

Parent/Student Handbook



2017 – 2018

*St. Peter's Lutheran School
345 N Pine Street
Reedsburg, Wisconsin
608-524-4066*

www.stpetersreedsburg.com

Mission Statement

St. Peter's Lutheran School exists to provide a nurturing, Christian educational environment which assists families in their God-given responsibility of preparing children for an earthly life of Christian witness and eternity with their Lord and Savior.

Each year is another opportunity to celebrate our oneness in Christ at a Lutheran School. In any shared environment, limits are necessary to maintain an appropriate atmosphere for learning and growth.

Please familiarize yourself and your child(ren) with the following topics and then sign and return the Parent Statement of Cooperation form enclosed with this handbook. This form must be signed and on file prior to your child(ren)'s attendance.

Academic Eligibility

St Peter's Lutheran School exists to fully develop the whole child. Therefore, participation in extracurricular activities such as athletics, field trips, clubs, and Track & Field Day are strongly encouraged. However, primary consideration is given to the student's attitude and participation in the core academic and religious education program. Therefore, if a student earns a grade of 'F' or two grades of 'D' on the midterm or end of quarter report, that student will be considered ineligible during the 10 consecutive school days following the day the report was issued. This ineligible student will not be allowed to participate in sporting events, field trips, clubs, or Track & Field Day. On the 10th day of ineligibility, the student's grades will be re-evaluated and, if the requirements are met, the student may then be allowed to resume participation in extracurricular activities on the next day. If the requirements are not met, the student will remain ineligible for the remainder of the current midterm grading period.

Students who qualify for Special Educational assistance or have other special circumstances will have their eligibility determined on a case-by-case basis by the principal after consultation with the teachers, Athletic Committee, and parents.

Attendance (Absence, Illness, Tardiness)

In accordance with Wisconsin's Compulsory School Attendance Requirement, St. Peter's Lutheran School requires all its students aged 6 years and older to attend school regularly during the full period and hours of school operation. A violation of this law occurs if the child is repeatedly absent from school without valid excuse. All absences must be excused to the school in person, by telephone, or in writing by the parent or legal guardian of the absent child. If a pattern of absenteeism without valid excuse exists, the Public School District attendance officer will be notified.

If a child has missed more than 20 days of school during one year, his or her name must be brought to the Board of Christian Education to determine whether the child will be promoted to the next grade. By law this decision cannot be made solely on the student's attendance record. In order to make this decision the Board may request information and/or recommendations from the Principal, teacher, and/or parent(s). The decision of the Board in this matter will be final and binding.

During the course of the school year, a student may be absent from school for a portion of the school day. In order to be fair to all students, the following policy for recording attendance will be followed:

- If a student misses no more than two hours (1/3) of the school day, he/she will receive credit for a full day's attendance.
- If a student misses no more than three hours (1/2) of the school day, he/she will receive credit for ½ day's attendance.
- If a student was present for less than three hours (1/2) of the school day, he/she will be marked absent.
- Students are not only expected to attend school regularly, but also arrive on time. A student will be considered tardy to school if he/she arrives in the classroom anytime after 8:00 a.m. and must report to the office to get a tardy slip before going to class. Students will not be admitted to class after 8:00 without a tardy slip. (This is necessary since it gives us an official time of arrival for attendance records.)
- Four (4) tardies will equal one (1) absent day.
- If a student is absent for more than ½ of the school day (excused or unexcused), they will be ineligible for all extra curricular activities for that day.

Bus Behavior

Riding the school bus requires a special level of Christian witness. Certain rules are set in order to ensure the safety of the passengers. Please also note the discipline procedures of the Reedsburg District Transportation Authority. Improper bus behavior could lead to suspension of riding privileges.

St Peter's students who are cited for poor behavior on the school busses may be subject to additional disciplinary consequences at school.

We require all students riding the Reedsburg Public School buses to and/or from school, to also ride the transfer bus to and/or from Webb Middle School (transfer station).

Church Attendance

Being a Christian School that is operated and based on Christian principles, church attendance is a vital part of our existence. Worshiping together as the family of Christ is vital to our continued existence. Whether you worship at St. Peters or in your own church, we encourage at least 50% attendance at worship. In light of this expectation, our policy, as adopted by the Board of Christian Education, related to member and non-member tuition is as follows. Member tuition is offered only to member of St. Peters Lutheran Church and any other Lutheran Church – Missouri Synod congregation that sends their children to St. Peters Lutheran School.

Tuition Rates

St. Peter's Church/School member tuition rates will be determined on August 1st of each year, looking back at one year of worship attendance to July 31st. If a family has attended 50% of worship services, member tuition rates will be charged for the upcoming school year. If attendance was less than 50% non-member rates will apply. This will be reviewed each year on August 1st, for the upcoming school year. Attendance will be recorded from church attendance cards.

Choirs

Grades K-8 students are automatically enrolled in a choir. This is done to enhance worship and as an opportunity to practice giving God praise. Choirs are scheduled to sing for worship services and will assemble 15 minutes before the service in Concordia Hall. Parents are asked to give advance notice if a child will be absent. Choirs will also sing for other special events throughout the year. Attendance at both worship services and special events will count on the pupil's music grade.

Dress Code

May God be pleased with the way we dress. St. Peter's students will dress and groom themselves according to Christian standards of good judgment, good taste, and modesty. It is important to note that the Bible speaks to the dress and appearance of Christians. The Apostle Paul in writing to Timothy wrote: "women should adorn themselves modestly and sensibly in seemly apparel," 1 Tim. 2:8 (The New American Standard says, "with proper clothing modesty and discreetly.") God does not want the Christian to dress immodestly or in such a way to attract attention to their outward appearance, especially if that attraction causes offense and tempts someone to sin. A Christian's dress is to reflect an attitude of "a gentle and quiet spirit," (I Peter 3:4)

In their roles as educational leaders, staff and faculty will adhere to the dress code as a minimum standard. It is the parents' right and responsibility to send their children and young people to school ready to learn in appearance and apparel that promotes education.

Principal's Authority —The Principal will determine clothing, grooming, or attire not addressed in the policy, which creates a distraction to the educational process and may prohibit the clothing at St. Peter's. Administrators have the discretion to determine the appropriateness of dress and grooming and to make special exceptions.

Head coverings, bandanas, sweatbands, hair nets, head laces, beanies, caps or hats are not allowed during class time. — Except for approved reasons by the Principal.

Hair — Hair must be neat, clean, well-groomed, and non-distractive, not to obstruct the student's vision, and worn in a manner that does not endanger the student. Boy's hair shall be no longer than the bottom of the shirt collar.

Hair Color — Hair color must be non-distractive and be in a naturally-occurring color. Temporarily colored hair for school spirit activities is acceptable.

Facial Hair — Facial hair must be neat and trimmed at all times, and side burns are not to extend past the ear lobe.

Sunglasses — No sunglasses are to be worn indoors.

Contact Lenses — Non-prescriptive contact lenses are prohibited.

Make-up — Make-up must be non-distractive and not impair a student's vision.

Offensive Clothing or Accessories — Clothing or accessories that advertise or depict association with gangs, satanic groups, cults, tobacco products, alcoholic drinks, drug, lewd, offensive, vulgar and obscene writings or pictures is prohibited.

Ladies' Blouses/Shirts/Tops — Blouses, shirts and tops will be sufficiently modest to cover the entire female chest area. Cleavage (a visible line) is prohibited. Clothing will be worn so as to prevent exposure of the skin or undergarment. No form fitting, fishnet, tank top, off-shoulder, see-through, backless, crop-top, or one-strap shirts or blouses may be worn. Tube tops, tank tops, shirts with straps less than 2" in width, sleeveless shirts with low armpit openings, coarse knit, transparent and/or see-through garments are not allowed.

Gentlemen's Shirts/Tops — The neck opening on any shirt or top will not exceed the equivalent of the second button below the collar of a dress shirt. Clothing will be worn as to prevent exposure of the skin or undergarments. Low armpit openings, tank tops, shirts with straps less than 2" in width and form fitting are prohibited.

Midriff — No skin should be exposed between upper and lower garment. Articles of clothing must pass the "Midriff Home and School Dress Test."

Midriff Home and School Dress Test — In the midriff area, no skin will be exposed when the student sits, stands or when arms are raised to shoulder height.

All clothing should be in good repair.

Ladies' Clothing — Skirts, split skirts, culottes and dresses must fit appropriately and reach the top of the knee. Shorts must have a length to the middle of the thigh or longer and be modest when sitting or standing. Form fitting shorts, pants or leggings must be worn with an outer garment that reaches the middle of the thigh.

Gentlemen's' Clothing — Pants and shorts must fit appropriately and securely. Pant legs will not drag on the floor. Gang-related styles are prohibited. Pants or shorts must pass the "Baggy Pants Home and School Dress Test."

Baggy Pants Home and School Dress Test — Without touching pants and with arms extended away from the body, the student must walk very fast and jump several times. The pants must stay on, fit securely.

Shoes — Shoes must be safe, non-distractive, and stay securely on the foot in an emergency. Flip-flops, shoes with cleats, house shoes and slippers are prohibited. Shoes must pass the "Shoe Home and School Dress Tests."

Home and School Dress Tests — While bending one leg at the knee, the student will relax his/her foot and wiggle his/her shoe. If the shoe stays securely on the foot, the shoe passes the first test. Next the student must be able to keep full control of his/her shoes while performing at a fast walk, with turns, to simulate a fire drill or other emergency situation. The student must be able to maintain complete control of his/her shoes.

Chains, Collars and Spikes — Students may not wear chains which are designed to be worn on wallets, pants, or as dog collars, including collars with spikes.

Body Piercing — With the exception of earrings in the ear, visible body piercing is prohibited. Earrings must not jeopardize a students' safety.

Tattoos — With the exception of temporary "spirit" tattoos, tattoos must be covered.

Grade Scale

Below is the system of letter grades and their equivalent percentages that are used in all grades here at St Peter's

Letter Grade	% Equivalent	% Range
A+	100	99+
A	96	94-98
A-	93	92-93
B+	91	90-91
B	86	84-89
B-	83	82-83
C+	81	80-81
C	76	74-79
C-	73	72-73
D+	71	70-71
D	66	64-69
D-	63	62-63
F	35	61 and below

Graduation

The 8th grade class will have a graduation service the night before the last day of school. A worship service will be held at the church in which the graduates are recognized, a guest speaker will be invited to speak, a message is shared by the pastor, and awards and diplomas presented. Each graduating class will have a Valedictorian and Salutatorian. The Valedictorian will be the student having the highest GPA for grades 6-8 at St. Peter's and the Salutatorian will have the second highest GPA. Both will be entitled to give a short speech at the service. (Students who came to St. Peter's after grade 6 may be considered if their St. Peter's GPA puts them in contention for either honor, but preferably this honor should go to students who have attended St. Peter's longer.)

Homework

Assignments give opportunity to practice newly learned skills and demonstrate understanding. Every day's work is an important part in developing the talents God has given us. If students use their time wisely in school, they will be able to finish some of their homework before the day's end. Any assignments not finished are the student's responsibility. Difficulty with completing homework or long evenings of study should be discussed with the teacher. Teachers intend to plan reasonable assignments for students. Being aware of a pupil's difficulties will make it easier to serve that student's needs.

Each teacher is allowed to come up with his or her own procedures for dealing with missing assignments. Please, talk with your child's teacher(s) if you need to know what those procedures are.

Missing three assignments in one week will result in a Pink Slip. Excessive missed assignments may require additional meetings with the teacher, parents, and principal.

Honor Roll

Student Grade Point Averages will be calculated each quarter in grades 6-8. The points used will be as follows: A's=4pts, B's=3pts, C's=2pts, D's=1pt, F's=0pts. All subjects receiving a letter grade will be used in this calculation. Students with a GPA between 3.0 and 3.49 will earn B Honor Roll and students with a GPA above 3.49 will earn A Honor Roll.

Library

Each year a schedule of library volunteers is made to serve our pupil's library needs. Each class is offered a time during the week when pupils may check-out or return books. Students are encouraged to return books to the library on or before their due date so others may use them. When books are lost or overdue, fines may be charged. A lost book will be replaced at the current catalog cost. The Birthday Book Club is one means by which library books are purchased. Information about the club is sent home several times throughout the year.

Lunch

Our hot lunch program is designed to serve nutritious and tasty meals that are appealing to our students. We are not part of the federal hot lunch program but we operate our program using many of their guidelines for nutrition and food safety. All student lunches cost \$2.75 per meal and applications are available for families to apply for reduced price meals at \$1 per meal. Meal amounts will be offered to students so that all students leave the lunch room feeling content and as little food waste as possible is achieved. Students will not be allowed to consume soda or fast food items at lunch. Parents are strongly encouraged to ensure their child(ren) has packed a nutritious and appropriate lunch if not taking hot lunch.

Locker Rooms

In order to keep personal items safe, students are expected to keep their lockers locked! If a lock is lost or damaged, the replacement cost is \$3.00. Students are encouraged to supply their own locks. Please be sure that gym clothes are taken home and washed every week.

Non-Discrimination

St. Peter's Lutheran School admits students of any race, color, sex, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, sex, national or ethnic origin in the administration of the educational policies, admission policies, scholarship and sponsorship programs, and athletic and other school administered programs. In the event that classroom space must limit enrollment, preference may be given to members of St. Peter's Lutheran Church.

Office

The church/school office is a place where business is transacted. Students should be in the office only when they have a definite purpose. Permission from the supervising teacher to go to any part of the building should be sought first. In the event that a student needs to report to the office to call home, a permission slip will be given by the teacher indicating the reason.

Parental Obligation

Ephesians 6:4 states "bring up a child in the training and instruction of the Lord." It is the obligation of each parent to set a Christian example for his or her child. This includes every aspect of faith, habits, and lifestyle. *As a condition of enrollment in St. Peter's Lutheran School, parents are obliged to support and accept the work, assignments, and decisions of those ministering to their children.* The teachers, staff, and volunteers at St. Peter's are engaged in a ministry of love, as well as a ministry of teaching. Parents must be Christ-like in their approach to teachers, staff and volunteers. When concerns or conflicts arise, they must be handled in accordance with Matthew 18.

Phone

Students are not allowed to use school phones except in emergency situations. Calls for school supplies, forgotten assignments, going home with a friend, and arrangements for regularly scheduled practices and games are not allowed.

Schedules for Grade K- 8

Classes begin at 8:00 a.m. and end at 3:20 p.m. Teachers will supervise students in the gym from 7:40 a.m. – 7:50 a.m. at which time they will be dismissed to their classrooms. Students arriving before 7:40 a.m. or remaining on school grounds after 3:30 p.m. (2:15 p.m. on Fridays) will be placed in Christian Kid Zone Day Care and the family will be charged.

School Technology Usage Policy

Acceptable uses of school technology are activities that support learning and teaching. *Unacceptable uses of school technology include:*

1. Violating the rights to privacy of any student, staff, and church/school member;
2. Knowingly transmitting and/or viewing profanity, obscenity, or other language which may be offensive to the recipient, or knowingly transmitting profanity, obscenity, or offensive language to any web site, news group, mailing list, or similar forum;
3. Knowingly transmitting graphics (including still or moving pictures) or sound files which are pornographic, obscene, or offensive to another user, or transmission of such files to any forum where the graphics or sound files are accessible by others;
4. Knowingly downloading, storing, or printing files or information (text, sound, still or moving graphics, or any combination thereof) that are pornographic or obscene or that use language, sounds, or imagery which offends or tends to degrade others (the administration will determine suitability in particular circumstances);
5. Knowingly transmitting any material threatening to another person, whether or not such material is transmitted to that third person;
6. Knowingly copying proprietary information, including software, in violation of applicable law;
7. Using the network for personal financial gain, business activity, or any illegal activity;
8. Knowingly or negligently transmitting computer viruses, or failing to scan downloaded files for viruses; (such acts will also be viewed as criminal activity under applicable state or federal law);
9. Deliberately trying to degrade or disrupt system performance (such acts will also be viewed as criminal activity under applicable law);
10. Knowingly re-posting personal communications without consent.

Students who do not follow this policy can lose the use of school technology resources and face disciplinary action. Parents will be financially responsible for any deliberate damage to school technology resources. (This includes the cost of repairing or replacing the damaged parts.) Students will be responsible for completing any assigned tasks independently and outside of school.

Security

In order to improve the safety of our students school doors will be locked from 8:00 a.m until 3:15 p.m. with the exception the Pine Street entrance. The Pre-school doors will be unlocked at times corresponding to their students' scheduled arrivals and dismissals.

All visitors, volunteers and sales persons are asked to enter the school using the Pine Street entrance. Visitors, volunteers and sales persons will need to request permission at the office entrance in order to enter the school halls.

Student Conduct and Discipline

St. Peter's Board of Christian Education strongly believes that a school discipline policy developed from care, fairness and Christian values is essential to a healthy learning environment. We therefore support, without reservation, the policy below and entrust St. Peter's faculty, staff and administrator with the responsibility of the policy application. We also trust that the policy will be faithfully and consistently followed.

Since a teacher or staff member must, on the spur of the moment, determine the type of disciplinary action that is to be taken for a specific offense, a degree of latitude must be allowed to each individual teacher in the classroom or other staff member. The principal or the Board of Christian Education shall not overrule or modify the discipline imposed by a teacher unless there is apparent abuse of discretion.

A child is a precious gift from God. As parents, you are to education your child for Him, to see that your child learns to pray and to believe and know Christ. Your Christian school is here to help you do this, as well as to give your child a well-rounded elementary education.

Sometimes parents have questions, problems, or complaints relating to the school. As Christians we believe that we should deal with one another according to Matthew 18:15-17. *"If your brother sins against you, go and show him his fault, just between the two of you. If he listens to you, you have won your brother over. But if he will not listen, take one or two others along, so that 'every matter may be established by the testimony of two or three witnesses.'* *If he refuses to listen to them, tell it to the church; and if he refuses to listen even to the church, treat him as you would a pagan or a tax collector."*

The parents should first contact their child's teacher. If the concern is not resolved, they should then contact the principal. If the concern is not resolved, they should then contact the Board of Christian Education. The pastor may be approached if the matter concerns spiritual guidance or religious doctrine.

St. Peter's School believes that a caring discipline policy stems from the word RESPECT. We show RESPECT to God in the following ways: Respecting adults, Respecting ourselves and others, Respecting learning, and Respecting property.

St. Peter's further defines these four principals with eight rules:

1. Respecting adults, we follow directions the first time they are given and speak appropriately to all adults.
2. Respecting ourselves and others, we keep hands, feet and all other objects to ourselves and speak kindly to and about others.
3. Respecting learning, we have our homework completed on time, are prepared for class, and maintain self-control.
4. Respecting property, we show respect for the items belonging to others and to the school, as well as our own.

General Conduct Regulations (Note: This is only a partial list of things students should or should not do. Teachers and staff members shall exercise personal judgment in each situation, with the support of the school staff and parents/guardians.)

1. Students will treat all others individuals with politeness and respect.
2. Students will demonstrate appreciation for Church and School facilities by helping to care for them and by not abusing them.
3. Students will be prepared for school each day, including having all necessary supplies and completed work for the school day.
4. Students will not have gum, candy, or pop in the school building without permission from the teacher in charge.
5. Students will not bring comic books, magazines, or anything that could create a nuisance.
6. Students will not tease, threaten, or harass other students.
7. Students will not steal, cheat, or lie.
8. Students will not use profanity or vulgarity in any manner.
9. Students will not box, wrestle, fight, or play games which may be harmful to body or clothing.

10. Students will not violate the Internet policy.
11. Students will not throw rocks, wood chips, or objects that could injure someone.
12. Students will not vandalize or willfully destroy property.
13. Students will obey individual classroom rules and procedures.

Drugs, Alcohol, Tobacco Fire Starting Devices And Weapons

Drugs, alcohol, tobacco products, fire starting devices, and weapons of any kind are not allowed on church or school property or at any church or school sponsored activity. Students in possession or use of such items will receive the following action.

1. Parents will be notified immediately.
2. Law enforcement will be notified should the occasion dictate.
3. Depending on the severity of the offense, consequences may include hours of community service or meetings with the Law Enforcement.
4. The severity of the situation or frequency may necessitate Board of Education action including school suspension or expulsion.

Hallways

Hallways in the school are to be used to move quietly from room to room or from activity to activity. Because the classrooms are close by, talking should be kept to a minimum and a quiet voice used whenever a conversation is necessary. It may be necessary sometimes for teachers to require a “no talking” time in the hall to respect the needs of students in other classrooms.

As a general rule, students should walk on the right side of the hallway. When a whole class is moving through the hall, students should walk in a straight line so others can get by easily.

Students should give special consideration to any adults who are in the building to be sure they can get through the halls easily. Be sure to watch for guests so that you can greet them with a smile and help them find their way through the building.

When moving up or down a stairway, students are to remain in single file and to stay to the right.

Restrooms

There are restrooms on each level of our building. Students should use the restrooms assigned to them by their teachers and return to their classes as quickly as possible. Restrooms are not a place for visiting.

Students should help keep the restrooms clean and free from clutter.

Playground

On a small playground such as ours the key is cooperation. On the St. Peter's playground the students are not to throw sticks, stones, or snowballs, use hardballs, interfere with other student games, or fight.

Special safety rules have been adopted for use on the playground, they include:

1. Watch for younger kids and let them play.
2. Move carefully, not quickly.
3. Use jump ropes and balls on the pavement, NOT in the playscape area.
4. Go down the slides feet first.
5. Climb down from the equipment, don't jump from the top.
6. Keep the wood chips on the ground, not in your hand or on the equipment.
7. Slide down the slide, don't run up
8. Before and after school, the playground is not a playground, but is a parking lot. Playing during these times is not acceptable because it is unsafe and unsupervised.

Electronic Devices

Radios, cassette/CD/MP3/DVD players, pagers/cell phones, or any similar items are not allowed to be used on school grounds. It is possible that students might have these devices for entertainment or security reasons on their trip to and from the school. Once on school property, these devices will remain in backpacks. Failure to comply with this policy will result in the confiscation of the device and it will be returned to the student at the end of each day. Repeated violations will result in a loss of this privilege.

Damage to school/church property

The parent/guardian will be required to reimburse the church/school for the loss of or damage to property, textbooks, workbooks, library books, etc. Parents/Guardians are also financially responsible for cost of repair or damage done by their child to school furniture, equipment, or property which is deliberately or carelessly defaced, destroyed, or marred.

DISCIPLINE PROCEDURES

Students, parents, teachers, Principal, and Board of Christian Education share the responsibility for maintaining an environment conducive to productive learning. Because a favorable atmosphere is essential to the learning process, all personnel of the school, in cooperation with the home will endeavor to help students maintain a good learning atmosphere. Students' and Teachers' individual rights and the rights of the school must always be protected.

Disciplinary problems are best handled in a one-on-one interaction between teacher and student. Many may be resolved by a simple conversation. However, serious or persistent misbehavior-including unsatisfactory grades- is grounds for formal disciplinary action.

In cases where the student's actions are criminal in nature, the principal or Board of Christian Education maintain the right to contact law enforcement if they deem it necessary.

Unsatisfactory student behavior is classified in two categories: Minor Misconduct and Major Misconduct. Minor Misconduct results in a simple documentation of the misbehavior and communication with parents. Major Misconduct may result in detention or suspension.

Minor Misconduct

The Following are examples of Minor Misconduct that may result in a Discipline Notice (Pink Slip). When issued, a Discipline Notice (Pink Slip) must be signed by the parent and returned to the homeroom teacher the following day. The Principal and homeroom teacher will keep track of each student's behavioral records for the year.

- Incomplete or missed homework assignments (at least three in one week for all subjects combined)
- Disobedience or disrespect toward a teacher or parent in a supervisory role
- Disrespect toward a fellow student(s)
- Disregard of School Rules
- Being late or unprepared for class (at least three occurrences in a week)
- Violation of dress code
- Disrespect toward personal or school property
- Any deliberate or willful conduct deemed detrimental to the normal functioning of any school activity.

Major Misconduct

The following are examples of Major Misconduct that may result in a Detention Notice or, if serious enough in view of the Principal, suspension.

- 4 Discipline Notices (Pink Slips) in one quarter
- Repetition or a combination of any of the behaviors from the above list in one incident
- Fighting
- Truancy
- Possession or use of weapons, drugs, alcohol, tobacco, or fire starting devices.
- Theft

When issued, a Detention Notice will result in the school contacting the parent either in writing or by phone and will include a detention notice being sent home to be signed and returned to the homeroom teacher the next day.

Detentions will be served after school for 50 minutes on the following school day-including half days- and shall take precedence over all other school activities. A detention will result in ineligibility for 5 consecutive school days beginning on the day the detention was issued. A second detention in a quarter may be issued following the same guidelines as the first.

SUSPENSION & EXPULSION (Repeated Major Misconduct)

If a student has already earned one detention, a second Detention Notice in the same quarter may warrant a suspension. The decision as to whether a suspension is warranted or not, resides with the Principal. In such cases the parent will be contacted personally and a Discipline Notice shall be completed indicating that a suspension has been assigned. In the case of any suspension, the Chair of the School Board shall be notified immediately and a full report made at the next regularly scheduled board meeting.

The suspension may take the form of in-school or out-of-school. For an in-school suspension, the student will be required to spend the day or days stipulated in the Principal's office and will complete whatever tasks the Principal assigns. For an out-of-school suspension, the student is not to report to school at all for the day or days stipulated. The student will be required to complete all assigned work but all assignments will be marked down two letter grades.

The student, parent(s), teacher and Principal will meet within 5 days of the offense in order to resolve the problem. Every reasonable means of resolving the problem will be explored. If the problem is unresolved by the above measures or the pupil continues the unacceptable behavior, the suspension may be continued or reinstated until the situation is decided by a special meeting of the Board of Christian Education which will take place within 5 days of the previous meeting, if possible. All affected parties may be asked to attend. Board deliberations will be held after all interviews or reports have been completed and will be in private. The decision of the Board will be reported in writing within 5 days to all parties. The decision is to remain confidential. Under these circumstances, the student may be expelled from school by action of the Board of Christian Education. The decision of the Board of Christian Education will be final and binding.

Field Trip Volunteer Policy

As a chaperone/driver you are to supervise and ensure the safety and well being of the children in your charge at all times. You need to be alert for the needs and/or problems of the children as individuals and as a group.

Siblings of a child going on a field trip may not attend the trip. As an option, siblings age three to twelve may be placed in Daycare if space allows. Volunteers may receive up to a total of 15 free childcare hours in one year starting on their first volunteer day. This applies if you are driving and/or chaperoning for a field trip. Please let the Daycare know as soon as possible that your child will be attending. If children are in Daycare attendance during lunch, the parent will need to supply a sack lunch or pay for the school lunch.

Tiger Ticket - Positive Reinforcement Program

The Tiger Ticket Program has been established to recognize good behavior and extra effort. Students receive a punch card which will entitle them special privileges as they fill their cards. Similar programs are implemented in each homeroom.

Questions & Concerns

Throughout the year we will all have times where a question, concern, or frustration arises. When those times come, we need to remember God's direction to us in Matthew 18:15ff. We are first to come directly to the person with whom we have the concern. In most cases, concerns can be resolved quickly and with discretion when we do this.

St. Peter's Lutheran Church & School Phone Extension List

Rev. Paul Crolius paulcrolius@ymail.com	5223
Mr. Roger Tessendorf, Principal rogertessendorf@saintpetersls.com	5225
Cindy Nellessen-Admin Assistant cindynellessen@saintpetersls.com	5222
Pre-K 3 & 4 - Krista Gunther kristagunther@saintpetersls.com	5227
Kindergarten - Char Hillman charhillman@saintpetersls.com	5246
1 st Grade - Michelle Crolius michellecrolius@saintpetersls.com	5228
2 nd Grade - Lori Fry lorifry@saintpetersls.com	5229
3 rd Grade - Theresa Braun theresabraun@saintpetersls.com	5234
4 th Grade - Belinda Gehri belindagehri@saintpetersls.com	5235
5 th Grade - Phil Rogers philrogers@saintpetersls.com	5232
6 th Grade - Matt Dehn mattdehn@saintpetersls.com	5233
7 th Grade - Theresa VanMeeteren theresavanmeeteren@saintpetersls.com	5230
8 th Grade - Sharon Craker sharoncraker@saintpetersls.com	5231
Custodian - Orris Smith orrissmith@saintpetersls.com	5236
Lunch - Nancy Rufenacht nancyrufenacht@saintpetersls.com	5237
Day Care - Julie Thompson saintpetersdaycare@gmail.com	5245

St. Peter's Lutheran School

Board of Christian Education

John Gerike, Chairman - (608) 415-2401

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*St. Peter's Lutheran School has been providing
Christian education for children in 3-year old Pre-
Kindergarten through 8th grade for over
150 years.*

Est. 1865