



Special Called Board Meeting
April 21, 2015
Bluegrass Area Development District
Lexington, KY

Board Members Present	Staff Present
Adams, Woods	Gibson, Ashley
Boggs, David	Lupson, Erica
Bushnell, James	May, Staci
DeBold, Jim	Turley, Chris
Napier, Lonnie	
Pratt-Savage, Tracy	Guests Present
Schneider, Karen-via teleconference	Colliver, Clinton
	Gritton, Orbrey
	Landry, Janet
	Roberts, John
	Vaught, Jacqueline
	Wilson, John

Call to Order

Chair Tracy Pratt-Savage called the meeting to order. She allowed all in attendance to introduce themselves and their position.

Community Involvement Report/Update

Chair Tracy Pratt Savage explained the phrase “rip off and duplicate” in order to network ideas being formed within each committee. She expects each member to be an ambassador for the committee, to share success stories with one another and for public misconceptions/any problems to be brought forward. She also states that the board needs to be prepared for WIOA. Chair Pratt-Savage states that the board is operating under version six of the bylaws. There are nine members on the executive committee, and new members were identified. The program committee chair seat is currently vacant. Chair Pratt-Savage had the guests in attendance introduce themselves and their position.

WIB Related Update

Local elected officials in the region are working on a new Interlocal Agreement. In order for a new Interlocal Agreement to go into effect, all 17 counties have to agree. There is a deadline of April 30th, and there will be a meeting April 28th with the governor in hopes of working that out. Chair Pratt-Savage then goes through the schedule of meetings to keep the board up to speed and to complete business. Chair Pratt-Savage then pauses for questions.

Consent Agenda

1. Minutes (March)

Chair Pratt-Savage states that the board missed approving minutes for the previous meeting on March 30th. Chris Turley, Interim Director of Workforce Services, then discusses the selection of officers and youth council work experience proposals that were covered in the March 30th meeting.

Motion: To approve minutes from March 30 meeting

Motion by: James Bushnell Second by: Woods Adams Motion passed

2. Staff Report (March)

Chris Turley discusses the Dashboard located in the packet at hand. He discusses the services that are provided throughout the region, unemployment rates, and WIA performance. Chair Pratt-Savage then asks how the numbers compare to the averages, and Mr. Turley explains how program performance works. Mr. Turley continues with the dashboard going over WIA enrollment and youth contracts and finishing up with a success story located in the packet. The youth contracts have increased from a total of three to nine. Chair Pratt-Savage goes on to make everyone aware of the openings on the board and opens the floor for questions.

3. Financial Report (March)

Jacqueline Vaught discusses the financial report for March. Judge Wilson mentions that there are no legal fees in the budget and that many legal changes are coming up and there is a need to get funds to prepare for WIOA. Chair Pratt-Savage states that there are outstanding bills that need to be addressed; there is a new chairman for the Finance Committee; and we must have the knowledge in order to make informed decisions. Chair Pratt-Savage then goes further to discuss the budget regarding legal fees and suggests that the board needs to amend the budget for those fees. There is a short discussion of attorneys on retainer regarding the fact that, by suggestion of Lonnie Napier, there should only be one attorney in order to be more efficient with the funds. David Boggs, Finance Committee Chair, states that the conversation has strayed far from the financial report and that the legal issues at hand will not be resolved during the meeting, proposing to finish the discussion of the financial report.

Motion: To allow the Finance Committee to take into consideration legal fees and provide a recommendation to the Executive Committee

Motion by: David Boggs Second by: Jim DeBold Motion passed

Motion: To approve financial report

Motion by: Lonnie Napier Second by: James Bushnell Motion passed

Old Business

- **Strategic Plan Overview**

- Mr. Turley discusses the strategic plan located in the packet available for all members. He then gives an overview of the 2015 Strategic Focus and lists the three different areas: visionary, projection, and directional.
- **Corrective Action Plan**
 - Chair Pratt-Savage states that there was a review by the state and suggestions were given to correct any problems. She claims that she met with David Duttlinger, Chris Turley, and Nicholas County Judge Executive, Mike Pryor, to discuss the reports that are sent to the state and what needs to be included in those reports.
 - Chair Pratt-Savage next discusses an issue regarding assessments provided in the Career Centers. She states that there were instances where clients who were taking tests at the Career Centers were allowed to finish those tests at home. There are two issues regarding this situation:
 - There cannot be more sites using the software than what has been paid for.
 - Tests should not be taken at home.
 - There was corrective action taken and Chair Pratt-Savage states that Chris Turley found the employee/employees who were allowing this and let them know that this was not policy.
 - Chair Pratt-Savage strongly conveys to the board the reason of importance is to allow the Career Centers to give the employers the best possible candidates for their open positions and that every candidate has gone through the testing on an equal basis.
 - Chair Pratt-Savage also lets the board know that the Finance and Personnel committees are not ad hoc committees; therefore they need to be on the executive board.
 - She then opens the floor for questions.

New Business

- **Committee Updates**
 - Chair Pratt-Savage had given part of the committee updates earlier in the meeting. She then introduces Woods Adams as the new chair for the One-Stop committee, David Boggs as the chair for Finance, and James Bushnell for Youth Council.
 - There are openings in each committee that Chair Pratt-Savage is looking to fill, and she conveys to the board to start thinking about which committee to join.
 - James Bushnell gives an update on the youth competition and thanks Mr. Turley for his help. Mr. Bushnell also anticipates changes with WIOA and is hoping for additional funding for youth programs because of the 25-30% increase from the year prior.
 - Woods Adams gives an update on the One-Stop committee and the requirement to certify one of the six career centers (Richmond) by June 30, 2015.
- **Upcoming Training**
 - Open Meetings/Open Records
 - Mr. Turley states that he is working on retaining someone to train the full board on open meetings and open records to make sure there is compliance with the board and the public.
- **One-Stop Certification**
 - Chair Pratt-Savage states that this topic was covered earlier in the meeting. Mr. Turley then allows the presentation.
- **KCC Assessments**
 - Chair Pratt-Savage states that this topic was already discussed earlier in the meeting.
- **WIOA Update**

- Mr. Turley gives a quick update on WIOA and briefly states a few facts.
- **Board Member Orientation**
 - Chair Pratt-Savage wants to bring new board members up to speed for the next three months. She thanks everyone for attending the meeting and for stepping up to take lead roles.

Motion: To adjourn

Motion by: James Bushnell

Second by: Woods Adams

Motion passed