

# 245D and Positive Supports Rule Orientation and Annual Training Requirements



This guide is a tool to help you identify and meet some of the 245D and PSR standards.  
For full requirements, please see Minnesota Statutes, Chapter 245D.09, and MN Rules, Chapter 9544

Training Hours:			
	Orientation	Annual	
<b>Basic Services</b>	10 hours in first 60 days	Fewer than 5 years experience – 12 hours	5 or more years of experience – 6 hours
<b>Intensive Services</b>	30 hours in first 60 days	Fewer than 5 years experience – 24 hours	5 or more years of experience – 12 hours

Required Training Topics	Required Annually?	STAR Online Course That Fulfills This Requirement	Additional Training Required
Job Description and Job Functions	No	None	Done by Provider
Responding to/Reporting Incidents	No	<i>Documentation</i>	Specifics, as needed, by Provider
Safety Practices, as established by the license holder and 245D.06	No	<i>Bloodborne Pathogens</i>	Specifics by Provider
Current Policies and Procedures including location, how to access, and responsibilities	As Updated	None	Done by Provider
MN Data Privacy/HIPAA	Yes	<i>Data Privacy and Rights</i>	Specifics, as needed, by Provider
Service Recipient Rights	Yes	<i>Rights</i>	Specifics, as needed, by Provider
Maltreatment of Adults and Children	Yes	<i>Vulnerable Adult Act and Maltreatment of Minors Act</i>	Specifics, as needed, by Provider <b>Required within 72 hours of initial direct contact</b>
Person-Centered Practices	Yes	<i>Positive Supports Rule 8 hour Core Training</i>	Specifics, as needed, by Provider
First Aid	Annually or Cert. Frequency	None	None

Required Training Topics	Required Annually?	STAR Online Course That Fulfills This Requirement	Additional Training Required
CPR, if required by CSSP Addendum	Annually or Cert. Frequency	None	Specifics for each Individual receiving services
Client's CSSP/CSSP Addendum and other client-specific documents (IAPP)	Yes and As Updated	None	By Provider
Medication Administration	No	<i>Medication Administration I</i>  <b>PLUS</b> <i>Completion of Observed Skill Demonstration</i>	Specifics, as needed, by Provider including med. administration procedures established for each individual and onsite skills assessment (if incomplete)
EUMR and Prohibited Procedures	Yes	<i>Positive Supports Rule 8 hour Core Training</i>  <b>PLUS</b> <i>EUMR Holds Demo</i> , if applicable	Any specific protocols for each Individual receiving services
8 hour Core Training required by the Positive Supports Rule, Chapter 9544	Yes (4 hour Core annual training)	<i>Positive Supports Rule 8 hour Core Training</i>	Positive Support Strategies specific to the individual
Anti-Fraud	No	<i>Understanding Fraud for DSPs or Understanding Fraud for Managers</i>	Specifics, as needed, by Provider
4 hour Function-Specific required by the Positive Supports Rule	Yes (4 hour Core/Function-Specific annual training)	<i>Positive Supports Rule 4 hour Function-Specific Training</i>	None
2 hour Function-Specific required by the Positive Supports Rule	No	<i>Positive Supports Rule 2 hour Function-Specific Training</i>	None
OSHA	Yes	<i>Bloodborne Pathogens</i>	Specifics, as needed, by Provider
Specialized Medical Equipment	No	None	Specific to Individual
Other trainings	Yes	Per Provider	

<b>Trainings Required By 245D For Staff Orientation</b>	<b>Required Annually</b>	<b>STAR Online Course That Fulfills This Requirement</b>	<b>Any Additional Training Required</b>
<b>Additional training topics required for Community Residential Setting staff, if required by the CSSP and as it relates to the Individual receiving services.</b>			
Activities of Daily Living	No	<i>Activities of Daily Living</i>	Specific to Individual
Instrumental Activities of Daily Living	No	<i>Instrumental Activities of Daily Living</i>	Specific to Individual
Healthy Diet (per CDC)	No	<i>Healthy Diets</i>	Specific to Individual
<b>Additional training topics required if supporting individuals with an SMI diagnosis</b>			
Suicide Prevention	No	<i>Suicide Prevention and Response</i>	Specific to Individual
Crisis Response	No	<i>Crisis Response and Behavioral Intervention</i>	Specific to Individual