



# NASA Oklahoma EPSCoR Travel Grant Proposal Budget



Budget must include **detailed costs** for all categories. **Travel costs must include airfare and per diem.** The per diem allowance for travel to each state can be found online at <http://www.gsa.gov/perdiem>.

**Each line of the budget must have a budget narrative to fully explain the cost request based on the format below. The budget is included as part of the review process.**

University IDC is not allowed.

**\*\*Proposals containing insufficient detail will not be considered\*\***

Salaries and Fringe: \_\_\_\_\_

Materials and Supplies (be specific in justification)  
*Permanent equipment may not be included in the budget.* \_\_\_\_\_

Travel  
• Airfare \_\_\_\_\_  
• Hotel \_\_\_\_\_  
• Per Diem \_\_\_\_\_  
• Other\* \_\_\_\_\_

Publication Costs \_\_\_\_\_

**Total (must not exceed \$3,000)** \_\_\_\_\_

\*car rental must be justified as less expensive as taxi or other fares. Visit <https://www.taxifarefinder.com/?lang=en> for comparisons.