



Executive Committee
August 26, 2013
BGADD
Lexington, KY

Executive Committee Members Present	Staff Present
Kidwell, Monica	Compton, Jennifer
Lindeman, Barry	May, Natalie
Manuel, Mark	Lupson, Erica
Smith, Daryl	Turley, Chris
Wright, Jim	
	Guest Present

Call to Order

Chairman Smith called the meeting to order.

Community Involvement Report

- Hinkle Contracting in Paris has been awarded the Toyota parking lot project.
- Madison County has plans to resubmit its Work Ready Community application in September and also has plans to discuss starting up the Teacher Academy again. The Madison County Business and Education Partnership (MCBEP) will start again this week, and the Bluegrass Advance Manufacturing Partnership (BAMP) videos will be shown.
- BCTC’s Newtown building is now open. Enrollment at BCTC is down nine percent, causing some budget issues.
- Billie Peavler has accepted the position as Executive Director of the Business and Education Network (BEN). Her official start date is September 16, 2013.
- Both the beginner and advanced health career camps were a success this year. Plans are being made to implement more hands-on activities next year. Other camp changes are being discussed, too, including adding an advanced II camp. The budget for next year’s camps looks good, and next year’s camp start dates are set for June 9, 2014 (beginner camp) and June 16, 2014 (advanced camp), at Spencerian.
- The training for nursing assistants at Cardinal Hill has been a success. The two-week, compacted training prepares students for state nurse aide certification. The hospital is looking into offering the program twice a year.
- The Workforce Summit will take place on Friday, September 6, 2013. So far, 65 people have registered. The keynote speaker is Jonathan Martin.
- The Southeastern Employment and Training Association (SETA) Conference will take place September 22 through September 25 in Lexington, Kentucky. All 22 WIA staff will attend this event for professional development.

Consent Agenda

Consent Agenda was received in advance.

A discussion was held on the financial report. It was noted that the financial report is still a work in progress. Chairman Smith announced plans to set up an ad hoc financial committee to work with Mark to "provide more detailed information on where funds are spent and to establish procedures to ensure there are proper financial control measures and checks and balances in place to assure the board that all expenditure requests have been approved by the BGWIB before they are disbursed by the fiscal agent.

Motion: To approve consent agenda that was received in advance.

Made by: Barry Lindeman

Second: Mark Manuel

Motion passed

Old Business

Strategic Plan

Updated strategic plan activity report was submitted for the month of August. Key activity included:

- Mystery shopper results were given last week to all communities, except Frankfort. For the most part, feedback was good.
- TechBase10 forum was attended at ECU.
- Social Media Presentation was presented to staff.
- Next year the beginner camp will be held on June 9th through June 13th and the advanced camp on June 16th through 20th.
- The committee discussed adding a 3rd week to allow campers to stay engaged with health careers.

Economic Impact Study

A press release for the Economic Impact Study – Phase I will be held at 10:00 a.m. on September 4, 2013 at Madison County Court House. Chairman Smith will speak and encourages all available board members to attend.

New Business

Dislocated Worker Training

Kentucky received \$1,240,897 through a Dislocated Worker Training National Emergency Grant (DWT-NEG) grant, in which Bluegrass received \$302,668.20. The funds are for expanded training of dislocated workers so they can acquire industry-recognized credentials that lead to new career opportunities. The funds will be targeted toward training in the Manufacturing (MSSC) and Healthcare (ICD-10) sectors, along with on-the-job training opportunities.

Youth Council

The youth council is working on filling vacant seats.

Workforce Plans

Two Workforce Plans were submitted for approval: Pebble Creek Crossing in Richmond and Long Run Enterprise in Danville. Both stated in their plans that they will hire a minimum of three staff members from the career centers.

Motion: *To approve the two Workforce Plans.*

Made by: *Monica Kidwell*

Second: *Jim Wright* Motion passed

Board Update

Official notification was received from Department of Labor (DOL), noting that legal expenses associated with administration of the grant are allowable. Chairman Smith announced he would be appointing an ad hoc committee to set up criteria for selecting an attorney.

Redacted Corrective Action Report

Chairman Smith received the 'Report of Investigation of Allegations' prepared by Walther, Roark & Gay, PLC (WRG) on August 15, 2013. The report noted that it was redacted to remove attorney client work product, attorney client legal analysis, opinions, and/or conclusions. Staff is reviewing the report and drafting recommendation for a corrective action plan, based on the information given, to be presented to the board.

Adjournment

With no further business, the meeting was adjourned by Chairman Smith.

Motion: *To adjourn meeting.*

Made by: *Jim Wright*

Second: *Barry Lindeman*

Motion passed