

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

16055 Old Forest Point, Suite 103

Monument, CO 80132

Bus: 719.484.0911 Fax (HIPAA) 719.481.3456



Jake Shirk, President

Roger Lance, Vice- President
Dr. John Hildebrandt, Treasurer
Michael Smaldino, Secretary

Tom Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: January 23, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – Dec. 5, 2018
- VI. Financial Report – December (End-of-Year)**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. New Business**
 - i. New Employee Swear-In – Nathan Boyce
- IX. Old Business**
- X. Chief's Report**
- XI. Future Agenda Items**
- XII. Executive Session - pursuant to CRS 24-6-402(4)(e) to instruct negotiators on possible future arrangement with Wescott Fire Protection District**
- XIII. Adjournment**

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Terri Hayes, Director
Jason Buckingham, Director**CALL VOLUME**

	<u>2017</u>	<u>2017 YTD</u>	<u>2018</u>	<u>2018 YTD</u>	<u>2018 DAILY AVG (month/yr)</u>
Jan	170	170	168	168	5.4/5.4 (-1.2%)
Feb	185	355	186	354	6.6/6.0 (+0.0%)
Mar	212	567	217	571	7.0/6.3 (+1.0%)
Apr	217	784	222	793	7.4/6.6 (+1.1%)
May	217	1001	217	1010	7.0/6.7 (+1.0%)
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Oct	221	2034	176	2082	5.7/6.8 (+2.4%)
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Dec	262	2482	221	2519	7.1/6.9 (+1.5%)

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MEETING MINUTES

Meeting Date/Time: December 5, 2018 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. **Call to Order** (Lance, 6:33P)
- II. **Pledge of Allegiance**
- III. **Roll Call** – Present: Hayes, Smaldino, Hildebrandt, Tharnish, Lance
Absent: Shirk, Buckingham (both excused).
- IV. **Approval of Agenda**
Agenda read and approved. (Hayes: 5-0)
- V. **Approval of Minutes**
 - i. Regular meeting – Nov 14, 2018. Minutes read and approved. (Smaldino: 4-0, Hildebrandt abstain)
- VI. **Financial Report** – October
Financial report read, reviewed and approved. (Smaldino: 5-0)
- VII. **Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. **Old Business**
 - i. Wescott Consolidation update-The Chief has not received follow-up from the DWFPD on their Board Meeting that was conducted last night.
 - ii. **RESOLUTION 2018-04, 2019 Final Budget approval** (Roll call vote)
MOTION: to approve Resolution 2018-04 summarizing expenditures and revenues for each fund and adopting a budget for 2019.
(Hildebrandt: 5-0 with Roll Call Vote: Hayes, Smaldino, Tharnish, Hildebrandt, Lance)
- IX. **New Business**
 - i. **RESOLUTION 2018-05, 2019 Budget Appropriations** (Roll call vote)
MOTION: to approve Resolution 2018-05 appropriating sums of money to the various funds in the amount and for the purpose as set forth below, for the Tri-Lakes Monument Fire Protection District 2019 budget year.
(Smaldino: 5-0 with Roll Call Vote: Hayes, Smaldino, Tharnish, Hildebrandt, Lance).
 - ii. **RESOLUTION 2018-06, 2019 Property Tax Levy** (Roll call vote)
MOTION: to approve Resolution 2018-06 levying property taxes for the year 2019, to help defray the costs of government for the Tri-Lakes Monument Fire Protection District 2019

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budget year.

(Hildebrandt: 5-0 with Roll Call Vote: Hayes, Smaldino, Hildebrandt, Tharnish, Lance).

iii. 2019 Wage Schedule

MOTION: To approve the 2019 Wage Schedule. (Hildebrandt: 5-0).

iv. 2019 Board of Directors Meeting Schedule

MOTION: to approve 2019 Board of Directors' Meeting Schedule. (Smaldino:5-0).

v. 2019 Fee Schedule

MOTION: to approve the 2019 TLMFPD Fee Schedule. (Hildebrandt: 5-0).

vi. **RESOLUTION 2018-07, New Engine purchase**

MOTION: a Resolution authorizing the negotiation and execution of certain lease(s) for the lease-purchase of a fire fighting vehicle.

(Smaldino: 5-0 with Roll Call Vote: Hayes, Smaldino, Tharnish, Hildebrandt, Lance).

X. Chief's Report

- i. Gallagher update
- ii. Union Contract going well. Had 2 meetings. The chief stated "the meetings were favorable and they had excellent discussions." Mike Rauenzahn of the Union stated "good direction and positive for the community." The chief did not believe discussions would be complete before the end of the year but should be finished by the end of January.
- iii. For 2019, security doors will be researched for admin.
- iv. Station 1 remodel contract should be finalized by next week.
- v. Santa on Patrol is Dec. 22nd.
- vi. BC/Fire Marshal Jamey Bumgarner said a recent fire risk study said 2.9 million people moved into the area since 2012. Currently, Bumgarner is working with several communities on Community Wildland Protection Plans with goals to make fire adapted communities.
- vii. The Chief thanked the Board of Directors for their 2018 service to TLMFPD.
- viii. January, the Chief is planning a retreat with the executive staff to discuss draft master plan.
- ix. January, Maureen, the District's attorney, will come educate the Board on "healthy Board habits," per the Chief.
- x. Director Hayes asked about status of impact fees in the county. The Chief has a meeting set up with Holly Williams, new Board of County Commissioner next week.
- xi. Director Tharnish said next year, public works will have money in their budget to purchase a boat for Monument Lake and TLMFPD is welcome to use it for training.
- xii. Director Tharnish also stated that a new water tank will be built in Forest View with a new pipe line placed along Hwy 105 to Red Rocks with plans to add more hydrants.

XI. Future Agenda Items

- i. Possible executive session re: Wescott

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- ii. Union Contract update
- iii. Draft of the Districts Master Plan

XII. Adjournment

MOTION: to adjourn. (Hildebrandt: 5-0, 7:30P).

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Jason Buckingham, Director**CALL VOLUME**

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MEETING AGENDA

Meeting Date/Time: February 27, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – Jan. 23, 2019
- VI. Financial Report – January**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. New Business**
 - i. Organizational Values Resolution
RESOLUTION 2019-01 - A RESOLUTION PROCLAIMING FIVE ORGANIZATIONAL VALUES FOR THE TRI-LAKES MONUMENT FPD
 - ii. 2018 Surplus of funds
MOTION: To approve the non-budgeted expenditure of \$35,000 for maintenance and equipment at Station 2
- IX. Old Business**
 - i. Station 1 remodel
MOTION: To approve an additional \$350,000 for the remodeling of Fire Station 1.
- X. Chief's Report**
- XI. Future Agenda Items**
- XII. Executive Session** - pursuant to CRS 24-6-402(4)(e) to instruct negotiators on possible future arrangement with Wescott Fire Protection District
- XIII. Adjournment**

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MEETING MINUTES

Meeting Date/Time: January 23, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Lance, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Hayes, Smaldino, Hildebrandt, Tharnish, Lance
Absent: Shirk, Buckingham (both excused)
- IV. Approval of Agenda**
Agenda read and approved. (Smaldino: 5-0)
- V. Approval of Minutes**
 - i. Regular meeting – Dec. 5, 2018. Minutes read and approved. (Smaldino: 5-0)
- VI. Financial Report** – December (End-of-Year)
Financial report read, reviewed and approved. (Smaldino: 5-0)
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
 - i. Director Lance publicly thanked crews for their service.
 - ii. Director Tharnish announced ice fishing event this weekend at Monument Lake and said he received from the county a first draft disaster recovery plan. He will forward to the Chief.
- VIII. New Business**
 - i. New Employee Swear-In – Nathan Boyce
- IX. Old Business**
- X. Chief's Report**
 - i. Palmer Lake update-Their study is not complete.
 - ii. Master Plan draft- meeting with ESCI representative to discuss questions.
 - iii. Santa on Patrol- big success. Thank you to all for their participation.
 - iv. Station 1 remodel update- Contract approved.
 - v. Collaborative Working Agreement- Making progress with negotiations, but no recent meetings due to holidays. Working on setting a new meeting date.
 - vi. Gallagher update.
 - vii. Office of Emergency Management is combing with the City of Colorado Springs to create "Pikes Peak Regional Office of Emergency Management."

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- viii. DC Trost gave fleet update. Engine 4 will be ready for inspection in Feb. 2019. Engine 5 will be ready for delivery in Sept./Oct. Selling Engine 3 and ads are out. New ambulance will be ready late February. Next engine to sell will be Engine 1. Old ambulance may be donated to Rehab group.
- ix. DC Trost attends I25 Gap meetings and provided update.
- x. DC Trost still working on solving septic issue at Station 2.
- xi. BC Bumgarner continues to work with groups on wildfire prevention and creating CWPP. Evacuation/interface drill with the County is planned this year. This year annual "Wildfire Awareness Day" will be in April. New mobile data computers arrived for the rigs.
- xii. BC Bradley gave training update. Division of Fire Prevention and Control lent the District a driver simulator for 2 days which the crews rotated through. District will be hosting with the County a crew boss and engine boss class this year. Peer Support trainings completed for the Peer Supporters. Ice Rescue training occurs this month. New hire Nathan Boyce completed 2week orientation. Thank you, Jay Bruchis, for creating the curriculum.

XI. Future Agenda Items

- i. Draft Master Plan Presentation
- ii. 2018 Surplus of Funds
- iii. Gallagher

XII. MOTION: to enter into Executive Session - pursuant to CRS 24-6-402(4)(e) to instruct negotiators on possible future arrangement with Wescott Fire Protection District. (Tharnish: 5-0) 7:34P

Executive Session concluded at 8:53P

Return to Open Meeting at 9:00 P

MOTION: for the Fire Chief to provide a detailed plan to the Board of Directors in 90 days that is a contract-for-service type agreement with the Wescott Fire Protection District that is financially sustainable to both communities. (Smaldino: 5-0).

XIII. Adjournment

MOTION: to adjourn. (Hildebrandt: 5-0) 9:05P

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SPECIAL MEETING AGENDA

Meeting Date/Time: March 18, 2019 4:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Executive Session** - Executive session pursuant to C.R.S. Section 24-46-402(4)(b) for discussion of specific legal questions with the attorney for the district on pending litigation.
- VI. Adjournment**

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MEETING AGENDA

Meeting Date/Time: March 27, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – Feb. 27, 2019
 - ii. Special meeting – Mar 18, 2019
- VI. Financial Report – February**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
- VIII. New Business**
 - i. District Master Plan Presentation
MOTION: to accept the TLMFPD Master Plan document as provided by ESCI
 - ii. Sale of Eng 3
MOTION: approve the sale of Engine 3 in an as-is condition for the price of \$77,500 to the Mayfield Hose Company #1 of Mayfield, PA.
 - iii. Blizzard report
- IX. Old Business**
- X. Chief's Report**
- XI. Future Agenda Items**
- XII. Adjournment**

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CALL VOLUME

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MEETING MINUTES

Meeting Date/Time: February 27, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. **Call to Order** (Shirk, 6:30P)
- II. **Pledge of Allegiance**
- III. **Roll Call**-Present: Hayes, Hildebrandt, Lance, Tharnish, Buckingham, Shirk
Absent: Smaldino (excused)
- IV. **Approval of Agenda**
MOTION: To amend agenda with adding second executive session pursuant to Colorado Revised Statutes Sections 24-6-402(4) (e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators.
(Roll Call Vote: Shirk: 6 Ayes, 0 Nays)
MOTION: To approve amended agenda. (Hayes: 6-0)
- V. **Approval of Minutes**
 - i. Regular meeting – Jan. 23, 2019. Minutes read and approved.
(Hayes: 4-0, Shirk and Buckingham abstained due to absence)
- VI. **Financial Report – January**
Financial report read, reviewed and approved. (Lance: 6-0)
- VII. **Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 minute time limit)
President Shirk thanked Battalion Chief of Training, J. Bradley, for assistance with MPD promotional testing.
- VIII. **New Business**
 - i. Organizational Values Resolution
RESOLUTION 2019-01 - A RESOLUTION PROCLAIMING FIVE ORGANIZATIONAL VALUES FOR THE TRI-LAKES MONUMENT FPD.
(Roll Call Hildebrandt: 6 Ayes, 0 Nays)
 - ii. 2018 Surplus of funds
MOTION: To approve the non-budgeted expenditure of \$35,000 for maintenance and equipment at Station 2. (Hildebrandt: 6-0)

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IX. Old Business

- i. Station 1 remodel

MOTION: To approve an additional \$350,000 for the remodeling of Fire Station 1.
(Hildebrandt: 6-0)

X. Chief's Report

- i. Gallagher update – Board asked Chief to inquire about hiring a company to do a survey to see if District should go to a public vote of a De-Gallagher.
- ii. Two new possible funding options.
 - i. 1: CMS Medicare E3 model which allows ambulance to transport to urgent cares and be compensated.
 - ii. 2: State EMS supplemental payment which supplements Medicaid payments by the Feds after submission once per year.
- iii. Master Plan presentation will be in March
- iv. Legislation update
- v. Union agreement making progress.
- vi. El Paso County EMS contract expires the end of the year.
- vii. Fire Chiefs to meet with Board of County Commissioners regarding impact fees.
- viii. DC Trost gave station update. Thank you to the staff for helping to clean out station 2 bay. Painting begins Mar. 11th. Septic field failed. Unidentifiable water source found and dig scheduled for Apr. 1st to investigate.
- ix. BC Bumgarner took group to North Carolina to inspect new ambulance. Switched out seats with upgraded seatbelt system. Ambulance to be delivered in 2-3 weeks. BC Bumgarner takes another group to Wisconsin the week of the 4th to do final inspection of new engine.
- x. BC Bumgarner reported that Wildfire Mitigation Day will be in April. TLMFPD partner with Palmer Lake Fire & Office of Emergency Management.
- xi. BC Bradley gave training update. Ice Rescue training conducted, trained in building off Washington to be demolished and tours of St. Francis new expanded ER. Up in coming trainings to be hose drills, vertical ventilations, annual physician testing and wildfire refresher.

XI. Future Agenda Items

- i. Master Plan Presentation

XII. Executive Session – MOTION: To enter into executive session pursuant to CRS 24-6-402(4)(e) to instruct negotiators on possible future arrangement with Wescott Fire Protection District.
Roll Call Shirk: 6 Ayes, 0 Nays
Executive session concluded 8:43P.

XIII. Executive Session – MOTION: To enter into executive session pursuant to CRS 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators.
Roll Call Shirk: 6 Ayes, 0 Nays
Executive session concluded 9:07P

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Adjourn to public meeting 9:07P

XIV. Adjournment

MOTION: To adjourn. (Lance: 6-0) 9:09p

CALL VOLUME

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Roger Lance, Vice- President
Dr. John Hildebrandt, Treasurer
Michael Smaldino, Secretary

Tom Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director

SPECIAL MEETING MINUTES

Meeting Date/Time: March 18, 2019 4:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Shirk, 4:35p)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Shirk, Lance, Smaldino, Tharnish, Buckingham, Hayes (4:39p arrv), Hildebrandt (5:03p arrv)
- IV. Approval of Agenda**
- V. Executive Session** - Executive session pursuant to C.R.S. Section 24-46-402(4)(b) for discussion of specific legal questions with the attorney for the district on pending litigation.
Roll Call: 5 Ayes, 0 Nays

MOTION: "that we authorize the Fire Chief to sign a settlement agreement with John Vincent to settle the current litigation between the District and Mr. Vincent in a form to be approved by the attorney for the District and conditioned on the District expending no more than \$15,000.00 in funds as part of that settlement agreement, which amount shall be reimbursed to the District by the District's insurer." (Lance: 7-0)
- VI. Adjournment** (Lance: 7-0) 5:17p

**TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

16055 Old Forest Point, Suite 103
Monument, CO 80132
(719) 484-0911



Jacob Shirk, President

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Dr. John Hildebrandt, Treasurer
Michael Smaldino, Secretary

Thomas Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: April 24, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – Mar. 27, 2019
- VI. Financial Report – March**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
- VIII. Old Business**
 - i. Blizzard response commendations.
- IX. New Business**
 - i. Master Plan follow-up/Fire Stations
- X. Chief's Report**
- XI. Future Agenda Items**
- XII. Adjournment**

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CALL VOLUME

	<u>2018</u>	<u>2018 YTD</u>	<u>2019</u>	<u>YTD</u>	<u>2019 DAILY AVG (month/yr)</u>
Jan	168	168	232	232	7.5/7.5 (+38.1%)
Feb	186	354	215	447	7.7/7.6 (+26.3%)
Mar	217	571	332	779	10.7/8.7 (+36.4%)
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Michael Smaldino, Secretary		Jason Buckingham, Director

MEETING MINUTES

Meeting Date/Time: March 27, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Shirk, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call**-Present: Hildebrandt, Lance, Tharnish, Shirk, Buckingham (7:25P)
Absent: Smaldino, Hayes (both excused).
- IV. Approval of Agenda**
 - i. Agenda read and approved. (Hildebrandt: 4-0).
- V. Approval of Minutes**
 - i. Regular meeting – Feb. 27, 2019. Minutes read/approved. (Hildebrandt: 4-0).
 - ii. Special meeting – Mar 18, 2019. Minutes read/approved. (Hildebrandt: 4-0).
- VI. Financial Report** – February
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
- VIII. New Business**
 - i. District Master Plan Presentation
Hildebrandt questioned p 34 and p 26 with incorrect numbers. Presenter to correct plan and send to the Chief.
MOTION: to accept the TLMFPD Master Plan document as provided by ESCI.
(Hildebrandt:5-0).
 - ii. Sale of Eng 3
MOTION: approve the sale of Engine 3 in an as-is condition for the price of \$77,500 to the Mayfield Hose Company #1 of Mayfield, PA. (Lance:5-0).
 - iii. Blizzard report –
 - i. see Chief MEMO, dated Mar. 22, 2019.
 - ii. Shirk now the Town of Monument Emergency Manager.
 - iii. Meeting planned Mar. 28th with local players involved to review blizzard plan.

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- iv. TLMFPD to receive award from Town of Monument at next council meeting for blizzard preparedness.

IX. Old Business

X. Chief's Report

- i. Gallagher update-No legislative changes to come out in 2019.
- ii. Station remodel-Architect and contractor met with staff.
- iii. Union negotiations-Last 2 meetings cancelled and rescheduled. Making slow progress.
- iv. Wescott-Meeting scheduled to include the Chiefs and Board Presidents.
- v. 2018 excess funds-Still working on plan. Will present at April Board meeting.
- vi. Fleet update-DC Trost report new engine in Colorado and working on plan to train staff. New ambulance due to arrive soon and working on similar plan to train and orientate staff. Engine 3, 2241, 2243, 2281 had damage due to blizzard. Chains need to be replaced for fleet. Estimated total cost of damage to fleet=\$12,000.
- vii. Stations- DC Trost reported generator failed at station 3 during the blizzard and repair scheduled. Station 2 bay received new paint and lockers. Dig for septic water leak source scheduled for April 1st.
- viii. Training-BC Bradley reported annual physician testing completed with multiple agencies involved. Just completed structure fire training and extrication training. Hose training coming up. Firefighter Wil Vogl passed his engineer testing and can now be used as an acting driver.

XI. Future Agenda Items

- i. Blizzard Commendation to Staff
- ii. Review of excess 2018 funds.
- iii. Update on meeting with Wescott.

XII. Adjournment

MOTION: to adjourn. (Hildebrandt: 5-0, 8:30P)

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CALL VOLUME

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MEETING AGENDA

Meeting Date/Time: May 22, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – Mar 27, 2019
 - ii. Regular meeting – Apr 24, 2019
- VI. Financial Report – April**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
- VIII. Old Business**
 - i. De-Gallaghering vote
 - ii. Standards of Cover
 - iii. 2018 surplus funds
- IX. New Business**
- X. Chief's Report**
- XI. Executive Session –**
 - i. pursuant to CRS 24-6-402(4)(b) to receive legal advice regarding a possible labor agreement or collective bargaining.
- XII. Future Agenda Items**
- XIII. Adjournment**

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CALL VOLUME

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MEETING MINUTES

Meeting Date/Time: March 27, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Shirk, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call**-Present: Hildebrandt, Lance, Tharnish, Shirk, Buckingham (7:25P)
Absent: Smaldino, Hayes (both excused).
- IV. Approval of Agenda**
 - i. Agenda read and approved. (Hildebrandt: 4-0).
- V. Approval of Minutes**
 - i. Regular meeting – Feb. 27, 2019. Minutes read/approved. (Hildebrandt: 4-0).
 - ii. Special meeting – Mar 18, 2019. Minutes read/approved. (Hildebrandt: 4-0).
- VI. Financial Report** – February
Read and approved. (Hildebrandt: 4-0)
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
- VIII. New Business**
 - i. District Master Plan Presentation
Hildebrandt questioned p 34 and p 26 with incorrect numbers. Presenter to correct plan and send to the Chief.
MOTION: to accept the TLMFPD Master Plan document as provided by ESCI.
(Hildebrandt:5-0).
 - ii. Sale of Eng 3
MOTION: approve the sale of Engine 3 in an as-is condition for the price of \$77,500 to the Mayfield Hose Company #1 of Mayfield, PA. (Lance:5-0).
 - iii. Blizzard report –
 - i. see Chief MEMO, dated Mar. 22, 2019.
 - ii. Shirk now the Town of Monument Emergency Manager.
 - iii. Meeting planned Mar. 28th with local players involved to review blizzard plan.

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- iv. TLMFPD to receive award from Town of Monument at next council meeting for blizzard preparedness.

IX. Old Business

X. Chief's Report

- i. Gallagher update-No legislative changes to come out in 2019.
- ii. Station remodel-Architect and contractor met with staff.
- iii. Union negotiations-Last 2 meetings cancelled and rescheduled. Making slow progress.
- iv. Wescott-Meeting scheduled to include the Chiefs and Board Presidents.
- v. 2018 excess funds-Still working on plan. Will present at April Board meeting.
- vi. Fleet update-DC Trost report new engine in Colorado and working on plan to train staff. New ambulance due to arrive soon and working on similar plan to train and orientate staff. Engine 3, 2241, 2243, 2281 had damage due to blizzard. Chains need to be replaced for fleet. Estimated total cost of damage to fleet=\$12,000.
- vii. Stations- DC Trost reported generator failed at station 3 during the blizzard and repair scheduled. Station 2 bay received new paint and lockers. Dig for septic water leak source scheduled for April 1st.
- viii. Training-BC Bradley reported annual physician testing completed with multiple agencies involved. Just completed structure fire training and extrication training. Hose training coming up. Firefighter Wil Vogl passed his engineer testing and can now be used as a acting driver.

XI. Future Agenda Items

- i. Blizzard Commendation to Staff
- ii. Review of excess 2018 funds.
- iii. Update on meeting with Wescott.

XII. Adjournment

MOTION: to adjourn. (Hildebrandt: 5-0, 8:30P)

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CALL VOLUME

	<u>2018</u>	<u>2018 YTD</u>	<u>2019</u>	<u>YTD</u>	<u>2019 DAILY AVG (month/yr)</u>
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MEETING MINUTES

Meeting Date/Time: April 24, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Lance, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call-Present:** Hayes, Smaldino, Tharnish, Lance
Absent: Hildebrandt, Buckingham, Shirk (all excused)
- IV. Approval of Agenda**
 - i. Agenda read and approved. (Smaldino: 4-0).
- V. Approval of Minutes**
 - i. Regular meeting – Mar. 27, 2019. (No quorum. Add to agenda for May meeting).
- VI. Financial Report – March**
 - i. Financial report read and approved. (Smaldino: 4-0).
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
 - i. Chief reported the new engine has arrive and told all the engine was designed by the crews.
- VIII. Old Business**
 - i. Blizzard response commendations. Chief thanked Director Tharnish for his participation. Director Tharnish, Director Lance, and Director Smaldino each thanked staff on duty during the blizzard. The Chief gave meritorious certificates and pins to each staff member on duty during the blizzard.
- IX. New Business**
 - i. Master Plan follow-up/Fire Stations-Board suggested public engagement on need for additional fire station. Chief to report back to the Board on the cost of a station study.
- X. Chief's Report**
 - i. DC Trost reported

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- i. provided Station 2 septic update. Station will need a new septic field. Engineer who designed failed septic agreed to do new design at no cost to the District.
- ii. Bay painting complete and new lockers installed.
- iii. Crew built new stadium seating in the day room.
- iv. Station 1 and Station 3 received temporary fix of new paving. Cost to replace each pad and parking at Station 1 could be up to \$60,000.
- v. Fleet update-new engine and ambulance arrived. Crews currently completing training on use of each vehicle.
- ii. J. Martin on hunt for Station deeds.
- iii. Gallagher update.
- iv. Property evaluations for Tri-Lakes area could increase 15%.
- v. Need variance for Station 1 remodel.
- vi. Met with Wescott the end of April and agreed to suspend consolidation talks,
- vii. Next Board meeting will be an executive session with attorney to engage board in discussions with the Union regarding contract negotiations.

XI. Future Agenda Items – Executive Session to meet with attorney on agreement with union.

XII. Adjournment

MOTION: to adjourn. (Tharnish: 4-0, 7:45P).

CALL VOLUME

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Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: June 26, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – May 22, 2019
- VI. Financial Report – May**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
- VIII. Old Business**
- IX. New Business**
 - i. Joint Fleet Maintenance Facility
MOTION: To direct the Fire Chief to pursue discussions with the Town of Monument for the purposes of participating in a joint fleet maintenance facility.
 - ii. Town of Monument annexation
MOTION: To approve the request for annexation of the Fire Station #1 property into the Town of Monument.
 - iii. Old 2281 disposition
MOTION: to donate the District's Amb A1 (VIN#1FDXF47P67EA11018) to the charitable organization, Emergency Incident Support.
- X. Chief's Report**
- XI. Future Agenda Items**
- XII. Executive Session - pursuant to CRS 24-6-402(4)(e) to determine positions relative to matters that may be subject to negotiations with the Town of Palmer Lake.**

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XIII. Adjournment

2019 CALL VOLUME

	<u>2018</u>	<u>2018 YTD</u>	<u>2019</u>	<u>YTD</u>	<u>2019 DAILY AVG (month/yr)</u>
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MEETING MINUTES

Meeting Date/Time: May 22, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (6:30p - Shirk)
- II. Pledge of Allegiance**
- III. Roll Call** - Present – Shirk, Lance, Hildebrandt, Smaldino, Tharnish, Hayes, Buckingham
- IV. Approval of Agenda** (Hayes: 7-0)
- V. Approval of Minutes**
 - i. Regular meeting – Mar 27, 2019 (Hildebrandt: 5-0)
 - ii. Regular meeting – Apr 24, 2019 (Hayes: 4-0)
- VI. Financial Report** – April
 - i. Financial report read and approved (Lance: 7-0)
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
 - i. Interim Black Forest Fire Chief PJ Langmaid introduced by Chief Truty
 - ii. President Shirk reminded community about social media reports of law-breaking and not to forget to call PD rather than post on social media.
 - iii. Tom Tharnish stated Mt Herman bridge has an engineer's plan to make bridge unrestricted. Will know this year if changes will be made. Town will approach County about doing the same for Arnold avenue. (Mentioned at end of meeting).
- VIII. Old Business**
 - i. De-Gallaghering vote
 - i. Discussion amongst Board whether to continue to pursue November vote to "de-Gallagher". Short-term concerns were raised about county's property assessed value increase for 2020 but Board still feels de-Gallaghering vote is still best long-term solution. Board affirmed to continue forward with de-Gallaghering initiative.
 - ii. Standards of Cover
 - i. Chief Truty discussed need for having response time standards to help identify ideal future fire station locations. He cautioned that the ideal locations identified in the master plan were based on existing streets and did

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not factor in future streets to be built. Board agreement on 4-station model is the future model of choice. Board expressed concern about available property for future fire stations.

**MOTION: Direct Fire Chief to investigate properties for the purposes of the movement of or development of new fire stations.
(Hildebrandt: 7-0)**

- iii. 2018 Surplus Funds
 - i. Chief Truty identified that the non-audited amount of surplus funds from the 2018 budget was approximately \$525,000. The Board had already taken action on a portion of these funds by approving \$350,000 to be allocated towards the Station 1 remodel. Chief Truty confirmed that the suggested purchase list identified in the Board memo were not nice-to-haves but rather organizational needs.
MOTION: Recommend spending 2018 surplus funds as presented by the Fire Chief (Hildebrandt: 7-0)

IX. New Business

- None

X. Chief's Report

- i. 2018 audit currently in progress
- ii. The county is requiring a variance for the Station 1 remodel effort. Chief Truty is looking into whether or not annexing the Station 1 property into the Town of Monument would make the process easier and less expensive. Potential construction start date is September.
- iii. Chief Truty will be attending Palmer Lake's next Council meeting to hear ESCI's summary recommendations on the future of their fire department.
- iv. TLMFPD is working with the EPC Fire Warden on providing a closest unit response arrangement into the USFS.
- v. An EMS taskforce has been created to discuss the future of EMS service within the District and what an improved service might look like.
- vi. Larkspur FPD has sent a letter to the Colo Springs media regarding challenges their crews are having accessing emergency scenes within the Gap project. TLMFPD is not having any of the issues.
- vii. Training is complete on the new engine and ambulance. The old E3 has departed and is now in Pennsylvania.
- viii. The Station 2 neighbor who hosts our septic system has graciously agreed to allow to try a new septic field on his property. Design and easement research is under way.

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- ix. District had training on hose management and hazardous materials including case review, leak/spill control, suit donning and chemical identification.

XI. Executive Session – (8:15p - Lance: 7-0)

- i. pursuant to CRS 24-6-402(4)(b) to receive legal advice regarding a possible labor agreement or collective bargaining. **(9:56p – End)**

XII. Future Agenda Items

XIII. Adjournment (9:59p)

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CALL VOLUME

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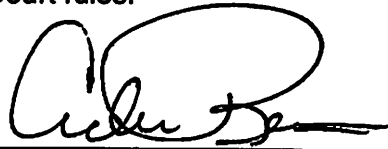
EXECUTIVE SESSION CERTIFICATION

At the meeting of the Tri-Lakes Monument Fire Protection District's Board of Directors on May 22, 2019, it was duly moved and seconded that the Board enter into executive session, pursuant to Section 24-6-402(4)(e), C.R.S. regarding determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators concerning a contract request from Local 4319; and Section 24-6-402(4)(b), C.R.S., for receiving legal advice from the Board's legal counsel, Adele Reester, regarding the same. The motion carried unanimously and the Board entered into executive session from 8:07 p.m. to 9:56 p.m.

Ms. Reester specifically advised the Board with respect to questions and concerns raised by the Board members regarding the request for a contract, the negotiations process, District policies and procedures, and related legal matters, all such advice constituting privileged attorney-client communications in the opinion of Ms. Reester.

CERTIFICATION BY REGISTERED ATTORNEY

I, Adele L. Reester, Reg. No. 28549, hereby certify that the executive session was devoted to providing specific legal advice to the Board of Directors and that all such communications were privileged under applicable Colorado law and Supreme Court rules.

A handwritten signature in black ink, appearing to read 'Adele Reester', is written over a horizontal line.

Adele L. Reester

**TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

16055 Old Forest Point, Suite 103
Monument, CO 80132
(719) 484-0911



Jacob Shirk, President

Roger Lance, Vice- President
Dr. John Hildebrandt, Treasurer
Michael Smaldino, Secretary

Thomas Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: July 24, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – June 26, 2019
- VI. Financial Report – June**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
- VIII. New Business**
 - i. 2018 Audit presentation
MOTION: To accept the 2018 audit as presented
- IX. Old Business**
 - i. 2019 Consolidated Election Participation - **RESOLUTION NO. 2019-02**

“A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT, COLORADO, (1) PROVIDING THAT A DISTRICT SPECIAL ELECTION WILL BE HELD NOVEMBER 5, 2019, IN COORDINATION WITH THE EL PASO COUNTY, COLORADO, COORDINATED ELECTION AND IN ACCORDANCE WITH THE UNIFORM ELECTION CODE; (2) DESIGNATING THE DESIGNATED ELECTION OFFICIAL; AND (3) AUTHORIZING THE PRESIDENT OF THE BOARD OF DIRECTORS TO EXECUTE AND DELIVER AN INTERGOVERNMENTAL AGREEMENT WITH EL PASO COUNTY FOR THE CONDUCT OF THE COORDINATED ELECTION”
- X. Chief's Report**
- XI. Future Agenda Items**
- XII. Adjournment**

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2019 CALL VOLUME

	<u>2018</u>	<u>2018 YTD</u>	<u>2019</u>	<u>YTD</u>	<u>2019 DAILY AVG (month/yr)</u>
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Michael Smaldino, Secretary	Jason Buckingham, Director

MEETING MINUTES

Meeting Date/Time: June 26, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Shirk, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call-** Present: Shirk, Lance, Hildebrandt, Smaldino, Tharnish, Hayes (Arrived late)
Absent: Buckingham, excused.
- IV. Approval of Agenda**
 - Agenda read and approved. (Hildebrandt: 5-0, Hayes arrived after)
- V. Approval of Minutes**
 - Regular meeting – May 22, 2019. Minutes read and approved. (Hildebrandt: 6-0).
- VI. Financial Report – May**
 - Financial report read and approved. (Hayes: 6-0).
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
 - i. Chief Truty presented "TLMFPD Value Coins" to the Board of Directors.
 - ii. J. Martin gave each Board Director a 2019 Board Manual created by the Special District Association
 - iii. President Shirk stated he retired from being Police Chief of Monument and invited all to his retirement party July 13, 2019.
 - iv. Treasurer Hildebrandt stated he was "very proud of TLMFPD."
- VIII. Old Business - none**
- IX. New Business**
 - i. Joint Fleet Maintenance Facility
MOTION: To direct the Fire Chief to pursue discussions with the Town of Monument for the purposes of participating in a joint fleet maintenance facility. (Hayes: 5-0, Director Tharnish recused self).
 - ii. Town of Monument annexation
MOTION: To approve the request for annexation of the Fire Station #1 property into the Town of Monument. (Hildebrandt: 6-0).
 - iii. Old 2281 disposition
MOTION: to donate the District's Amb A1 (VIN#1FDXF47P67EA11018) to

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the charitable organization, Emergency Incident Support pending approval by the state of Colorado. (Smaldino: 5-0, Director Lance recused self).

X. Chief's Report

- i. Chief Truty
 - i. St. 1 remodel-met with contractor and architect. Next meeting in July.
 - ii. New ambulance is now in service and grant funds received from the state.
 - iii. Congratulations Lt. Christopher Keough for receiving Masonic Lodge Firefighter of the Year Award.
 - iv. New CAD system update
 - v. 2018 Audit will be presented at July Board meeting.
 - vi. TLMFPD provided help with Tri-Lakes Cares Client Appreciation BBQ.
 - vii. Labor Contract, next meeting July 8th.
 - viii. CMS ET3 model-EMS Taskforce voted to not participate.
- ii. DC Trost:
 - i. New engine and new ambulance both are in service. Next engine to come in August.
 - ii. Plan to sell engine 2211.
 - iii. Received new chipper from a grant and money to purchase truck to pull vehicle.
 - iv. Will buy new truck for BC's to use and use older BC truck as the pull vehicle for the chipper.
 - v. Reported septic project at station 2 to start July 8th. Still working on pricing.
- iii. BC Bumgarner
 - i. Provided update on chipper. Chipper to receive TLMFPD logo, capable of chipping 12 inches in diameter. First chipping event, July 27th in Red Rocks development. Chipper parked indoors at Larkspur Fire due to lack of space at TLMFPD.
 - ii. Finalizing 2015 Fire Code Amendments. He welcomes public feedback and will provide copies for anyone to review.
 - iii. Provided update on firework regulations.
 - iv. Completed inspections of all D38 schools.
- iv. BC Bradley
 - i. Provided training update.
 - ii. Peak Leadership completed "effective feedback" training.
 - iii. District hosted CPR renewal courses.
 - iv. Officer development series began and will occur every other month.

XI. Future Agenda Items

- i. 2018 Audit

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XII. Executive Session - pursuant to CRS 24-6-402(4)(e) to determine positions relative to matters that may be subject to negotiations with the Town of Palmer Lake. (7:40p)
(Roll call vote – Aye: Shirk, Lance, Hildebrandt, Smaldino, Hayes, Tharnish Nay: 0)

XIII. Adjournment (8:47p)

2019 CALL VOLUME

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Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: August 28, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – July 24, 2019
- VI. Financial Report – July**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
- VIII. Old Business**
 - i. Station 1 remodel
 - ii. Approval of Labor Agreement

RESOLUTION 2019-03:
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT TO RECOGNIZE THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 4319 ("UNION") AND TO APPROVE A COLLABORATIVE MEET AND CONFER PLUS AGREEMENT WITH THE UNION
- IX. New Business**
 - i. Investment Item
MOTION: To approve the District Treasurer and the Fire Chief evaluating and making short-term investments with District funds for the purpose of greater financial returns .
- X. Chief's Report**
- XI. Future Agenda Items**

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Thomas Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director

- XII. Executive Session – pursuant to CRS 24-6-402(4)(b) to receive legal advice regarding ballot language to be used in the 2019 November coordinated election.**
- XIII. Approval of Ballot Language**
- i. **MOTION: To approve the ballot language for the November 2019 Coordinated election as presented by the District’s attorney.**
- XIV. Adjournment**

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2019 CALL VOLUME

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Dr. John Hildebrandt, Treasurer		Terri Hayes, Director
Michael Smaldino, Secretary		Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: July 24, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Shirk, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Shirk, Lance, Hildebrandt, Tharnish, Hayes, Buckingham
Absent: Smaldino excused
- IV. Approval of Agenda**
 - Agenda read and approved. (Hayes: 6-0).
- V. Approval of Minutes**
 - i. Regular meeting – June 26, 2019. Minutes read and approved. (Lance:5-0).
- VI. Financial Report** – June
 - Financial report read and approved. (Hayes: 6-0).
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
- VIII. New Business**
 - i. 2018 Audit presentation
 - Mitch Downs and Hillary Carlson from the Osborne, Parsons, and Rosacker, LLC presented the 2018 audit to the Board.
 - MOTION: To accept the 2018 audit as presented.** (Hildebrandt: 6-0).
- IX. Old Business**
 - i. 2019 Consolidated Election Participation –
RESOLUTION NO. 2019-02.
MOTION: To approve RESOLUTION NO. 2019-02
"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT, COLORADO, (1) PROVIDING THAT A DISTRICT SPECIAL ELECTION WILL BE HELD NOVEMBER 5, 2019, IN COORDINATION WITH THE EL PASO COUNTY, COLORADO, COORDINATED ELECTION AND IN ACCORDANCE WITH THE UNIFORM ELECTION CODE; (2) DESIGNATING THE DESIGNATED ELECTION OFFICIAL; AND (3) AUTHORIZING THE PRESIDENT OF THE BOARD OF DIRECTORS TO EXECUTE AND DELIVER AN INTERGOVERNMENTAL AGREEMENT WITH EL PASO COUNTY FOR THE CONDUCT OF THE COORDINATED ELECTION".
(Rollcall Aye: Lance, Hildebrandt, Tharnish, Hayes, Buckingham, Shirk. Nay: 0).

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Jason Buckingham, Director

X. Chief's Report

- i. Station 1 remodel update.
- ii. Annexation process with the Town of Monument submitted to attorney.
- iii. Labor Agreement tentatively approved.
- iv. Fire alerting system to come for all three stations.
- v. I25 traffic through Larkspur has increased to the point where Larkspur FPD is voicing concerns about no access to some areas. TLMFPD does not experience the same issues.
- vi. Douglas County adding tower to increase radio communications.
- vii. DC Trost
 - gave fleet and station update.
 - New engine to come in August
 - St. 2 septic system fixed
- viii. BC Bumgarner
 - reported on first chipper day scheduled in Red Rocks Development,
 - 2 developments planned in the District,
 - District open house planned for September
 - fire final complete for Sunshine Behavioral Health.
- ix. BC Bradley
 - District completed group active shooter event with multiple agencies at Palmer Lake Elementary School. Training successful after months of planning. Thank you to Jason Morrison of CSFD for helping to facilitate.
 - District completed training on chipper.

XI. Future Agenda Items

- i. Approval of ballot language
- ii. Approval of Labor Agreement

XII. Adjournment

MOTION: To adjourn. (Hildebrandt:6-0). 7:50P

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2019 CALL VOLUME

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Jason Buckingham, Director

MEETING AGENDA

Meeting Date/Time: September 25, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – August 28, 2019
- VI. Financial Report – August**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
- VIII. Jacob Shirk recognition**
RESOLUTION 2019-04: A RESOLUTION RECOGNIZING THE 7 YEARS OF SERVICE OF JACOB (JAKE) SHIRK TO THE TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT AS BOARD DIRECTOR AND PRESIDENT OF THE BOARD OF DIRECTORS
- IX. Old Business**
- X. New Business**
 - i. Board of Directors Positions
 - ii. Board of Directors vacancy fill procedures
 - iii. First presentation of the draft 2020 budget
- XI. Chief's Report**
- XII. Future Agenda Items**
- XIII. Adjournment**

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2019 CALL VOLUME

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MEETING MINUTES

Meeting Date/Time: August 28, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Lance, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Hayes, Tharnish, Hildebrandt, Lance, Smaldino (6:56P arrived)
Absent: Shirk, Buckingham (both excused)
- IV. Approval of Agenda**
 - i. Agenda read and approved. (Hildebrandt: 4-0)
- V. Approval of Minutes**
 - i. Regular meeting – July 24, 2019. Minutes read and approved. (Hayes: 4-0)
- VI. Financial Report** – July
 - i. Financial report read and approved. (Tharnish: 4-0)
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit).
 - i. Chief Truty provided announcement that next month will be President Shirk's last meeting as a member of the Board of Directors. Board requested ASAP posting of interest in available seat via letter of interest. Appointment would last until May of 2020.
MOTION: To post open Board position immediately. (Hayes: 4-0)
- VIII. Old Business**
 - i. STATION 1 REMODEL
Chief Truty reported on 4 updated options to remodel Station 1 based on the perceived longevity of the station.
 - 1. Complete renovation plus addition - \$1,487,219
 - 2. Complete renovation plus limited addition - \$1,240,643
 - 3. Partial renovation plus limited addition - \$936,748
 - 4. Complete renovation w/no addition - \$750,000 (original plan)**MOTION: To approve Station 1 remodel using "Plan A" not to exceed \$1.5 million without further Board action.** (Tharnish. 4-0)

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- ii. APPROVAL OF LABOR AGREEMENT
 - Chief Truty reported that Local 4319 had ratified the Collaborative Meet and Confer Plus agreement effective January 1, 2020.
 - MOTION: To approve RESOLUTION 2019-03:**
 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT TO RECOGNIZE THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 4319 ("UNION") AND TO APPROVE A COLLABORATIVE MEET AND CONFER PLUS AGREEMENT WITH THE UNION.**
 - (Ayes: Hayes, Smaldino, Tharnish, Hildebrandt, Lance. Nays: None)

IX. New Business

- i. INVESTMENT OPTIONS
 - Chief Truty reported that with the current balances in each of the District's funds, there may be wiser investment options than leaving the funds sitting in a savings account gaining little interest. Any suggested short-term investments would need to not compromise the District's cash flow and be restricted according to statutory use of public funds.
 - MOTION: To approve the District Treasurer and the Fire Chief to draft an investment policy for District funds for the purpose of greater financial returns.** (Hildebrandt: 5-0). Draft investment policy to be submitted to the Board at next meeting.

X. Chief's Report

- i. Discussion of mutual aid request by AMR. Crews responding to calls South due to AMR running short of staff and calling TLM to avoid paying fines. Chief to speak with CSFD Chief.
- ii. New funding stream from federal government for Medicaid transports could provide an additional \$250,000 annually.
- iii. Meeting planned by all Chiefs to discuss EMS transport service for the county.
- iv. Palmer Lake to postpone ballot initiative for fire.
- v. New Engine (E5) to come soon.
- vi. DC Trost
 - i. Plan is to sell Engine 1
 - ii. The septic system at Station 2 is running well.
 - iii. A firefighter resigned and a hiring process is set to fill the slot.
- vii. BC Bumgarner
 - i. Chipper program is a big success. Director Lance thanked crew for coming to his development to chip. BC Bumgarner thanked Firefighter Edmunds and Damour for their assistance.

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- ii. TLMFPD Open House scheduled for September 28th from 11-2p. Extrication demonstration planned to show the community the new equipment purchased.
- iii. New radio tower working and big improvement with radio strength. Thank you PPRCN.
- iv. Bridge on County Line now scheduled to be replaced with the I25 plan.
- viii. BC Bradley
 - i. Three firefighters scheduled to attend paramedic school in January of 2020.
 - ii. Medic Bruchis created a EKG class for practice.
 - iii. Harassment training, wildland training and chipper training completed this month.
 - iv. Thank you to Colorado Structures for the use of land for wildland training.
 - v. Behavior Alliance training conducted with many agencies. Thank you, BC Mola, for writing the grant to fund the class.

XI. Future Agenda Items

- i. First presentation of the draft 2020 budget
- ii. Review of draft investment policy

- XII. MOTION: To enter Executive Session – pursuant to CRS 24-6-402(4)(b) to receive legal advice regarding ballot language to be used in the 2019 November coordinated election.** (Lance: 5-0, 7:56P). Rollcall vote: Hayes, Smaldino, Tharnish, Hildebrandt, Lance. 8:34P. Director Lance announced executive session concluded and the Board returned to an open Meeting.

XIII. Approval of Ballot Language

- i. **MOTION: To approve the ballot language for the November 2019 Coordinated election as presented by the District’s attorney. (Hildebrandt: 5-0).** Roll call vote: Ayes: Hildebrandt, Smaldino, Tharnish, Lance, Hayes Nays: None

“SHALL TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT’S PROPERTY TAX MILL LEVY BE INCREASED OR DECREASED ANNUALLY, TO MAINTAIN REVENUE-NEUTRAL PROPERTY TAX REVENUE THAT OTHERWISE WOULD DECREASE OR INCREASE AS A RESULT OF AND WHEN THE STATE ADJUSTS THE STATEWIDE RESIDENTIAL ASSESSMENT RATE, COMMENCING IN 2019 AS COLLECTED IN 2020, AND THEREAFTER, SO THAT, TO THE EXTENT POSSIBLE, THE ACTUAL TAX REVENUES GENERATED BY THE DISTRICT’S IMPOSITION OF THE PROPERTY TAX MILL LEVY ARE NEITHER DECREASED NOR INCREASED AS A RESULT OF SUCH CHANGE; AND SHALL THE PROCEEDS OF SUCH TAXES AND INVESTMENT INCOME THEREON BE COLLECTED AND SPENT BY THE DISTRICT AS A

**TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

16055 Old Forest Point, Suite 103
Monument, CO 80132
(719) 484-0911



Jacob Shirk, President

Roger Lance, Vice- President
Dr. John Hildebrandt, Treasurer
Michael Smaldino, Secretary

Thomas Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director

VOTER APPROVED REVENUE CHANGE WITHOUT REGARD TO ANY SPENDING, REVENUE-RAISING, OR OTHER LIMITATION CONTAINED WITHIN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION OR SECTION 29-1-301, COLORADO REVISED STATUTES, AND WITHOUT LIMITING IN ANY YEAR THE AMOUNT OF OTHER REVENUES THAT MAY BE COLLECTED AND SPENT BY THE DISTRICT --- WITH THE UNDERSTANDING THAT IF THE PRIOR DE BRUCING QUESTION THAT THE DISTRICT HAS ASKED WOULD COVER REVENUES FROM THE MILL LEVY INCREASES THAT ARE AUTHORIZED BY THIS QUESTION, THE QUESTION WILL BE CHANGED TO END IT AT THE FIRST SEMI-COLON.”¹

XIV. Adjournment

MOTION: To adjourn. (Smaldino: 5-0).

¹ The question as certified to the County Clerk corrects an error in the dates to read “COMMENCING IN 2021 AS COLLECTED IN 2022, AND THEREAFTER....” and stops after the first semi-colon so as read in full as follows:

SHALL TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT'S PROPERTY TAX MILL LEVY BE INCREASED OR DECREASED ANNUALLY, TO MAINTAIN REVENUE-NEUTRAL PROPERTY TAX REVENUE THAT OTHERWISE WOULD DECREASE OR INCREASE AS A RESULT OF AND WHEN THE STATE ADJUSTS THE STATEWIDE RESIDENTIAL ASSESSMENT RATE, COMMENCING IN 2021 AS COLLECTED IN 2022, AND THEREAFTER, SO THAT, TO THE EXTENT POSSIBLE, THE ACTUAL TAX REVENUES GENERATED BY THE DISTRICT'S IMPOSITION OF THE PROPERTY TAX MILL LEVY ARE NEITHER DECREASED NOR INCREASED AS A RESULT OF SUCH CHANGE? Y/N

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2019 CALL VOLUME

	<u>2018</u>	<u>2018 YTD</u>	<u>2019</u>	<u>YTD</u>	<u>2019 DAILY AVG (month/yr)</u>
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RESOLUTION 2019-04

A RESOLUTION RECOGNIZING THE 7 YEARS OF SERVICE OF JACOB (JAKE) SHIRK TO THE TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT AS BOARD DIRECTOR AND PRESIDENT OF THE BOARD OF DIRECTORS

WHEREAS, the Tri-Lakes Monument Fire Protection District existed as a 3-station fire department in 2012;

WHEREAS, having a desire to serve his community, Jake Shirk was appointed as a member of the Board of Directors of the Tri-Lakes Monument Fire Protection District on October 8, 2012;

WHEREAS, Jake Shirk was elected to serve as President of the Board of Directors on December 5, 2012 and continued in this role for his 7 years on the Board of Directors;

WHEREAS, the Tri-Lakes Monument Fire Protection Districts was managing some challenging situations in 2012;

WHEREAS, the Tri-Lakes Monument community has experienced substantial growth and increased demand of services over the past 7 years;

WHEREAS, Jake Shirk has led the continued development and professionalism of the Tri-Lakes Monument Fire Protection District over the past 7 years;

WHEREAS, Jake Shirk has dedicated himself to the Tri-Lakes Monument community and staff over the past 7 years;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT, COLORADO:

1. To recognize the outstanding service of Jake Shirk to the Tri-Lakes Monument Fire Protection District and the community of the Tri-Lakes region for 7 years, and;
2. On behalf of the residents of and the members of the Tri-Lakes Monument Fire Protection District award a plaque of appreciation to Jake Shirk for his years of community service.

Adopted and approved this 25th day of September 2019.

Roger Lance, Vice-President
Tri-Lakes Monument Fire Protection District

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Michael Smaldino, Secretary

Thomas Tharnish, Director
Terri Hayes, Director

MEETING AGENDA

Meeting Date/Time: October 23, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – September 25, 2019
- VI. Financial Report – September**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
- VIII. PUBLIC HEARING -Proposed 2019 Amended Budget**
- IX. Old Business**
 - i. Draft 2020 Budget (Round 2)
 - 1. New Personnel
 - 2. Wages
 - 3. Longevity
 - 4. Capital Replacement Plan
- X. New Business**
 - i. Acting Position compensation
MOTION: To approve the implementation of a daily acting position compensation when an individual works in a higher job classification for 12 hours or more.
- XI. Chief's Report**
- XII. Old Business (Cont'd)**

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Michael Smaldino, Secretary

- i. Board of Directors Position Interviews/Selection

**MOTION: to appoint _____ as a member of the Tri-Lakes
Monument Fire Protection District Board of Directors**

XIII. Future Agenda Items

XIV. Adjournment

2019 CALL VOLUME

	<u>2018</u>	<u>2018 YTD</u>	<u>2019</u>	<u>YTD</u>	<u>2019 DAILY AVG (month/yr)</u>
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MEETING AGENDA

Meeting Date/Time: September 25, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Shirk, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call – Present:** Smaldino, Tharnish, Buckingham, Hildebrandt (Conf), Lance, Shirk, Hayes arrived at 6:35P
- IV. Approval of Agenda**
 - i. Agenda read and approved. (Smaldino: 6-0).
- V. Approval of Minutes**
 - i. Regular meeting – August 28, 2019. Minutes read and approved. (Smaldino 4-0, 2 abstain).
- VI. Financial Report – August**
 - i. Financial report read and approved. (Buckingham: 7-0).
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
 - i. Citizen from Colorado Estates thanked the District for chipper service done in their neighborhood. Citizen stated “75% participation with lots of enthusiasm from neighbors. It was a highly valued service.”
 - ii. Director Buckingham thanked the Chief for permitting ladder truck to attend Fallen Firefighter Memorial event.
 - iii. Director Lance thanked the District for chipper service in Arrowwood and provided a check of \$200 from the HOA.
- VIII. Jacob Shirk recognition.**
MOTION: to approve RESOLUTION 2019-04: A RESOLUTION RECOGNIZING THE 7 YEARS OF SERVICE OF JACOB (JAKE) SHIRK TO THE TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT AS BOARD DIRECTOR AND PRESIDENT OF THE BOARD OF DIRECTORS.
(Yes: Hayes, Smaldino, Hildebrandt, Lance, Tharnish, Buckingham Nays:0 Abstain: Shirk.)
- IX. Old Business**
- X. New Business**

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- i. Board of Directors Positions- Dr. John Hildebrandt was voted in as new president. Jason Buckingham was voted as new treasurer. No other changes occurred.
- ii. Board of Directors vacancy fill procedures-Board requests to see letters of intents submitted by interested parties and request they attend the next meeting to be interviewed. At the end of the meeting, the board will vote.
- iii. First presentation of the draft 2020 budget presented by BC Bumgarner.

XI. Chief's Report

- i. Draft investment policy- work in progress
- ii. Brief impact fee discussion-Director Hayes suggested making a deal with builders to pay something since there is still resistance from county commissioners.
- iii. Station 1 remodel update with goal to break ground in January
- iv. Station 1 annexation update
- v. TLMFPD/AMR update
- vi. De Gallagher Notice- question on ballot is 6A, no anti comments submitted.
- vii. Fleet maintenance complex with Town of Monumnet- brief update
- viii. Surplus fund update – items purchased (thermal imaging cameras, class A uniforms, power-load, air compressors for stations, equipment for low angle rescue, etc.)
- ix. DC Trost
 - i. Station 3 received drop ceiling replacement, new lighting, new ceiling tiles and lockers to come.
 - ii. New engine not delivered yet. All equipment has been purchased and received for new engine which will go to station 2.
 - iii. Brief hiring update.
- x. BC Bradley gave brief training update.
- xi. BC Bumgarner reminded all that the Open House is 9/28/19 from 11-2P.

XII. Future Agenda Items

- i. Public Hearing for proposed 2019 amended budget
- ii. Second presentation of the 2020 budget
 - a. Capital replacement plan.
 - b. Wage schedule
- iii. Board of Directors position interviews

XIII. Adjournment

- i. **MOTION: to adjourn.** (Hayes: 6-0, Shirk left the meeting early. 8:30 P)

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- i. Board of Directors Position Interviews/Selection

**MOTION: to appoint _____ as a member of the Tri-Lakes
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- VIII. Jacob Shirk recognition.**
MOTION: to approve RESOLUTION 2019-04: A RESOLUTION RECOGNIZING THE 7 YEARS OF SERVICE OF JACOB (JAKE) SHIRK TO THE TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT AS BOARD DIRECTOR AND PRESIDENT OF THE BOARD OF DIRECTORS.
(Yes: Hayes, Smaldino, Hildebrandt, Lance, Tharnish, Buckingham Nays:0 Abstain: Shirk.)
- IX. Old Business**
- X. New Business**

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 - a. Capital replacement plan.
 - b. Wage schedule
- iii. Board of Directors position interviews

XIII. Adjournment

- i. **MOTION: to adjourn.** (Hayes: 6-0, Shirk left the meeting early. 8:30 P)

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Terri Hayes, Director
Thomas Kelly, Director

MEETING AGENDA

Meeting Date/Time: November 20, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – October 23, 2019
- VI. Financial Report – October**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**

(Individuals will be kept to a 3-minute time limit)
- VIII. SWEAR-IN – EMS/Paramedic Johnathan Hoeh**
- IX. PUBLIC HEARING - 2020 Proposed Budget**
- X. Old Business**
 - i. **RESOLUTION 2019-05 Amended Budget** (Rollcall vote)
A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED BUDGET FOR THE TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2019, AND ENDING ON THE LAST DAY OF DECEMBER 2019.
 - ii. 2020 Proposed Budget (Final Review)
 - iii. Investment Policy
- XI. New Business**
- XII. Chief's Report**
- XIII. Future Agenda Items**
- XIV. Adjournment**

EXCELLENCE

INTEGRITY

LOYALTY

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2019 CALL VOLUME

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MEETING MINUTES

Meeting Date/Time: October 23, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Hildebrandt, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Smaldino, Hayes, Tharnish, Lance, Hildebrandt
Absent: Buckingham, excused
- IV. Approval of Agenda**
Agenda read and approved with amendment of adding motion to approve the new Board of Director and the administration of the oath. (Smaldino: 5-0).
- V. Approval of Minutes**
 - i. Regular meeting – September 25, 2019. Minutes read and approved. (Hayes: 5-0).
- VI. Financial Report** – September
 - i. Financial Report read by President Hildebrandt. Approved (Lance: 5-0).
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
 - i. President Hildebrandt reported a citizen wrote article in the Tribune regarding the 6A ballot question. He commended the Chief on posting information on Gallagher Amendment on the website and asked all to direct any questions form citizens to the site. In addition, he stated, the Board of Directors has no current plans to raise citizen taxes.
- VIII. PUBLIC HEARING** -Proposed 2019 Amended Budget
 - i. **MOTION: to open the public hearing on the proposed 2019 Tri-Lakes Monument Fire Protection District amended budget.** (Hayes: 5 ayes, 0 nays).
 1. There were 0 people speaking in favor nor against the proposed 2019 amended budget.
 - ii. **MOTION: to close the public hearing on the proposed 2019 amended budget.** (Lance: 5 ayes, 0 nays. Rollcall vote: Hayes, Smaldino, Tharnish, Lance, Hildebrandt).
- IX. Old Business**

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- i. Draft 2020 Budget (Round 2)
 - 1. New Personnel - discussion
 - 2. Wages-
 - a. **MOTION: to approve 3.75 increase.** (Lance: 2-3, failed).
 - b. **MOTION: to approve 3.5% increase.** (Tharnish: 2-3, failed).
 - c. **MOTION: to approve 3.75% increase.** (Tharnish: 3-2).
 - 3. New proposed Longevity – reviewed by the Chief.
 - 4. Capital Replacement Plans – reviewed by the Chief.

X. New Business

- i. Acting Position compensation
MOTION: To approve the implementation of a daily acting position compensation when an individual works in a higher job classification for 12 hours or more. (Lance: 5-0).

XI. Chief's Report

- i. Station 1 plans received and process for annexation into the Town of Monument is in progress.
- ii. Meeting scheduled with multiple area Chiefs to discuss AMR contract.
- iii. DC Trost reported new engine not delivered yet due to oil leak.
- iv. DC Trost gave brief hiring report. There are 2 candidates and start date for 1 will be mid-November 2019.
- v. Battalion Chief Bumgarner reported TLMFPD hosted several high-level NFPA staff, including the President/CEO Jim Pauley and Tom Welle, Wildland Division Officer. NFPA presented Red Rock Ranch HOA's national recognition as a Firewise Site of Excellence.

XII. Old Business (Cont'd)

- i. Board of Directors Position Interviews/Selection
MOTION: to appoint Tom Kelly as a member of the Tri-Lakes Monument Fire Protection District Board of Directors. (Tharnish: 5-0).
 - i. In May of 2020, 5 Board of Director seats will be in election.
- ii. Oath of Office provided to Tom Kelly, new Board Director.

XIII. Future Agenda Items

- i. Final approval of 2019 Amended Budget.
- ii. Public Hearing for 2020 Budget.
- iii. Swearing in of new employee

XIV. Adjournment

- i. **MOTION: to adjourn.** (Hayes: 5-0, Kelly did not vote, 9:15P).

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2019 CALL VOLUME

	<u>2018</u>	<u>2018 YTD</u>	<u>2019</u>	<u>YTD</u>	<u>2019 DAILY AVG (month/yr)</u>
Jan	168	168	232	232	7.5/7.5 (+38.1%)
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May	217	1010	290	1317	9.4/8.7 (+30.3%)
Jun	246	1256	215	1532	7.2/8.5 (+22.0%)
July	228	1484	282	1814	9.1/8.6 (+22.2%)
Aug	221	1705	249	2063	8.0/8.5 (+21.0%)
Sep	201	1906	240	2303	8.0/8.4 (+20.8%)
Oct	176	2082			
Nov	216	2298			
Dec	221	2519			

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MEETING AGENDA

Meeting Date/Time: December 4, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – November 20, 2019
- VI. Financial Report – None**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**

(Individuals will be kept to a 3-minute time limit)
- VIII. PROMOTION - Lieutenant Mike Smith**
- IX. Old Business**
 - i. **RESOLUTION 2019-06 Final Budget Approval** (Roll call vote)
MOTION: to approve Resolution 2019-06 summarizing expenditures and revenues for each fund adopting a budget for 2020.
 - ii. **RESOLUTION 2019-07, 2020 Budget Appropriations** (Roll call vote)
MOTION: to approve Resolution 2019-07 appropriating sums of money to the various funds in the amount and for the purpose as set forth below, for the Tri-Lakes Monument Fire Protection District 2020 budget year.
 - iii. **RESOLUTION 2019-08, 2020 Property Tax Levy** (Roll call vote)
MOTION: to approve Resolution 2019-08 levying property taxes for the year 2020, to help defray the costs of government for the Tri-Lakes Monument Fire Protection District 2020 budget year.
 - iv. 2020 Wage Schedule
MOTION: to approve 2020 Wage Schedule.

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X. New Business

- i. 2020 Fee Schedule

MOTION: to approve the 2020 TLMFPD Fee Schedule

- ii. 2020 Board of Directors Meeting Schedule

MOTION: to approve 2020 Board of Directors' Meeting Schedule

XI. Chief's Report

XII. Future Agenda Items

- i. Investment Policy review

XIII. Adjournment

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2019 CALL VOLUME (as of 11/29/19)

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Oct	176	2082	259	2562	8.4/8.4 (+23.1%)
Nov	216	2298	226	2788	7.8/8.4 (+21.3%)
Dec	221	2519			

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MEETING MINUTES

Meeting Date/Time: November 20, 2019 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order** (Hildebrandt, 6:30P)
- II. Pledge of Allegiance**
- III. Roll Call** – Present: Lance, Buckingham, Tharnish, Kelly, Hildebrandt
Absent: Smaldino, Hayes, excused
- IV. Approval of Agenda**
 - i. Agenda read and approve. (Buckingham: 5-0).
- V. Approval of Minutes**
 - i. Regular meeting – October 23, 2019. Minutes read and approved.
(Lance: 3-0, Kelly, Buckingham abstained).
- VI. Financial Report** – October
 - i. Financial Report read by Director Buckingham. Approved (Lance: 5-0).
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3-minute time limit)
 - i. Director Tharnish reported that the Town of Monument received a new plow truck
- VIII. SWEAR-IN** – EMS/Paramedic Johnathan Hoeh
- IX. PUBLIC HEARING** - 2020 Proposed Budget
 - i. **MOTION: to open the public hearing for approval of the proposed 2020 budget.** (Buckingham) Ayes: Lance, Tharnish, Buckingham, Kelly, Hildebrandt.
 - a. Public comments – none.
 - ii. **MOTION: to close the public hearing on approval of the proposed 2020 Budget.** (Tharnish) Ayes: Lance. Tharnish, Buckingham, Kelly, Hildebrandt.
- X. Old Business**
 - i. **MOTION: to approve RESOLUTION 2019-05 Amended Budget** (Rollcall vote)
A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED BUDGET FOR THE TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2019 AND ENDING ON THE LAST DAY OF DECEMBER

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2019. (Kelly) Ayes: Lance, Tharnish, Buckingham, Kelly, Hildebrandt).

- ii. 2020 Proposed Budget (Final Review)
- iii. Investment Policy – all agreed to have District attorney come to January meeting to explain policy.

XI. New Business - none

XII. Chief's Report

- i. The Chief thanked the community for support of 6A and stated that “we are grateful for the trust and respect of the community. We don’t take it for granted”
- ii. Multiple chiefs met with AMR regarding ambulance response within and to Colorado Springs. There is an effort with AMR to improve relationships with surrounding agencies, but contract status for next year is still unknown.
- iii. DC Trost continues to attend I25 Gap Project committee meetings. Committee is currently discussing plans for winter operations.
- iv. The Chief reported that blueprints for station 1 remodel are finalized. Chief thanked the staff for “great feedback.” Goal is to break ground in March. Chief continues to reach out to Monks Construction (owners of neighboring property) but have received little response. Annexation for the property through the Town of Monument is in process.
- v. DC Trost :
 - i. gave Engine 5 update. Oil leak is resolved. Working with Detroit Diesel to provide the district in writing proof of extended warranty extending it from 5-7 years. The Chief stated that the district has not taken ownership of the engine yet but has no further concerns.
 - ii. DC Trost encouraged the Board of Directors to go visit station 3 to see new painting, lights, drop ceiling and lockers installed in the bay. BC Keough installed air compressors at each station. DC Trost stated, “remarkable upgrades.”
- vi. B/C Bumgarner
 - i. For October “fire prevention” month, the crews had 21 programs, totaling 1214 kids. BC Bumgarner thanked the staff for their participation.
 - ii. BC Bumgarner reported that station alerting systems will be installed in March thank you to E 911.
 - iii. Government entities are now encouraged to switch domains to .gov for increase in security protection. BC Bumgarner said it will be a slow process when the district makes this change.
 - iv. Santa on Patrol is Dec 14th this year. This year the group partnered with “Toys for Tots.” Multiple agencies are participating with the coordination of

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the event. BC Bumgarner asked the Board to respond back to him if any are interested in participating on the day of the event.

- v. 350 homes to come to new development, Home Place Ranch which was approved by the Town of Monument this past Monday.
- vii. BC Bradley:
 - i. 3 firefighters are set to attend paramedic school January 6th.
 - ii. Matt Edmunds completed his aerial qualifications. BC Mola and Lt Coyle completed Blue Card Instructor training.
 - iii. EMS/Paramedic Jay Bruchis created "EMS bootcamp" for new hires and is currently working with Johnathon Hoeh.
 - iv. A house has been donated to the district to use for training for a couple months.
- viii. Mike Smith finished promotional process and will be sworn in as lieutenant at the December board meeting.

XIII. Future Agenda Items

- i. Final approval of 2020 Budget.
- ii. Swearing in new Lieutenant

XIV. Adjournment

- i. **MOTION: to adjourn.** (Tharnish: 5-0, 7:30 P).

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