adult: Entered Employment – 90%, Retention – 87%, 6 Month Earning Increase - \$13,659.

For Youth: Entered Employment or Enrolled in Post Secondary Education - 60.6%, Obtained a degree or credential – 71%, Literacy & Numeracy Gains – 81.6%.

- **One Stop Certification Report**

Jennifer Compton went over the technical assistance plan that was approved for funding in order to assist each Career Center with obtaining one stop certification.

- **Economic Impact Study Progress**

Chairman Smith discussed the Economic Impact Study Progress Report that was included in the packets.

Motion: To approve December Staff Report, One Stop Certification Report, and the Economic Impact Study Progress Report.

Made by: Barry Lindeman

Second: Jeanne Devers

Motion passed

- **Industry Partnership Grants**

Advanced Manufacturing

Mona MacCormack, Project Manager, reported the following for the month of December:

- Met with Manufacturing Development Collaborative; currently 22 employers involved in the consortium
- The skills/needs assessments has been completed
- Currently working on types of solutions to address needs indicated by survey results
- Impressed with level of involvement of the employers
- Need to bring awareness about manufacturing employers in the region

Healthcare

In the absence of Donna Mason, Project Manager, Vice Chairman Lindeman gave a report on the Bluegrass Healthcare Consortium (BHC).

- Planning for the 2nd annual Medical Career and Science Institute is underway. Two sessions of the camp will be available: Beginners Session will be offered to middle school students (6th - 8th grade), and will be held June 10-14; Advanced Session will be offered to students in 8th through 9th grade, and will be held June 17-21.
- 501(c)3 application has been submitted; Once approved, it will allow reference sharing between employers in the healthcare field
- Lynette Walker reported that the BHC is currently working with Fayette County Schools to offer dual credits towards college in the healthcare field. They are asking Fayette County to designate one of the high schools for healthcare careers. The hope is that the students would be able to graduate high school and shortly

New Business

- **2013 Slate of Officers**

Chairman Smith presented the 2013 Slate of Officers. Staff sent out a survey to all board members and received 15 responses that all agreed with the nominations submitted by the Executive Committee. Chairman Smith opened the floor for nominations. With no additional nominations made, the current Officers will be re-elected for the 2013 year.

Chair – Daryl Smith
Vice Chair – Barry Lindeman
Treasurer – Mark Manuel
Secretary – Lynette Walker

Motion: To close nominations and approve slate of officers as presented.

Made by: Buddy Hoskinson

Second: Ken Carroll

Motion passed

- **Annual Report**

Chairman Smith went over the 2012 Annual Report. BGWIB flash drives were given to each board member that included the 2012 Annual Report and the Business Services Catalog that explains each service available through the career centers.

- **Economic Profile Presentation**

Chairman Smith introduced, Dr. Alison Davis, Executive Director for Community & Economic Development Initiative of Kentucky (CEDIK) at the University of Kentucky, as the guest speaker. Dr. Davis went over a draft of the regional economic profile that she has been developing over the past several months.

Dr. Davis discussed the key ingredient to future economic prosperity is understanding and solving the workforce challenges of the businesses in our region. We must be market driven. Part of our quest to meet the needs of the private sector lies in in-depth data mining and analysis to uncover growth industries, emerging job opportunities and the key skill sets and education that will be needed to enable businesses to prosper and aid residents to obtain quality 21st century career opportunities. The BGWIB Economic Profile will be completed in February, and will be a tool that sets the stage for strategy formation, collaboration and the concrete action steps to help prepare our current and future workforce and propel our businesses to success in the global marketplace.

The Economic Profile will include a Regional Profile, individual profiles for each county, as well as Industry Profiles for each of the four priority sectors including: Healthcare, Information Technology, Advanced Manufacturing, and Transportation, Distribution and Logistics.

- **Revised Strategic Plan**

Jennifer Compton went over the revised strategic plan. The “Funnel Concept” builds on the strategic plan by creating a method to continuously pull relative plans forward that will effectively meet the needs of the customers. The system engages board members to think with a visionary approach to future position of the BGWIB, and to develop current year objectives, mid-year checks, and end of year reflections. Staff are involved by creating the annual plan along with specific action plans and implementation through visual management and monthly monitoring.

The plan consists of four strategic focus areas:

- Impact the growth of the economy
- Become the catalyst for workforce issues
- Develop a visionary 100% engaged board
- Create a qualified pool of work ready candidates

Motion: *To approve 2013 strategic plan.*

Made by: *Matt Belcher*

Second: *Kevin Welsh*

Motion passed

Adjournment

With no further business, the meeting was adjourned by Chairman Smith.

Motion: *To adjourn meeting.*

Made by: *James Bushnell*

Second: *Robert Akin*

Motion passed