

BEDFORD PARK PUBLIC LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
APRIL 11, 2017

Acting President Mallis called the meeting to order at 6:30 p.m.

Acting President led the Board in the Pledge of Allegiance.

ROLL CALL: Mallis, Yes: Rackow, Yes: Holdman, Yes: Kmitch, Yes:  
Holloway, Yes

ABSENT: Lotus Pallardy, Padilla

ALSO PRESENT: Attorney Gryczewski, Auditor Mallat, Director Murphy,  
Business Administrator Salecki

Kmitch made a motion to accept the Amendment to the Agenda, Holloway, 2<sup>nd</sup>. On a roll call vote: Ayes: Mallis, Rackow, Holdman, Kmitch, Holloway Nays None Absent: Lotus Pallardy, Padilla. Motion carried

Acting President Mallis asked for any additions or corrections from the March 2017 meeting. Holloway made a motion to accept the minutes as circulated, Kmitch 2<sup>nd</sup>. On a roll call vote: Ayes: Mallis, Rackow, Holdman, Kmitch, Holloway Nays: None Absent: Lotus Pallardy, Padilla Motion carried.

LEGAL

None

COMMUNICATIONS

Director Murphy read a Thank You card from the Gryczewski family regarding the loss of their father.

AUDITOR'S REPORT

Auditor Mallat read the Financial Report for the month of March. With no questions, Holloway made a motion to approve the report, Kmitch, 2<sup>nd</sup>. On a roll call vote: Ayes: Rackow, Holloway, Holdman, Kmitch, Mallis. Nays: None Absent: Lotus Pallardy, Padiila. Motion carried.

LIBRARIAN'S REPORT

Director Murphy thanked the departing trustee for her time and service that she spent on the Library Board. Director Murphy also expressed it is about that time to get the carpets and upholstery cleaned. She said she would have a price for the next meeting so the Board can vote on it. Also, our Workmen's Comp Insurance is up for renewal. Director Murphy also expressed that she has gotten in touch with Signs by Slack to fix our signage for the handicapped space.

Director Murphy also talked about all the programs that were taking place in the Youth Service's Department. Kmitch made a motion to accept the the Librarian and Youth Service Reports, Holdman 2<sup>nd</sup>. On a roll call vote: Ayes: Holdman, Kmitch, Holloway, Rackow, Mallis. Naves: None Absent: Lotus Pallardy, Padilla. Motion carried.

#### BUILDING AND GROUNDS

None

#### POLICY

Chairperson Mallis discussed the policy changes that were made to certain policies, By-Laws, Conference Call, and the Nepotism Policy. Attorney Gryczewski discussed the Nepotism Policy with the Board. Holloway made a motion to accept the new changes in the Policies, including the revision from Attorney Gryczewski made for the Nepotism Policy, Holdman 2<sup>nd</sup>. On a roll call vote: Ayes: Kmitch, Holdman, Holloway, Rackow, Mallis. Naves: None Absent: Lotus Pallardy, Padilla. Motion carried.

Chairperson Mallis also talked about the new Employee Handbook. Attorney Gryczewski suggested that when a new employee is hired they should sign off on getting the Employee Handbook. Holdman made a motion to accept the recommendation for the new Employee Handbook, Kmitch, 2<sup>nd</sup>. On a roll call vote: Ayes: Holdman, Kmitch, Holloway, Rackow, Mallis, Naves: None Absent: Lotus Pallardy, Padilla

Kmitch made a motion to go into Executive Session at 6:56 p.m., Holdman 2<sup>nd</sup>. On a roll call vote: Ayes: Holdman, Kmitch, Holloway, Rackow, Mallis. Naves: None Absent: Lotus Pallardy, Padilla. Motion carried. The Board came out of Executive Session at 7:15 p.m.

#### PERSONNEL

None

#### FINANCE

Chairperson Holdman read the following:

Total Bills through April 11, 2017

\$76,958.43



Total Payroll through April 11, 2017	\$34,891.38
Total Expenditures through April 11, 2017	\$111,849.81

Chairperson Holdman made a motion to accept and pay the bills, Holloway 2<sup>nd</sup>. On a roll call vote: Ayes: Holdman, Kmitch, Holloway, Rackow, Mallis. Naves: None Absent: Lotus Pallardy, Padilla. Motion carried.

#### PLANNING

None

#### SPECIAL EVENTS AND PUBLIC RELATIONS

None

#### OLD BUSINESS

Personnel Chairman Rackow made a motion to give the employees a 3% raise across the board, retroactive from January 2017, Holdman 2<sup>nd</sup>. On a roll call vote: Ayes: Holdman, Kmitch, Rackow, Mallis. Naves: Holloway. Absent: Lotus Pallardy, Padilla. Motion carried.

#### NEW BUSINESS

Holloway made a motion to accept the Workmen's Comp Insurance from Employees Preferred not to exceed \$3,466.00, Kmitch 2<sup>nd</sup>. On a roll call vote: Ayes: Holdman, Kmitch, Rackow, Holloway, Mallis. Naves: None Absent: Lotus Pallardy, Padilla. Motion carried.

The Board discussed with Attorney Gryczewski when the canvass of the votes from the April 4, 2017 election. Attorney Gryczewski said we can canvass the votes and give the Oath of Office to the new trustees at our next regularly scheduled meeting on May 8, 2017. Holdman made a motion to accept the Attorney's recommendation, Kmitch, 2<sup>nd</sup>. On a roll call vote: Ayes: Holdman, Kmitch, Rackow, Holloway, Mallis, Naves: None Absent: Lotus Pallardy, Padilla. Motion carried.

#### VOICE OF THE PEOPLE

None

#### ADJOURNMENT

Holloway made a motion to adjourn at 7:50 p.m., Holdman, 2<sup>nd</sup>. On a roll call vote: Ayes: Holdman, Kmitch, Rackow, Holloway, Mallis. Naves: None Absent: Lotus Pallardy, Padilla Motion carried.