



P.O. Box 91116, Sioux Falls, SD 57109  
<http://htos.online> [hindutemple.sd@gmail.com](mailto:hindutemple.sd@gmail.com)

### **Executive Committee Kick-off Meeting Minutes**

1805 S Remington Cir., Sioux Falls, SD 57106,  
01/20/2018

#### **Executive Committee:**

Present: *Ramesh Singh, Kalyan Boinapalli, Samar Gogoi, , Shyam Balaji, Pallav Deka, Suvarna Sarnikar, Vandana Bi Reddy, Manohar Velpuri, Veera Chandrasekaran, Sanjeev Angal,*

#### **Board of Trustee:**

Present: *Archana Chatterjee, Ashutosh Gupta, Muthukumarappan, Pradeep De*

#### **Others:**

Present: *NIL*

*Quorum present? Yes*

#### **General Assembly Meeting:**

- Meeting called to order 7:00 pm
- Meeting started with prayer

#### **Purpose:**

- Five Commandments
- To do list - Responsibilities of each EC member in near future.
- Monthly Pooja responsibilities.
- Dinner (Hosted by Mr. & Mrs. Singh).

#### **Meeting Notes**

- Ramesh Singh welcomed the attendees, and explained the purpose of the meeting. He gave a presentation on five commandments and discussed roles & responsibilities of the executive members.
- Ramesh Singh explained the to do list for each member of the executive committee to streamline the processes to ensure smooth function of responsibilities assigned.
- Manohar and Veera discussed their process already in place on HTOS documents, pledge forms, donations etc.
- Archana was of the opinion that the pledge forms should not be public information as some people requested to keep their information confidential.
- Ramesh reminded about 2 donation boxes in place with the stores and one in Brookings
- There was a discussion on donations received on kind. Determining their value is not necessary but things of high value like silver coins, gold etc. needs to be liquidated as soon as possible because a nonprofit organizations cannot hold them for long time.
- Fund raising committee is set a goal of \$100,000 donations for 2018. Sanford Heath, Avera and Gujarati Community should be targeted to get big donations. ACH mode of payment is preferable as first choice for monthly donations. Asst Treasurer shall collate current monthly donation status and pursue to collect remainder of pledged money.

- Archana gave an overview of fund raising event in Brookings, SD and shared some fund raising ideas given by the community members.
- Ramesh emphasized on start planning well in advance for the events like Picnics, Diwali and other events. Start the ground work at least 3 weeks in advance (example printing posters and display in 3 community stores). Veera mentioned that the process in place to email with posters go out to community 3 weeks before any event. We need to ensure the date & time of the event is available at the earliest to ensure event notification goes out on time.
- Manohar suggested a calender of events for 2018 to inform the community in advance.
- The Facility coordinator, Shyam was requested to explore the cost involved for Security systems, Landscaping, garbage, post box, donation box and other services needed.
- Vandana was suggested some leads of businesses for Diwali sponsorship.
- The current number of BOT is 24 but as per the by-laws the number of members needed is 15. Archana is working with BOT members to short list the needed 15.
- For scheduled monthly Pooja, the pre-defined work will have one primary voluntary member and a secondary member.
- EC meetings will be held twice a month and the members were requested to give their day and time preferences.
- Ramesh suggested to connect with the community to take their feedback about deities for the temple, but there are more discussions need to happen on how that need to be approached. Samar mentioned that Veera worked on that context earlier and a detailed discussion is deferred for next EC meeting.
- The meeting concluded with a brief discussion on the upcoming event of "Sarasvati Pooja". One of the community members Sharmila who is coordinating the event is planning to perform a ceremony for small kids who are going to start learning.

*Old Business:*

- None discussed.

Meeting was adjourned at 9:00 PM.