



FLORIDA HEALTHCARE ENGINEERING ASSOCIATION

DISTRICT ANNUAL AUDIT

from

DISTRICT I

Fiscal Year Beginning Balance (February 1): \$ 17,957.96

Fiscal Year Ending Balance (January 31): \$ 20,922.72

Fiscal Year Income: \$ 4,782.02 Fiscal Year Expense: \$ 1,817.26

Net Gain / Loss: 2,964.76

Verify 50% of checks entered to General Ledger

Example: (Check #105 entered to General Ledger on 4/15/16)

Check #1009 - Trophies for 2019

December Meeting \$498.51

Posted 11/27/2019

Check #1010- Denniel's - Shirts

\$1,116.52 Posted 12/12/2019

Verify 50% of deposits entered to General Ledger

Example: (Deposit dated 4/15/16 on bank statement is entered to General Ledger on 4/15/16)

Deposit Posted 10/3/2019

\$3,577.50 Membership Dispersemen

from State FHEA

Deposit Posted 11/26/2019

\$1,000 for member travel to NFPA

from State FHEA

Verify the following:

- Bank balance per General Ledger has been reconciled to the bank account statement.
- All District minutes are finalized and in one location.
- W-9's filled out for speakers and any non-incorporated entities paid over \$600.00 during the year.
- List of grants issued for the year including grantee and amount of grant. Attach to this Report.

District Officers in current year

President Todd Arno

Vice President JEFF WALTERS

Secretary Jack Kennington

Treasurer Kevin Daniel

District Treasurer

Kevin Daniel

Name

Signature

Date

Auditor #1

Todd Arno

Name

Signature

Date

Auditor #2

Jack Kennington

Name

Signature

Date

This report to be completed by District Treasurer and two auditors, and presented to the District President for the Winter Board meeting.