

**JOINT BLUEGRASS BOARD MEETING
LOCAL ELECTED OFFICIALS GOVERNING BOARD
&
WORKFORCE INNOVATION BOARD**

JUNE 28, 2017

The Executive Committee met Wednesday, June 28, 2017 at the University of Kentucky's Gatton College of Business, 550 South Limestone, Lexington, KY. 40506

Mayor Jim Gray nominated Judge Williams to Chair the meeting. Second motion was made by Judge Pryor. The motion carried. Judge Williams called the meeting to order at 1:00 p.m.

The following members were present:

Local Elected Officials:

Judge Orbrey Gritton - Anderson County
Judge Mike Williams - Bourbon County
Judge Harold McKinney - Boyle County
Judge Henry Branham - Clark County
Mayor Jim Gray - Fayette County
Judge Alex Barnett - Harrison County

Judge David West - Jessamine County
Judge Jim Adams - Lincoln County
Judge Milward Dedman - Mercer County
Judge Mike Pryor - Nicholas County
Judge James Anderson - Powell County

Local Workforce Development Board Members:

Ryan Henson	Kim Menke
Jon Dougherty	Steve Sigg
Lisa Farmer	Todd Jones
Tracy Pratt-Savage	Matt Montgomery
Augusta Julian	Brian Leary
Roger Phillips	Ken Troske

Also, present: Victor Ponder, ResCare

A quorum was declared present.

Judge Williams asked the members and guest to introduce themselves.

Judge Williams asked for approval for the minutes from May 23, 2017 Full WIB Board meeting and May 24, 2017 LEO Executive Committee meeting. A motion was made by Ken Troske and seconded by Judge Gritton to approve the minutes. The motion carried.

Ms. Duke started the meeting informing the members of the progress that has been done in the past eight months:

- State FY16 monitoring report that occurred back in July of 2016 had been unsuccessfully responded to three previous times and still had eighteen findings were addressed by staff within the 30-day response time were fully resolved.
- All policies have been reviewed and are being updated and additional policies created.

- Transitional Local Plan that was nearly a year overdue was written and submitted to the State and was accepted.
- OET reorganization affected all six of the Kentucky Career Center-Bluegrass offices and closed three of the locations but without any interruption of WIOA services to our clients.
- The new Berea center was up and running within one week.
- Workforce Staff developed the Regional Plan in conjunction with the other three local areas.
- Request for proposals for Youth Services was revised and re-released resulting in the addition of another youth subcontractor through the procurement.
- Workforce Staff purged approximately 400 participant files that were inactive or defunct resulting in an accurate account of all active participants and their activities.
- New partnership agreement was written by staff and the version created by staff is very close to the latest version submitted by the WIB's attorney.
- RFP for One-Stop Operator and Direct Service provider was written by staff and the contract terms were successfully negotiated by staff, resulting in a significant savings that will be directed to workforce services.
- Formal appeal of the State Kentucky Career Center policies that usurp the authority and oversight given to the LEOs in WIOA law was filed with the Department of Labor written and filed by staff at the request of the majority of LEO's and no legal fees were incurred.
- Broad training that had been a desire of both boards was procured and has now taken place.

Judge Pryor asked to be recognized. Judge Pryor wanted to express to Mr. Menke some concerns he has with discussions that have been made by the Workforce Investment Board without the full support of the Local Elected Officials. Judge Pryor asks Mr. Menke to make a commitment that he will work together with the Co-Cleos and Local Elected Officials to get matters done including the Partnership agreement.

Judge Williams asked Mr. Menke if he could work with the Director. Mr. Menke committed that he could do so.

The Partnership agreement was next on the agenda. After discussion, the members agreed to form subgroups to work on the Partnership agreement to have it done by the end of July.

A motion was made by Judge Pryor to nominate Judge Williams, Mayor Gray and Judge McKinney for the Local Elected Officials. Second motion was made by Judge Gritton. The motion carried.

A motion was made by Mr. Troske to nominate Matt Montgomery, Kim Menke and Tracey Pratt-Savage to serve for the Workforce Board. Second motion was made by Steve Sigg. The motion carried.

Motion was made by Ms. Pratt-Savage and Second by Mr. Troske to approve the State WIOA and Trade contracts and MOUs. The motion carried.

Direct Service Provider and One Stop Operator Contract was next on the agenda. A motion was made by Judge Barnett and seconded by Mr. Troske to approve the Contracts. The motion carried.

Regional and Local Plan was next on the agenda. A motion was made by Judge Barnett and seconded by Ken Troske to approve the Regional and Local Plan. The motion carried.

Next, Mr. Ponder gave the members an update on the ResCare start up action plan status and timeline update.

Mr. Duttlinger updated the members on the Mobile Career Center and the next steps for it to be available for better use. A motion was made by Mr. Menke and seconded by Mr. Jones to repurpose the vehicle. The motion carried.

Mr. Duttlinger informed the members on the Financial Audit. The most recent audit for the Bluegrass ADD was conducted by RFH, CPA consultants. This audit, like the last three years which were conducted by Dean, Dorton Allen, Ford, and Blue & Co. respectively each returned a clean, unmodified audit for the Bluegrass ADD with no findings related to financial statements and no significant deficiencies considered material weaknesses.

Ms. Vaught directed the members to the FY17 Budget to Actual Comparison included in their packet. Mr. Troske made a motion to transfer \$650,000.00 out of Dislocated Worker to Adult. Second motion was made by Mr. Jones to transfer the funds. The motion carried.

Stoll, Keenon, Ogden PLLC invoice was discussed. A motion was made by Mr. Montgomery and seconded by Mr. Sigg to pay the invoice in the amount of \$825.00. The motion carried.

It was discussed that the Workforce Board is not in compliance when it comes to Board membership. Recruiting needs to take place to fill vacancies on the Workforce Board. It was acknowledged that LWDB Bylaws should be drafted and approved by the LEO Governing Board.

Concerns on the location and security of the Lexington Career Center were discussed and are being worked on.

Ms. Duke informed the members on the Comprehensive Monitoring Report. Ms. Duke told the members that the State Monitoring Review Team said the difference between this year and last year was remarkable and the monitors were very complimentary regarding the staff and the progress that had been made during that time. Ms. Duke added that the report requires a response within 30 days of receipt and staff will have the response submitted to the State within that timeframe.

Judge Williams asked for a motion to adjourn the meeting. A motion was made by Judge McKinney and seconded by Judge Gritton. The meeting adjourned at 3:55 p.m.