

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
16055 Old Forest Point, Suite 103
Colorado Springs, CO 80921
Bus: 719.484.0911 Fax (HIPAA) 719.481.3456



Roger Lance, Vice- President	Jake Shirk, President	Tom Tharnish, Director
Dr. John Hildebrandt, Treasurer		Terri Hayes, Director
Michael Smaldino, Secretary		Jason Buckingham, Director

MEETING AGENDA
Meeting Date/Time: November 15, 2017, 6:30P
LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Approval of Minutes**
 - i. Regular meeting – September 27, 2017
 - ii. Regular meeting – October 25, 2017
- VI. Financial Report**
- VII. Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 min time limit)
- VIII. PUBLIC HEARING – Proposed 2018 budget**
- IX. New Business**
- X. Old Business**
 - i. 2018 Proposed Budget
- XI. Chief's Report**
- XII. Future Agenda Items**
- XIII. Adjournment**

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CALL VOLUME

	<u>2016</u>	<u>2016 YTD</u>	<u>2017</u>	<u>2017 YTD</u>
Jan	207	207	170	170
Feb	205	412	185	355
Mar	224	636	212	567
Apr	168	804	217	784
May	189	993	217	1001
Jun	212	1205	197	1198
Jul	263	1468	219	1417
Aug	196	1664	196	1613
Sep	190	1854	200	1813
Oct	226	2080	221	2034
Nov	230	2310		
Dec	198	2508		

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
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15455 Gleneagle Drive, Suite 230
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MEETING MINUTES

Meeting Date/Time: September 27, 2017, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. **Call to Order (6:30 pm)**
- II. **Pledge of Allegiance**
- III. **Roll Call- Present:** Hayes, Smaldino, Hildebrandt, Tharnish, Lance, Shirk
- IV. **Absent:** Buckingham, excused.
- V. **Approval of Agenda**
 - Agenda reviewed and approved with amended change of approving non-budgetary expense as a result of receiving the AFG grant for radios. (Smaldino: 6-0)
- VI. **Approval of Minutes**
 - Regular meeting – August 23, 2017. Minutes reviewed and approved. (Lance: 4-0, 2 abstained due to previous meeting absence).
- VII. **Financial Report**

Financial report reviewed and approved. (Smaldino: 6-0).
- VIII. **Items not on the Agenda – Board/Citizen/Staff Comment**

(Individuals will be kept to a 3min time limit)

 - a. Chief Shirk of Monument PD, announced grant received for police and fire for Narcan supplies and is working with DC Trost on donation of snowmobiles.
- IX. **Swearing In – Battalion Chief Jonathan Bradley**
- X. **New Business**
 - a. **MOTION to approve: non-budget expense of \$33,254 to provide 10% match for FEMA Assistance to Firefighter Grant.** (Hildebrandt: 6-0). Money to be used from Capital account.
 - b. 2017 Amended Budget
 - c. 2018 Proposed Budget
 - d. Chief Compensation- the Board agreed to “table” discussion until next meeting when Director Buckingham can be present.
- XI. **Old Business**
- XII. **Chief’s Report**

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- a. The Chief thanked Tri-Lakes Women's Club for the grant for CPR mannequins and Lieutenant Jon Bodinsky for writing the grant.
- b. The Fire Chief reported that Fire Marshal Jamey Bumgarner did a "great job with coordinating the two station open houses." Both station open house had over a hundred people in attendance. In addition, the Chief announced move to new administrative complex will be Nov 1st and that on October 16th, county ballots will be mailed out.
- c. J Martin gave update on October plans for fire safety talks.
- d. DC Trost reported:
 - * update on fleet and hiring. Hiring posting closed 9/29/17.
 - * thanks to "B" shift for their participation with both station open houses.
 - * 7 mutual aid calls in District 4
 - * thanked paramedics Jenny Catanach, Jay Bruchis, and Stephanie Solls for all her hard work with organizing EMS supplies.
 - * Mark December 1, 2017 date as academy graduation for three of our recruits.

XIII. Future Agenda Item

- Public Hearing- 2017 Amended Budget
- Public Hearing- Inclusion (768 Forest View Way)
- Fire Chief compensation

XIV. Adjournment

MOTION to adjourn. (Lance: 6-0, 7:55 pm).

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MEETING MINUTES

Meeting Date/Time: October 25, 2017, 6:30P

LOCATION: Station 1, 18650 Hwy 105, Monument, CO 80132

- I. **Call to Order** (Lance: 6:32p)
- II. **Pledge of Allegiance**
- III. **Roll Call** – Present: Lance, Hildebrandt, Tharnish, Buckingham
Absent: Shirk, Hayes, Smaldino (All excused)
- IV. **Approval of Agenda** (Hildebrandt: 4-0)
- V. **Approval of Minutes**
 - a. Regular meeting – September 27, 2017 (Tabled to Nov mtg for lack of quorum)
- VI. **Financial Report** – (Buckingham: 4-0)
- VII. **Items not on the Agenda – Board/Citizen/Staff Comment**
(Individuals will be kept to a 3 min time limit)
- VIII. **PUBLIC HEARING** – Inclusion of Property (Open/Hildebrandt: 4-0), Closed/Hildebrandt: 4-0)
 - a. 768 Forest View Way – Puskas and Rogers Property
- No speakers for or against inclusion
 - b. Petition for Acceptance into District
RESOLUTION 2017-06 A RESOLUTION GRANTING A PETITION FOR INCLUSION OF REAL PROPERTY (PUSKAS and ROGERS PROPERTY) WITHIN THE DISTRICT
Ayes: Lance, Hildebrandt, Tharnish, Buckingham Nays: None
- IX. **PUBLIC HEARING** – Proposed 2017 Amended budget
 - a. **RESOLUTION 2017-07 A RESOLUTION APPROVING THE 2017 AMENDED BUDGET**
Ayes: Lance, Hildebrandt, Tharnish, Buckingham Nays: None
- X. **New Business**
 - a. SOP 307 – Purchasing SOG Update
MOTION: To approve the updated Purchasing Policy #307 as presented (Hildebrandt: 4-0)
 - b. December Board mtg date change
MOTION: To approve the changing of the Dec 6, 2017 Board meeting to Dec 13, 2017.
- Uncertainty about appropriate deadline dates. Meeting date left as is and can be revisited at November meeting.

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XI. Old Business

- a. 2018 Proposed Budget
 - Minor line-item changes outlined in Board memo largely related to a decrease in anticipated healthcare costs that allowed some other line items to have some minor adjustments.
- b. Chief's Compensation
 - Director Buckingham has wanted to address restoring the chiefs' salaries since July.
MOTION: To restore Fire Chief's and Deputy Fire Chief's salaries to the 2017 approved compensation formula. (Buckingham: 4-0)

XII. Chief's Report

- a. A 'Letter to Editor' in the 10/25 Gazette commented about a \$4,000 bill that a resident had received inquiring about a high charge. Follow-up with letter author and billing company indicated that bill patient actually received was for just over \$2,000. Resident could not remember where \$4,000 number came from. Chief to write a response to be submitted to Gazette.
- b. Met with Gazette reporter who was doing two stories on fire district finances. The first article was about ballot initiatives in 3 fire districts and would appear in the near future. The second longer article would be about county fire districts' finances and be published some time in the future.
- c. No comments from the Board about changing the Board of Directors meeting pattern for 2018.
- d. New firefighter academy graduation is December 1 at the West Metro FPD.
- e. Move to new office is on schedule for Wed, Nov 1.
- f. Chief Bumgarner:
 - i. Over 1200 kids had fire prevention education provided by shift personnel since Oct. 1.
 - ii. All radio accessories ordered with FEMA AFG funds have been received.
 - iii. Eng 2212 had fan blade damage. Borrowed Wescott FPD engine for approximately 72 hours.
 - iv. Wescott M/A 4a: 2 calls received mutual aid
- g. Hiring – Written exam held on Oct 21 for both new firefighter and EMS/Paramedics
- h. Thank you to Brian Olmos and union for pumpkin give-away at Tractor Supply
- i. Roger Lance made comments about changes to current lieutenant promotional process
- j. Tom Tharnish asked about the Snowmobile IGA with the Town. The Town's Veh Maint team were doing a preventative maintenance on them.

XIII. Future Agenda Items

- a. 2018 Budget Public Hearing

XIV. Adjournment (Hildebrandt: 4-0 @ 7:26p)

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Tri-Lakes Monument Fire Protection District

Treasurer's Report

October 31, 2017

September represents 83.3% of the year so when reading through the spreadsheets compare the % of budget to 83.3%. Due to an early November mtg, a few October transactions have not been recorded yet.

1. Property Taxes received were \$4,458,302 (99.43%) of the budget with the budgeted revenue of \$4,483,738.
2. Specific Ownership Taxes received were \$488,168 (103.87%) of the budget with the budgeted revenue of \$470,000.
3. Ambulance Revenues were \$637,447 (79.68%) of the budget with budget revenue of \$800,000.
4. Total net Impact Fee collections including the builders' agreements are \$-53,466.

EXPENSES

Overtime (5513 and 5514) are 102.99% and 85.42% of YTD and overall wages are under budget by 2.4%.

Uniform expense (5556) and Training & Education (5600) are over YTD due to the academy and new hires.

Total expenses for the election (5125, 5131, and 5188), including the consultant are \$63,026 out of a budgeted \$65,000.

Overall operational expenses are 80.11% or 3.22% **UNDER** the YTD budget.

Tri-Lakes Monument Fire Protection District
Profit & Loss Budget vs. Actual
 January through October 2017

11/07/2017

	Jan - Oct 17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Total 4100 · REVENUE - TAX RECEIPTS	4,960,164.18	4,970,238.00	-10,073.82	99.8%
Total 4200 · REVENUE - OPERATING REVENUES	639,270.76	831,250.00	-191,979.24	76.91%
Total 4400 · REVENUE - INTEREST	8,033.25	8,000.00	33.25	100.42%
Total 4500 · MISCELLANEOUS INCOME	-12,177.40	-50,000.00	37,822.60	24.36%
Total Income	5,595,290.79	5,759,488.00	-164,197.21	97.15%
Gross Profit	5,595,290.79	5,759,488.00	-164,197.21	97.15%
Expense				
Total 5100 · ADMINISTRATION EXPENSES	460,428.28	495,356.00	-34,927.72	92.95%
Total 5200 · BUILDINGS EXPENSE	87,174.70	106,800.00	-19,625.30	81.62%
Total 5300 · COMMUNICATIONS EXPENSE	104,471.55	138,450.00	-33,978.45	75.46%
Total 5390 · FIRE PREVENTION	3,270.23	5,500.00	-2,229.77	59.46%
Total 5400 · VEHICLES EXPENSE	110,308.32	132,200.00	-21,891.68	83.44%
Total 5450 · OPERATIONAL EQUIPMENT EXP	103,631.47	135,450.00	-31,818.53	76.51%
Total 5500 · WAGES	2,832,112.22	3,501,692.00	-669,579.78	80.88%
Total 5540 · BENEFITS	695,482.18	942,851.00	-247,368.82	73.76%
Total 5560 · UNIFORMS EXPENSE	29,400.16	21,000.00	8,400.16	140.0%
Total 5600 · TRAINING & EDUCATION EXPENSE	39,609.87	44,900.00	-5,290.13	88.22%
Total 5700 · UTILITIES EXPENSE	39,571.88	51,700.00	-12,128.12	76.54%
Total 5900 · FINANCE - DEBT SERVICE	180,140.99	272,944.00	-92,803.01	66.0%
Total Expense	4,685,601.85	5,848,843.00	-1,163,241.15	80.11%

Goal 83.33%

Tri-Lakes Monument Fire Protection District
Profit & Loss Budget vs. Actual
January through October 2017

11/07/2017

	Jan - Oct 17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100 · REVENUE - TAX RECEIPTS				
4110 · Revenue-Property Taxes				
4111 · Property Taxes	4,458,302.17	4,483,738.00	-25,435.83	99.43%
4112 · Tax Refund Sta2 Septic	-326.37	0.00	-326.37	100.0%
Total 4110 · Revenue-Property Taxes	4,457,975.80	4,483,738.00	-25,762.20	99.43%
4120 · Revenue - Specific Ownership Tx	488,167.89	470,000.00	18,167.89	103.87%
4150 · Revenue - Other Tax Revenue	2,910.49	9,000.00	-6,089.51	32.34%
4160 · Assessment Fees (Palmer Lake)	11,110.00	7,500.00	3,610.00	148.13%
Total 4100 · REVENUE - TAX RECEIPTS	4,960,164.18	4,970,238.00	-10,073.82	99.8%
4200 · REVENUE - OPERATING REVENUES				
4212 · Ambulance Fee Refunds	-15,260.92	0.00	-15,260.92	100.0%
4211 · Ambulance Fees	637,446.69	800,000.00	-162,553.31	79.68%
4560 · Revenue - Wildland Deployment	15,602.49	16,000.00	-397.51	97.52%
4230 · Revenue - CPR Fees	0.00	250.00	-250.00	0.0%
4250 · Revenue-Inspection/Plan Review	1,482.50	15,000.00	-13,517.50	9.88%
Total 4200 · REVENUE - OPERATING REVENUES	639,270.76	831,250.00	-191,979.24	76.91%
4400 · REVENUE - INTEREST	8,033.25	8,000.00	33.25	100.42%
4500 · MISCELLANEOUS INCOME				
4510 · Revenue - Misc Donations	50.00	0.00	50.00	100.0%
4520 · Revenue - Misc Income	16,758.00	0.00	16,758.00	100.0%
4525 · Revenue - Misc. Grants	24,480.60	0.00	24,480.60	100.0%
4530 · Revenue - Impact Fees	-53,466.00	-50,000.00	-3,466.00	106.93%
Total 4500 · MISCELLANEOUS INCOME	-12,177.40	-50,000.00	37,822.60	24.36%
Total Income	5,595,290.79	5,759,488.00	-164,197.21	97.15%
Gross Profit	5,595,290.79	5,759,488.00	-164,197.21	97.15%
Expense				
5100 · ADMINISTRATION EXPENSES				
5140 · Director's Training	0.00	250.00	-250.00	0.0%
5168 · Promotional Processes	2,500.00	5,000.00	-2,500.00	50.0%
5147 · Cobra	586.28	0.00	586.28	100.0%
5105 · Accounting	29,195.66	38,500.00	-9,304.34	75.83%
5107 · Auditing Expenses	8,695.00	10,000.00	-1,305.00	86.95%
5110 · Ambulance Collection Fee Exp	40,854.94	39,600.00	1,254.94	103.17%
5115 · Bank Charges & Credit Card Fees	401.98	7,500.00	-7,098.02	5.36%
5120 · Books, Subscriptions & Dues	5,257.72	5,000.00	257.72	105.15%
5125 · Consultants Expense	0.00	20,000.00	-20,000.00	0.0%
5130 · Copies, Postage & Shipping Exp	1,511.38	2,800.00	-1,288.62	53.98%
5131 · Election Materials	14,957.12	5,000.00	9,957.12	299.14%
5135 · Cty Treasurer's Fees @ 1.5% Exp	66,920.46	67,256.00	-335.54	99.5%
5145 · General Expense	5,401.60	5,500.00	-98.40	98.21%

	Jan - Oct 17	Budget	\$ Over Budget	% of Budget
5150 · Legal Fees Expense	16,476.00	15,000.00	1,476.00	109.84%
5155 · General Liability Insurance Exp	42,163.00	40,000.00	2,163.00	105.41%
5160 · Admin Maintenance Contracts	3,480.12	4,000.00	-519.88	87.0%
5165 · Office Supplies Expense	2,050.55	5,000.00	-2,949.45	41.01%
5166 · Office Equipment/Furniture	3,441.72	5,000.00	-1,558.28	68.83%
5185 · Travel Expenses	1,946.41	1,250.00	696.41	155.71%
5188 · Election	48,069.33	40,000.00	8,069.33	120.17%
5190 · Workman's Comp Exp	130,224.36	150,000.00	-19,775.64	86.82%
5191 · Morale & Welfare Expense	808.37	7,500.00	-6,691.63	10.78%
5192 · Medical Exams / Services	15,952.00	15,000.00	952.00	106.35%
5193 · Heart Benefit	4,075.00	0.00	4,075.00	100.0%
5194 · Recruiting/Hiring	3,849.17	2,000.00	1,849.17	192.46%
5195 · New Hire Exams	10,734.16	2,700.00	8,034.16	397.56%
5196 · Public Relations	875.95	1,500.00	-624.05	58.4%
Total 5100 · ADMINISTRATION EXPENSES	460,428.28	495,356.00	-34,927.72	92.95%
5200 · BUILDINGS EXPENSE				
5210 · Repairs & Maintenance Expense	51,252.65	65,000.00	-13,747.35	78.85%
5220 · Supplies Expense	7,966.78	10,800.00	-2,833.22	73.77%
5230 · Admin Bldg Lease	12,272.51	31,000.00	-18,727.49	39.59%
5231 · Admin Lease CAMS	15,682.76	0.00	15,682.76	100.0%
Total 5200 · BUILDINGS EXPENSE	87,174.70	106,800.00	-19,625.30	81.62%
5300 · COMMUNICATIONS EXPENSE				
5310 · Cable Expense	1,234.19	1,500.00	-265.81	82.28%
5315 · Telephone Expense	7,765.34	9,250.00	-1,484.66	83.95%
5320 · Cellular Expense	14,710.82	16,000.00	-1,289.18	91.94%
5330 · Information Technology Exp	8,040.51	10,000.00	-1,959.49	80.41%
5331 · IT Contracts	38,790.91	40,000.00	-1,209.09	96.98%
5335 · Internet Connectivity	21,460.55	35,000.00	-13,539.45	61.32%
5340 · Pager Service Contract	1,710.78	2,000.00	-289.22	85.54%
5341 · Maintenance Contract 800 Mhrtz	0.00	4,300.00	-4,300.00	0.0%
5360 · Radio License 800 Expense	5,040.00	10,400.00	-5,360.00	48.46%
5370 · Communication Repair & Mtce Exp	5,718.45	10,000.00	-4,281.55	57.19%
Total 5300 · COMMUNICATIONS EXPENSE	104,471.55	138,450.00	-33,978.45	75.46%
5390 · FIRE PREVENTION				
5391 · Personnel Training - Fire Prev	726.90	2,000.00	-1,273.10	36.35%
5392 · Fire Prevention Supplies	2,210.69	2,500.00	-289.31	88.43%
5394 · Fire Prevention Equip	332.64	1,000.00	-667.36	33.26%
Total 5390 · FIRE PREVENTION	3,270.23	5,500.00	-2,229.77	59.46%
5400 · VEHICLES EXPENSE				
5440 · Bench Stock	86.81	0.00	86.81	100.0%
5410 · Firefighting Vehicles Expense				
5414 · Pump Testing	0.00	1,500.00	-1,500.00	0.0%
5411 · Firefighting Fuel Expense	13,916.53	20,000.00	-6,083.47	69.58%
5412 · Firefighting Repairs & Maint.	58,815.61	60,000.00	-1,184.39	98.03%
5413 · Ladder Testing	1,281.00	1,300.00	-19.00	98.54%

	Jan - Oct 17	Budget	\$ Over Budget	% of Budget
Total 5410 · Firefighting Vehicles Expense	74,013.14	82,800.00	-8,786.86	89.39%
5420 · Medical Vehicles Expense				
5421 · Medical Fuel	9,687.66	14,400.00	-4,712.34	67.28%
5422 · Medical Repairs & Maintenance	8,051.23	15,000.00	-6,948.77	53.68%
Total 5420 · Medical Vehicles Expense	17,738.89	29,400.00	-11,661.11	60.34%
5430 · Admin Vehicles Expense				
5431 · Fuel	8,427.56	10,000.00	-1,572.44	84.28%
5432 · Repairs & Maintenance	10,041.92	10,000.00	41.92	100.42%
Total 5430 · Admin Vehicles Expense	18,469.48	20,000.00	-1,530.52	92.35%
Total 5400 · VEHICLES EXPENSE	110,308.32	132,200.00	-21,891.68	83.44%
5450 · OPERATIONAL EQUIPMENT EXP				
5460 · Firefighting Equipment Expense				
5468.1 · PPE New Hire	1,506.78	0.00	1,506.78	100.0%
5461 · Equipment Repairs & Maintena	6,582.76	9,000.00	-2,417.24	73.14%
5462 · SCBA Repair Expense	2,981.44	8,000.00	-5,018.56	37.27%
5463 · Firefighting Supplies Expense	1,624.08	3,000.00	-1,375.92	54.14%
5464 · Hazmat Equipment Expense	0.00	2,000.00	-2,000.00	0.0%
5465 · TEMS (Tactical Emerg Med Svc	0.00	0.00	0.00	0.0%
5467 · Wildland Fire Supplies	0.00	2,500.00	-2,500.00	0.0%
5468 · PPE	20,684.50	12,000.00	8,684.50	172.37%
5469 · PPE Maintenance & Repair	1,445.00	1,000.00	445.00	144.5%
5460 · Firefighting Equipment Expens	1,221.25	25,000.00	-23,778.75	4.89%
Total 5460 · Firefighting Equipment Expen	36,045.81	62,500.00	-26,454.19	57.67%
5470 · Medical Equipment				
5471 · EMS Equipment Repairs & Mali	0.00	1,000.00	-1,000.00	0.0%
5472 · EMS Maintenance Contracts	9,063.72	9,200.00	-136.28	98.52%
5473 · Medical Supplies Expense	52,953.91	62,000.00	-9,046.09	85.41%
5474 · Medical Equipment	1,868.03	0.00	1,868.03	100.0%
5475 · Community CPR/First Aid	3,700.00	750.00	2,950.00	493.33%
Total 5470 · Medical Equipment	67,585.66	72,950.00	-5,364.34	92.65%
Total 5450 · OPERATIONAL EQUIPMENT EXP	103,631.47	135,450.00	-31,818.53	76.51%
5500 · WAGES				
5539 · Payroll Expenses	1,239.63	0.00	1,239.63	100.0%
5506 · Banked Vacation/Sick Expense	10,225.47	0.00	10,225.47	100.0%
5507 · Administration Personnel (FT)	263,675.66	360,553.00	-96,877.34	73.13%
5508 · Operations Personnel (FT)	1,917,331.45	2,497,168.00	-579,836.55	76.78%
5509 · Firefighters - Parttime	0.00	0.00	0.00	0.0%
5513 · Overtime (Shift)	540,670.58	525,000.00	15,670.58	102.99%
5514 · Overtime (Other)	48,688.78	57,000.00	-8,311.22	85.42%
5515 · Overtime (Training/EMS)	0.00	0.00	0.00	0.0%
5518 · Wildland Deployment Pay	0.00	0.00	0.00	0.0%
5516 · Overtime(Wildland Backfill)	0.00	0.00	0.00	0.0%
5530 · FICA Tax	0.00	620.00	-620.00	0.0%
5531 · Medicare Tax	40,245.23	50,834.00	-10,588.77	79.17%
5535 · Unemployment Expense	10,035.42	10,517.00	-481.58	95.42%

	Jan - Oct 17	Budget	\$ Over Budget	% of Budget
Total 5500 · WAGES	2,832,112.22	3,501,692.00	-669,579.78	80.88%
5540 · BENEFITS				
5541 · Health Insurance Expense	454,170.17	600,000.00	-145,829.83	75.7%
5542 · Dental Insurance Expense	6,414.43	14,500.00	-8,085.57	44.24%
5543 · Vision Insurance Expense	0.00	0.00	0.00	0.0%
5544 · Death & Disability Insurance	58,244.88	89,433.00	-31,188.12	65.13%
5546 · Pension Expense	176,035.49	228,618.00	-52,582.51	77.0%
5547 · Insurance - Accident & Sickness	0.00	2,000.00	-2,000.00	0.0%
5548 · Blanket Accident	0.00	3,500.00	-3,500.00	0.0%
5549 · Employee Assistance Program	0.00	2,800.00	-2,800.00	0.0%
5550 · Flex Spending Payments & Fees	617.21	2,000.00	-1,382.79	30.86%
Total 5540 · BENEFITS	695,482.18	942,851.00	-247,368.82	73.76%
5560 · UNIFORMS EXPENSE				
5564 · Uniforms - New Hire/Promotions	14,318.26	3,000.00	11,318.26	477.28%
5561 · Uniforms - Paid Staff	15,081.90	18,000.00	-2,918.10	83.79%
Total 5560 · UNIFORMS EXPENSE	29,400.16	21,000.00	8,400.16	140.0%
5600 · TRAINING & EDUCATION EXPENSE				
5610 · Firefighting Training	28,236.13	35,400.00	-7,163.87	79.76%
5620 · Medical Training	4,320.85	6,000.00	-1,679.15	72.01%
5650 · Admin/Other Training	3,248.67	2,000.00	1,248.67	162.43%
5651 · Health and Wellness	3,804.22	1,500.00	2,304.22	253.62%
Total 5600 · TRAINING & EDUCATION EXPENS	39,609.87	44,900.00	-5,290.13	88.22%
5700 · UTILITIES EXPENSE				
5710 · Electricity Expense	19,212.30	21,500.00	-2,287.70	89.36%
5720 · Heating/Gas Expense	13,238.47	21,200.00	-7,961.53	62.45%
5730 · Water & Sewer Expense	4,951.11	6,200.00	-1,248.89	79.86%
5740 · Trash Collection	2,170.00	2,800.00	-630.00	77.5%
Total 5700 · UTILITIES EXPENSE	39,571.88	51,700.00	-12,128.12	76.54%
5900 · FINANCE - DEBT SERVICE				
5922 · Lease Princ Brush Truck 0680	0.00	21,415.00	-21,415.00	0.0%
5923 · Lease Princ BC Truck 0684	10,520.13	11,846.00	-1,325.87	88.81%
5901 · Lease Princ 2009 Ladder 0679	0.00	71,387.00	-71,387.00	0.0%
5905 · Lease Princ 2004 Pumper 0713	21,450.54	23,945.00	-2,494.46	89.58%
5910 · Lease Princ Station 1 0719	125,806.92	144,351.00	-18,544.08	87.15%
5950 · Interest Expense	22,363.40	0.00	22,363.40	100.0%
Total 5900 · FINANCE - DEBT SERVICE	180,140.99	272,944.00	-92,803.01	66.0%
Total Expense	4,685,601.85	5,848,843.00	-1,163,241.15	80.11%
Net Ordinary Income	909,688.94	-89,355.00	999,043.94	-1,018.06%
Other Income/Expense				
Other Expense				
6000 · CAPITAL IMPROVEMENT FUND				
6020 · Buildings Capital Outlay	29,936.18	35,000.00	-5,063.82	85.53%
Total 6000 · CAPITAL IMPROVEMENT FUND	29,936.18	35,000.00	-5,063.82	85.53%
Total Other Expense	29,936.18	35,000.00	-5,063.82	85.53%

Tri-Lakes Monument Fire Protection District
Profit & Loss Prev Year Comparison
January through October 2017

11/07/2017

	Jan - Oct 17	Jan - Oct 16	\$ Change
Ordinary Income/Expense			
Income			
4100 · REVENUE - TAX RECEIPTS			
4110 · Revenue-Property Taxes			
4111 · Property Taxes	4,458,302.17	4,365,152.62	93,149.55
4112 · Tax Refund Sta2 Septic	-326.37	-326.37	0.00
Total 4110 · Revenue-Property Taxes	4,457,975.80	4,364,826.25	93,149.55
4120 · Revenue - Specific Ownership Tx	488,167.89	411,840.66	76,327.23
4150 · Revenue - Other Tax Revenue	2,910.49	6,955.53	-4,045.04
4160 · Assessment Fees (Palmer Lake)	11,110.00	7,540.00	3,570.00
Total 4100 · REVENUE - TAX RECEIPTS	4,960,164.18	4,791,162.44	169,001.74
4200 · REVENUE - OPERATING REVENUES			
4215 · Contractual Adjustmts	0.00	-39.99	39.99
4212 · Ambulance Fee Refunds	-15,260.92	-2,466.53	-12,794.39
4211 · Ambulance Fees	637,446.69	654,927.51	-17,480.82
4560 · Revenue - Wildland Deployment	15,602.49	28,075.63	-12,473.14
4230 · Revenue - CPR Fees	0.00	185.00	-185.00
4250 · Revenue-Inspection/Plan Review	1,482.50	12,506.00	-11,023.50
Total 4200 · REVENUE - OPERATING REVENUES	639,270.76	693,187.62	-53,916.86
4400 · REVENUE - INTEREST	8,033.25	8,060.00	-26.75
4500 · MISCELLANEOUS INCOME			
4510 · Revenue - Misc Donations	50.00	1,075.00	-1,025.00
4520 · Revenue - Misc Income	16,758.00	225.28	16,532.72
4525 · Revenue - Misc. Grants	24,480.60	175,285.07	-150,804.47
4530 · Revenue - Impact Fees	-53,466.00	0.00	-53,466.00
4550 · Revenue - Insurance Recoveries	0.00	10,965.35	-10,965.35
Total 4500 · MISCELLANEOUS INCOME	-12,177.40	187,550.70	-199,728.10
Total Income	5,595,290.79	5,679,960.76	-84,669.97
Gross Profit	5,595,290.79	5,679,960.76	-84,669.97
Expense			
5100 · ADMINISTRATION EXPENSES			
5168 · Promotional Processes	2,500.00	0.00	2,500.00
5147 · Cobra	586.28	-168.75	755.03
5146 · Fees/Penalties	0.00	164.43	-164.43
5105 · Accounting	29,195.66	16,689.85	12,505.81
5107 · Auditing Expenses	8,695.00	8,712.82	-17.82
5110 · Ambulance Collection Fee Exp	40,854.94	46,160.64	-5,305.70
5115 · Bank Charges & Credit Card Fees	401.98	12,336.52	-11,934.54
5120 · Books, Subscriptions & Dues	5,257.72	4,888.34	369.38
5125 · Consultants Expense	0.00	10,000.00	-10,000.00
5130 · Copies, Postage & Shipping Exp	1,511.38	1,832.71	-321.33
5131 · Election Materials	14,957.12	13,770.74	1,186.38

	Jan - Oct 17	Jan - Oct 16	\$ Change
5135 · Cty Treasurer's Fees @ 1.5% Exp	66,920.46	65,818.94	1,101.52
5145 · General Expense	5,401.60	1,590.37	3,811.23
5150 · Legal Fees Expense	16,476.00	15,571.64	904.36
5155 · General Liability Insurance Exp	42,163.00	31,297.52	10,865.48
5160 · Admin Maintenance Contracts	3,480.12	2,158.74	1,321.38
5165 · Office Supplies Expense	2,050.55	3,094.85	-1,044.30
5166 · Office Equipment/Furniture	3,441.72	0.00	3,441.72
5185 · Travel Expenses	1,946.41	3,560.50	-1,614.09
5188 · Election	48,069.33	31,185.97	16,883.36
5190 · Workman's Comp Exp	130,224.36	147,660.06	-17,435.70
5191 · Morale & Welfare Expense	808.37	2,053.70	-1,245.33
5192 · Medical Exams / Services	15,952.00	707.00	15,245.00
5193 · Heart Benefit	4,075.00	0.00	4,075.00
5194 · Recruiting/Hiring	3,849.17	2,634.78	1,214.39
5195 · New Hire Exams	10,734.16	2,888.00	7,846.16
5196 · Public Relations	875.95	1,303.64	-427.69
5198 · Wildland Deployment Expense	0.00	127.31	-127.31
Total 5100 · ADMINISTRATION EXPENSES	460,428.28	426,040.32	34,387.96
5200 · BUILDINGS EXPENSE			
5210 · Repairs & Maintenance Expense	51,252.65	33,950.49	17,302.16
5220 · Supplies Expense	7,966.78	10,062.41	-2,095.63
5230 · Admin Bldg Lease	12,272.51	11,914.56	357.95
5231 · Admin Lease CAMS	15,682.76	14,676.28	1,006.48
Total 5200 · BUILDINGS EXPENSE	87,174.70	70,603.74	16,570.96
5300 · COMMUNICATIONS EXPENSE			
5310 · Cable Expense	1,234.19	1,184.29	49.90
5315 · Telephone Expense	7,765.34	7,753.86	11.48
5320 · Cellular Expense	14,710.82	12,475.64	2,235.18
5330 · Information Technology Exp	8,040.51	3,872.84	4,167.67
5331 · IT Contracts	38,790.91	33,552.42	5,238.49
5335 · Internet Connectivity	21,460.55	22,685.62	-1,225.07
5340 · Pager Service Contract	1,710.78	1,953.49	-242.71
5341 · Maintenance Contract 800 Mhrtz	0.00	5,040.00	-5,040.00
5360 · Radio License 800 Expense	5,040.00	0.00	5,040.00
5370 · Communication Repair & Mtce Exp	5,718.45	98.10	5,620.35
Total 5300 · COMMUNICATIONS EXPENSE	104,471.55	88,616.26	15,855.29
5390 · FIRE PREVENTION			
5391 · Personnel Training - Fire Prev	726.90	120.38	606.52
5392 · Fire Prevention Supplies	2,210.69	1,937.12	273.57
5394 · Fire Prevention Equip	332.64	1,124.15	-791.51
Total 5390 · FIRE PREVENTION	3,270.23	3,181.65	88.58
5400 · VEHICLES EXPENSE			
5440 · Bench Stock	86.81	1,869.55	-1,782.74
5410 · Firefighting Vehicles Expense			
5411 · Firefighting Fuel Expense	13,916.53	14,004.00	-87.47

	Jan - Oct 17	Jan - Oct 16	\$ Change
5412 · Firefighting Repairs & Maint.	58,815.61	50,362.48	8,453.13
5413 · Ladder Testing	1,281.00	1,231.00	50.00
Total 5410 · Firefighting Vehicles Expense	74,013.14	65,597.48	8,415.66
5420 · Medical Vehicles Expense			
5421 · Medical Fuel	9,687.66	11,303.13	-1,615.47
5422 · Medical Repairs & Maintenance	8,051.23	6,218.41	1,832.82
Total 5420 · Medical Vehicles Expense	17,738.89	17,521.54	217.35
5430 · Admin Vehicles Expense			
5431 · Fuel	8,427.56	8,095.07	332.49
5432 · Repairs & Maintenance	10,041.92	7,770.88	2,271.04
Total 5430 · Admin Vehicles Expense	18,469.48	15,865.95	2,603.53
Total 5400 · VEHICLES EXPENSE	110,308.32	100,854.52	9,453.80
5450 · OPERATIONAL EQUIPMENT EXP			
5460 · Firefighting Equipment Expense			
5468.1 · PPE New Hire	1,506.78	0.00	1,506.78
5461 · Equipment Repairs & Maintenance	6,582.76	3,207.99	3,374.77
5462 · SCBA Repair Expense	2,981.44	9,849.43	-6,867.99
5463 · Firefighting Supplies Expense	1,624.08	10,572.15	-8,948.07
5464 · Hazmat Equipment Expense	0.00	965.71	-965.71
5465 · TEMS (Tactical Emerg Med Svc)	0.00	191.45	-191.45
5467 · Wildland Fire Supplies	0.00	858.13	-858.13
5468 · PPE	20,684.50	9,298.31	11,386.19
5469 · PPE Maintenance & Repair	1,445.00	0.00	1,445.00
5460 · Firefighting Equipment Expense - Other	1,221.25	0.00	1,221.25
Total 5460 · Firefighting Equipment Expense	36,045.81	34,943.17	1,102.64
5470 · Medical Equipment			
5472 · EMS Maintenance Contracts	9,063.72	4,959.60	4,104.12
5473 · Medical Supplies Expense	52,953.91	38,823.42	14,130.49
5474 · Medical Equipment	1,868.03	0.00	1,868.03
5475 · Community CPR/First Aid	3,700.00	649.93	3,050.07
Total 5470 · Medical Equipment	67,585.66	44,432.95	23,152.71
Total 5450 · OPERATIONAL EQUIPMENT EXP	103,631.47	79,376.12	24,255.35
5500 · WAGES			
5539 · Payroll Expenses	1,239.63	349.74	889.89
5506 · Banked Vacation/Sick Expense	10,225.47	11,928.95	-1,703.48
5507 · Administration Personnel (FT)	263,675.66	269,604.99	-5,929.33
5508 · Operations Personnel (FT)	1,917,331.45	1,824,247.15	93,084.30
5509 · Firefighters - Parttime	0.00	3,991.00	-3,991.00
5513 · Overtime (Shift)	540,670.58	459,641.03	81,029.55
5514 · Overtime (Other)	48,688.78	29,716.72	18,972.06
5518 · Wildland Deployment Pay	0.00	7,994.54	-7,994.54
5516 · Overtime(Wildland Backfill)	0.00	4,115.52	-4,115.52
5530 · FICA Tax	0.00	2,216.69	-2,216.69
5531 · Medicare Tax	40,245.23	37,570.52	2,674.71
5535 · Unemployment Expense	10,035.42	9,855.99	179.43

	Jan - Oct 17	Jan - Oct 16	\$ Change
Total 5500 · WAGES	2,832,112.22	2,661,232.84	170,879.38
5540 · BENEFITS			
5551 · Supplemental Insurance	0.00	-109.45	109.45
5541 · Health Insurance Expense	454,170.17	361,503.65	92,666.52
5542 · Dental Insurance Expense	6,414.43	8,991.00	-2,576.57
5543 · Vision Insurance Expense	0.00	21.40	-21.40
5544 · Death & Disability Insurance	58,244.88	52,213.68	6,031.20
5546 · Pension Expense	176,035.49	166,882.00	9,153.49
5549 · Employee Assistance Program	0.00	2,700.00	-2,700.00
5550 · Flex Spending Payments & Fees	617.21	1,248.93	-631.72
Total 5540 · BENEFITS	695,482.18	593,451.21	102,030.97
5560 · UNIFORMS EXPENSE			
5564 · Uniforms - New Hire/Promotions	14,318.26	0.00	14,318.26
5561 · Uniforms - Paid Staff	15,081.90	12,637.43	2,444.47
Total 5560 · UNIFORMS EXPENSE	29,400.16	12,637.43	16,762.73
5600 · TRAINING & EDUCATION EXPENSE			
5610 · Firefighting Training	28,236.13	11,381.20	16,854.93
5620 · Medical Training	4,320.85	1,710.00	2,610.85
5650 · Admin/Other Training	3,248.67	2,726.30	522.37
5651 · Health and Wellness	3,804.22	796.12	3,008.10
Total 5600 · TRAINING & EDUCATION EXPENSE	39,609.87	16,613.62	22,996.25
5700 · UTILITIES EXPENSE			
5710 · Electricity Expense	19,212.30	19,041.58	170.72
5720 · Heating/Gas Expense	13,238.47	13,670.93	-432.46
5730 · Water & Sewer Expense	4,951.11	5,736.49	-785.38
5740 · Trash Collection	2,170.00	2,240.00	-70.00
Total 5700 · UTILITIES EXPENSE	39,571.88	40,689.00	-1,117.12
5900 · FINANCE - DEBT SERVICE			
5923 · Lease Princ BC Truck 0684	10,520.13	0.00	10,520.13
5905 · Lease Princ 2004 Pumper 0713	21,450.54	24,993.83	-3,543.29
5910 · Lease Princ Station 1 0719	125,806.92	111,620.18	14,186.74
5950 · Interest Expense	22,363.40	41,265.25	-18,901.85
Total 5900 · FINANCE - DEBT SERVICE	180,140.99	177,879.26	2,261.73
Total Expense	4,685,601.85	4,271,175.97	414,425.88
Net Ordinary Income	909,688.94	1,408,784.79	-499,095.85
Other Income/Expense			
Other Expense			
6000 · CAPITAL IMPROVEMENT FUND			
6020 · Buildings Capital Outlay	29,936.18	136,603.72	-106,667.54
6030 · Vehicle Capital Outlay			
6033 · Fire Vehicle Capital Outlay	0.00	41,437.50	-41,437.50
6031 · Medical Vehicle Capital Outlay	0.00	413,929.22	-413,929.22
Total 6030 · Vehicle Capital Outlay	0.00	455,366.72	-455,366.72
6040 · Equipment Capital Outlay			
6043 · Medical Equipmnt Capital Outlay	0.00	780.00	-780.00

	Jan - Oct 17	Jan - Oct 16	\$ Change
Total 6040 · Equipment Capital Outlay	0.00	780.00	-780.00
Total 6000 · CAPITAL IMPROVEMENT FUND	29,936.18	592,750.44	-562,814.26
Total Other Expense	29,936.18	592,750.44	-562,814.26

Tri-Lakes Monument Fire Protection District
Bank Balances

11/07/2017

As of October 31, 2017

	<u>Oct 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
1014 · Public Funds- Peoples...27	211,223.88
1010 · Ops/General Fund Peoples ...88	2,266,670.87
1011 · FSA- Peoples ...69	10,820.45
1012 · Impact Fee - Peoples ...51	420,043.59
1013 · Capital- Peoples ...77	236,853.85
1040 · Emergency Reserve - FNB ..05	213,299.85
Total Checking/Savings	<u>3,358,912.49</u>

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
16055 Old Forest Point, Suite 103
Monument, CO 80132
Bus: (719) 484-0911 Fax (719) 481-3456



Christopher Truty, Fire Chief

MEMO

TO: BOARD OF DIRECTORS
FROM: CHIEF TRUTY
DATE: NOVEMBER 7, 2017
RE: 2018 BUDGET

Attached is the updated version of the 2018 budget with the proposed numbers based on the successful passage of Initiative 5A. As mentioned in the initial budget presentation, due to the higher than expected property value assessment, the proposed budget reflects a 6.6 mill levy increase rather than the 6.9 approved ballot measure. (This gives the Board a .3 mills cushion for future budgets). No other monetary changes were made to the last edit.

In addition, based on our accountant's recommendation, budget line item #s were expanded from 4 to 6 digits to allow greater flexibility and grouping. These are reflected in an adjusted format.

At the upcoming Board meeting, the public hearing on the proposed 2018 budget will be conducted.

Respectfully submitted,

2018

DRAFT

**Tri-Lakes Monument
Fire Protection District**

**Annual Budget
11/15/2017**

Approved By:

**Board of Directors
Tri Lakes-Monument Fire Protection District**

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
2018 BUDGET



					Actual	Amend	Projected	Budget
	Account #				2016	2,017	2017	2018
REVENUE								
	Total 410000 · REVENUE - TAX RECEIPTS				4,906,046	4,970,238	5,021,412	8,081,437
	Total 420000 · REVENUE - OPERATING REVENUE				890,866	831,250	818,250	917,750
	Total 440000 · REVENUE - INTEREST				9,573	8,000	8,000	7,000
	Total 490000 · REVENUE - MISCELLANEOUS				202,234	-50,000	306,629	75,000
	TOTAL REVENUE				6,008,719	5,759,488	6,154,291	9,081,187
EXPENSES								
	Expenses - Operations							
	Total 510000 · ADMINISTRATION EXPENSES				469,546	493,856	483,131	564,574
	Total 520000 · BUILDINGS EXPENSE				82,126	106,800	108,578	123,828
	Total 530000 · COMMUNICATIONS EXPENSE				115,477	138,450	133,450	231,535
	Total 540000 · FIRE PREVENTION				3,182	5,500	4,000	10,000
	Total 550000 · VEHICLES EXPENSE				116,145	132,200	132,700	140,050
	Total 560000 · OPERATIONAL EQUIPMENT EXP				113,743	155,700	160,700	186,560
	Total 570000 · WAGES				3,292,663	3,512,293	3,476,189	4,598,671
	Total 580000 · BENEFITS				790,313	919,823	916,703	1,085,979
	Total 610000 · TRAINING & EDUCATION EXPENSE				22,291	47,150	53,800	61,250
	Total 620000 · UTILITIES EXPENSE				50,311	51,700	51,500	51,500
	Total 630000 · FINANCE - DEBT SERVICE				281,478	272,944	272,949	272,994
	Total Expenses - Operations				5,337,274	5,836,416	5,793,701	7,326,941
	Expenses - Other							
	Total 900100 · Buildings Capital Outlay				136,604	35,000	35,000	410,000
	Total 900300 · Vehicle Capital Outlay				455,367	0	0	360,000
	Total 900600 · Equipment Capital Outlay				780	0	365,798	235,222
	Total NA/910000 · REPLACEMENT FUNDS				0	0	0	507,182
	TABOR Emerg Reserve				0	0	0	28,000
	Total Expenses - Other				592,750	35,000	400,798	1,540,404
	TOTAL EXPENSES				5,930,024	5,871,416	6,194,499	8,867,345
	Difference				78,695	-111,928	-40,208	213,842

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
2018 BUDGET

		Actual 2016	Amend 2017	Projected 2017	Budget 2018
REVENUE	Old				
410000 · REVENUE - TAX RECEIPTS	4100				
410100 · REVENUE-Property Taxes	4110				
410102 · Property Taxes	4111	4,381,584	4,483,738	4,483,738	7,557,787
410109 · Tax Refund Sta2 Septic	4112	-326	0	-326	-350
Total 410000 · REVENUE-Property Taxes	4110	4,381,258	4,483,738	4,483,412	7,557,437
410200 · Specific Ownership Tx	4120	509,282	470,000	525,000	510,000
410300 · Other Tax REVENUE	4150	6,956	9,000	3,000	4,000
410400 · Assessment Fees (Palmer Lake)	4160	8,550	7,500	10,000	10,000
Total 410000 · REVENUE - TAX RECEIPTS	4100	4,906,046	4,970,238	5,021,412	8,081,437
420000 · REVENUE - OPERATING REVENUE	4200				
420100 · Ambulance Fees/Ambulance Rev	4211	854,902	800,000	800,000	800,000
420300 · Ambulance Rev Refunds	4212	-2,615	0	-3,000	-2,500
420500 · Suppression/Spec Ops Rev	4205				
420700 · inspection/Plan Review/Fire Prevention Rev	4250	14,589	15,000	5,000	10,000
420900 · Community Services (CPR)	4209	225	250	250	250
421100 · Contractual Adjustmts	4215	-40	0	0	0
429900 · Other Rev	4299	0	0	0	0
490500 · Wildland Deployment	4560	23,806	16,000	16,000	110,000
Total 420000 · REVENUE - OPERATING REVENUE	4200	890,866	831,250	818,250	917,750
Total 440000 · REVENUE - INTEREST	4400	9,573	8,000	8,000	7,000
4000-4400 * REVENUE - TOTAL GENERAL	4000	5,806,486	5,809,488	5,847,662	9,006,187
490000 · MISCELLANEOUS REVENUE	4500				
490100 · Donations	4510	1,075	0	20,500	0
490300 · Grants	4525	175,285	0	336,129	0
490700 · Impact Fees	4530	6,216	-50,000	-50,000	75,000
490900 · Insurance Recoveries	3450	10,965	0	0	0
499900 · Misc Revenue	4520	8,692	0	0	0
Total 490000 · REVENUE - MISCELLANEOUS	4500	202,234	-50,000	306,629	75,000
Total REVENUE		6,008,719	5,759,488	6,154,291	9,081,187

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT

2018 BUDGET

		Actual 2016	Amend 2017	Projected 2017	Budget 2018
EXPENSES					
Expenses - Operations					
5100/510000 · ADMINISTRATION EXPENSES	5100				
510100 · Accounting	5105	23,044	38,500	38,500	40,200
510300 · Auditing Expenses	5107	8,713	10,000	8,695	9,700
510500 · Ambulance Collection Fee Exp	5110	53,269	39,600	48,000	48,000
510700 · Bank Charges & Credit Card Fees	5115	12,426	7,500	1,000	1,000
510900 · Penalties Fees	5146	164	0	0	100
511100 · Cty Treasurer's Fees @ 1.5% Exp	5135	66,070	67,256	67,251	113,362
511300 · Books, Subscriptions & Dues	5120	5,091	5,000	5,000	6,000
511500 · Consultants	5125	10,000	20,000	35,000	25,000
511700 · Copies, Postage & Shipping Exp	5130	2,307	2,800	2,000	2,800
511900 · Cobra	5147	-38	0	785	912
512100 · Legal	5150	21,519	15,000	18,000	16,000
512300 · General Liability Insurance Exp	5155	31,298	40,000	40,000	42,000
512500 · Workman's Comp Exp	5190	163,320	150,000	135,000	172,000
512700 · Admin Maintenance Contracts	5160	2,589	4,000	4,400	5,000
512900 · Office Supplies Expense	5165	3,625	5,000	5,000	5,000
513100 · Office Equipment/Furniture	5166	0	5,000	5,000	7,500
513300 · Medical Exams / Services	5192	2,207	15,000	15,000	20,000
513500 · New Hire Exams	5195	7,257	2,700	3,000	5,000
513700 · Promotional Processes	5168	0	5,000	4,000	4,000
513900 · Recruiting/Hiring	5194	5,436	2,000	4,000	3,000
514100 · Morale & Welfare Expense	5191	3,186	7,500	5,000	9,000
514300 · Public Relations	5196	1,469	1,500	1,500	2,000
514500 · Election	5188	31,186	40,000	25,000	25,000
NA · Election Materials	5131	13,771	5,000	10,000	NA
519900 · General Expense	5145	1,638	5,500	2,000	2,000
Total 510000 · ADMINISTRATION EXPENSES	5100	469,546	493,856	483,131	564,574
520000 · BUILDINGS EXPENSE	5200				
520100 · Repairs & Maint	5210	39,016	65,000	65,000	68,300
520300 · Supplies Expense	5220	11,602	10,800	9,000	10,000
520400 · Admin Bldg Lease	5230	14,210	31,000	14,656	35,525
520500 · Admin Lease CAMS	5231	17,297	0	19,922	10,003
Total 520000 · BUILDINGS EXPENSE	5200	82,126	106,800	108,578	123,828

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT

2018 BUDGET

		Actual 2016	Amend 2017	Projected 2017	Budget 2018
530000 · COMMUNICATIONS EXPENSE	5300				
530100 · Telephone	5315	9,302	9,250	9,250	9,500
530300 · Cable	5310	1,358	1,500	1,500	2,500
530500 · Cellular	5320	16,895	16,000	16,000	16,000
530700 · Pagers	5340	2,235	2,000	2,000	2,200
530900 · Internet	5335	27,186	35,000	30,000	40,000
531100 · Information Technology	5330	5,643	10,000	10,000	25,000
531300 · IT Contracts	5331	36,676	40,000	40,000	40,000
531500 · Maintenance Contract 800 Mhrtz/Radios Maint	5341	5,040	4,300	4,300	5,000
531700 · Radio License 800 Expense/Radios Subscriptio	5360	10,911	10,400	10,400	12,335
531900 · Communication Repair & Maint	5370	220	10,000	10,000	4,000
532100 · Dispatch Services	5380	0	0	0	75,000
Total 530000 · COMMUNICATIONS EXPENSE	5300	115,477	138,450	133,450	231,535
540000 · FIRE PREVENTION	5390				
540100 · Personnel Training - Fire Prev/FPB Training	5391	120	2,000	1,500	3,000
540300 · Fire Prevention Supplies/FPB Supplies	5392	1,937	2,500	1,500	5,000
540500 · Fire Prevention Equip/FPB Equip	5394	1,124	1,000	1,000	2,000
549900 · FIRE PREVENTION - Other/FPB Other	5390	0	0	0	0
Total 540000 · FIRE PREVENTION	5390	3,182	5,500	4,000	10,000
550000 · VEHICLES EXPENSE	5400				
550200 · Firefighting Vehicles Expense/Suppression	5410				
550201 · Firefighting Fuel Expense/Suppression Fu	5411	16,746	20,000	20,000	22,000
550203 · Firefighting Repairs & Maint./Suppression	5412	55,300	60,000	60,000	60,000
550205 · Ladder Testing	5413	1,231	1,300	1,300	1,300
550207 · Pump Testing	5414	0	1,500	1,500	1,500
550299 · Firefighting Vehicles Expense - Other/Sug	5410	0	0	0	0
Total 550200 · Firefighting Vehicles Expense/Suppres	5410	73,278	82,800	82,800	84,800
550500 · Medical Vehicles Expense	5420				
550501 · Medical Fuel	5421	13,300	14,400	14,400	16,000
550503 · Medical Repairs & Maint	5422	8,328	15,000	15,000	15,000
550599 · Medical Vehicles Expense - Other	5509				
Total 550500 · Medical Vehicles Expense	5420	21,627	29,400	29,400	31,000
550700 · Admin Vehicles Expense	5430				
550701 · Admin Fuel	5431	9,526	10,000	10,000	12,500
550703 · Admin Repairs & Maint	5432	9,844	10,000	10,000	10,000
550799 · Admin Vehicles Expense- Other	5430			0	0
Total 550700 · Admin Vehicles Expense	5430	19,370	20,000	20,000	22,500

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT

2018 BUDGET

		Actual 2016	Amend 2017	Projected 2017	Budget 2018
550900 - Specialty Vehicles Expense	5509				
550901 - Specialty Fuel				0	250
550903 - Specialty Repairs & Maint				0	1,000
550999 - Specialty Vehicles Expense - Other				0	0
Total 550900 - Specialty Vehicles Expense		0	0	0	1,250
551100 - Bench Stock	5440	1,870	0	500	500
Total 550000 - VEHICLES EXPENSE	5400	116,145	132,200	132,700	140,050

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT

2018 BUDGET

	Actual 2016	Amend 2017	Projected 2017	Budget 2018
560000 · OPERATIONAL EQUIPMENT EXP	5450			
560100 · Firefighting Equipment Expense/Suppression	5460			
560103 · Equipment Repairs & Maintenance/SCBA	5461	3,278	9,000	10,000
560105 · SCBA Repair Expense/SCBA Repair & M	5462	11,030	8,000	10,000
560107 · PPE Equipment	5463	9,298	12,000	20,000
560109 · PPE Repairs & Maint	5469	0	1,000	1,500
560111 · Wildland Firefighting Equipment	560111			
560113 · Wildland Fire Supplies	5467	858	2,500	500
NA · Wildland Deployment Expense	5198	127	0	10,000
560115 · Equipment Repairs & Maint				
560117 · Firefighting Supplies	5463	15,052	3,000	2,000
560121 · Special Operations Equipment				
560123 · Special Operations Supplies				
NA · Hazmat Equipment Expense	5464	986	2,000	0
NA · TEMS (Tactical Emerg Med Svc)	5465	191	0	0
560199 · Firefighting Equipment Expense	5460	101	25,000	20,000
Total 5460 · Firefighting Equipment Expense/Suppres	5460	40,902	62,500	60,500
560300 · Medical Equipment	5470			
560302 · EMS Equipment		0	0	8,000
560303 · EMS Equipment Repairs & Maint	5471	0	1,000	1,000
560307 · EMS Maintenance Contracts	5472	4,960	9,200	9,200
560309 · EMS Supplies Expense	5473	49,988	62,000	63,860
Total 560300 · Medical Equipment	5470	54,927	72,200	83,060
560600 · Uniforms Expense	5560			
560603 · Uniforms - New Hire/Promotions	5564	386	3,000	10,000
560605 · Uniforms - Paid Staff	5561	17,982	18,000	22,000
560607 · Uniforms - Damaged / NonRepair	5563	0	0	0
560699 · Uniforms Expense - Other	5560	-454	0	0
Total 560600 · Uniforms Expense	5660	17,914	21,000	25,000
Total 560000 · OPERATIONAL EQUIPMENT EXP	5500	113,743	155,700	186,560

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
2018 BUDGET

		Actual 2016	Amend 2017	Projected 2017	Budget 2018
570000 · WAGES	5500				
570100 · Payroll Expenses	5539	350	0	1,200	2,500
570200 · Banked Vacation/Sick Expense	5506	-18,879	0	0	28,000
570300 · Administration Personnel (FT)	5507	346,201	360,553	325,000	545,260
570400 · Operations Personnel (FT)	5508	2,266,327	2,507,769	2,500,000	3,294,495
NA · Finance/Acct'g	5520	-32	0	0	NA
NA · Firefighters - Parttime	5509	4,927	0	0	NA
570700 · Overtime					
570700 · Overtime (Shift)	5513	580,203	525,000	525,000	455,000
570705 · Overtime (Other)	5514	38,147	57,000	57,000	65,000
570707 · Overtime (Training/EMS)	5515	0	0	0	25,000
570709 · Overtime(Wildland Backfill)	5516	4,116	0	0	50,000
Total 570700 · Overtime	5700	622,465	582,000	582,000	595,000
571700 · Wildland Deployment Pay	5518	7,995	0	0	50,000
573100 · FICA Tax	5530	3,378	620	0	0
573200 · Medicare Tax	5531	47,536	50,834	58,239	65,477
573300 · Unemployment Expense	5535	12,396	10,517	9,750	17,939
579900 · WAGES - Other	5500	0	0	0	0
Total 570000 · WAGES	5500	3,292,663	3,512,293	3,476,189	4,598,671
580000 · BENEFITS	5540				
580200 · Health Insurance Expense	5541	497,451	600,000	600,000	650,000
580300 · Dental Insurance Expense	5542	10,275	14,500	10,000	11,000
580400 · Vision Insurance Expense	5543	21	0	0	0
580500 · FPPA Death & Disability Insurance	5544	64,648	91,152	73,450	99,834
580600 · Supplemental Insurance	5551	-109	0	0	0
580700 · Insurance - Accident & Sickness	5547	1,891	2,000	3,472	3,700
580800 · Blanket Accident (???)	5548	3,472	3,500	0 *	
581100 · Pensions	5546	205,948	203,871	225,000	307,180
582200 · Heart Benefit/ Cardiac/Cancer Benefit	5193	0	0	0	9,000
583100 · Employee Assistance Program	5549	5,481	2,800	2,781	2,865
584300 · Flex Spending Payments & Fees	5550	1,236	2,000	2,000	2,400
Total 580000 · BENEFITS	5540	790,313	919,823	916,703	1,085,979

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
2018 BUDGET

		Actual 2016	Amend 2017	Projected 2017	Budget 2018
610000 · TRAINING & EDUCATION EXPENSE	55600				
610100 · Firefighting Training	5610	12,550	35,400	35,000	35,000
610200 · Medical Training	5620	1,710	6,000	6,000	15,000
610300 · Admin/Other Training	5650	2,766	2,000	3,500	3,500
510400 · Director's Training	5140	0	250	0	250
610500 · Health and Wellness	5651	796	1,500	4,000	2,500
610600 · EMS Community Outreach	5475	857	750	3,500	2,000
610800 · Travel/Lodging	5185	3,611	1,250	1,800	3,000
619900 · Training & Education Expense - Other	5600	0	0	0	0
Total 610000 · TRAINING & EDUCATION EXPENSE	5600	22,291	47,150	53,800	61,250
620000 · UTILITIES EXPENSE	5700				
620100 · Electricity Expense	5710	23,888	21,500	21,500	21,500
620200 · Heating/Gas Expense	5720	16,958	21,200	21,000	21,200
620300 · Water & Sewer Expense	5730	7,007	6,200	6,200	6,000
620700 · Trash Collection	5740	2,457	2,800	2,800	2,800
Total 620000 · UTILITIES EXPENSE	5700	50,311	51,700	51,500	51,500
630000 · FINANCE - DEBT SERVICE	5900				
630100 · Lease Princ Brush Truck 0680	5922	21,415	21,415	19,720	20,270
630200 · Lease Princ BC Truck 0684	5923	11,846	11,846	10,510	10,910
630300 · Lease Princ 2009 Ladder 0679	5901	71,387	71,387	63,951	65,734
630400 · Lease Princ 2004 Pumper 0713	5905	23,945	23,945	21,451	22,050
630500 · Lease Princ Station 1 0719	5910	152,885	144,351	125,807	129,350
634100 · Interest Expense	5950	0	0	31,510	24,680
Total 630000 · FINANCE - DEBT SERVICE	5900	281,478	272,944	272,949	272,994
Total Expenses - Operations		5,337,274	5,836,416	5,793,701	7,326,941

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT
2018 BUDGET

		Actual 2016	Amend 2017	Projected 2017	Budget 2018
Expenses - Other					
900000 - CAPITAL IMPROVEMENT FUND	6000				
Total 900100 - Buildings Capital Outlay	6020	136,604	35,000	35,000	410,000
900300 - Vehicle Capital Outlay	6030				
900303 - Fire Vehicle Capital Outlay	6033	41,438	0	0	100,000
900305 - Medical Vehicle Capital Outlay	6031	413,929	0	0	110,000
900307 - Admin Vehicle Capital Outlay					150,000
900309 - Spec Vehicle Capital Outlay					
Total 900300 - Vehicle Capital Outlay	6030	455,367	0	0	360,000
900600 - Equipment Capital Outlay	6040				
900602 - Communications Capital Outlay	6041	0	0	365,798	23,142
900609 - Supression Equipment Capital Outlay					175,000
900603 - Medical Equipmnt Capital Outlay	6043	780	0	0	37,080
Total 900600 - Equipment Capital Outlay	6040	780	0	365,798	235,222
Total 900000 - CAPITAL IMPROVEMENT FUND	6000	592,750	35,000	400,798	1,005,222
910000 - REPLACEMENT FUND					
910300 - Vehicle Replacement Outlay	6030	0	0	0	245,000
910400 - Equipment Replacement Outlay		0	0	0	190,786
910500 - Communications Replacement Outlay		0	0	0	71,396
Total NA/910000 - REPLACEMENT FUNDS		0	0	0	507,182
TABOR EMERGENCY RESERVE		0	0	0	28,000
Total Expenses - Other		592,750	35,000	400,798	1,540,404
TOTAL EXPENSE		5,930,024	5,871,416	6,194,499	8,867,345

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT

BUDGET FUND BALANCES

2018

	Actual	Amended	Projected	Budget
	2016	2017	2017	2018
OPERATING FUND BALANCE				
Beginning Balance	857,065	1,275,446	1,275,446	1,289,738
Revenues	5,913,683	5,809,488	6,183,791	9,006,187
Expenses	(5,495,302)	(5,836,416)	(5,793,701)	(7,326,941)
Transfer In	-	25,000	25,000	-
Transfer Out	-	(35,000)	(400,798)	(1,540,404)
Ending Balance	1,275,446	1,238,518	1,289,738	1,428,581
CAPITAL IMPROVEMENT FUND BALANCE				
Beginning Balance	469,237	236,560	236,560	204,192
Revenues	88,118	-	-	-
Expenses	(320,794)	(35,000)	(400,798)	(1,005,222)
Transfer In	-	35,000	368,430	1,267,404
Transfer Out	-	-	-	-
Ending Balance	236,560	236,560	204,192	466,374
IMPACT FEE FUND BALANCE				
Beginning Balance	798,507	690,794	690,794	640,794
Revenues	6,216	(50,000)	100,000	75,000
Expenses	(113,929)	0	(150,000)	0
Transfer In	0	0	0	0
Transfer Out	-	-	-	-
Ending Balance	690,794	640,794	640,794	715,794
EMERGENCY RESERVE FUND BALANCE				
Beginning Balance	212,248	212,951	212,951	188,651
Interest	703	-	700	650
Expenses	-	-	-	-
Transfer In	-	-	-	28,000
Transfer Out	-	(25,000)	(25,000)	-
Ending Balance	212,951	187,951	188,651	217,301
VEHICLE REPLACEMENT FUND BALANCE				
Beginning Balance	-	-	-	-
Interest	-	-	-	-
Expenses	-	-	-	-
Transfer In	-	-	-	245,000
Transfer Out	-	-	-	-
Ending Balance	-	-	-	245,000

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

16055 Old Forest Point, Suite 103

Monument, CO 80132

(719) 484-0911



Jacob Shirk, President

Roger Lance, Vice- President
Dr. John Hildebrandt, Treasurer
Michael Smaldino, Secretary

Thomas Tharnish, Director
Terri Hayes, Director
Jason Buckingham, Director

November 10, 2017

NOTICE OF BUDGET HEARING

Notice is hereby given that a proposed budget for the Tri-Lakes Monument Fire Protection District has been submitted to the Board of Directors for the ensuing year of 2018.

Copies of the proposed budget have been filed at Tri-Lakes Monument Fire Protection Districts website, www.tlmfire.org and the Districts Business Office, located at 16055 Old Forest Point, Suite 103, where the proposed budget is available for public inspection.

The proposed budget will be considered at a regular meeting of the Board of Directors to be held at the Districts Business Office on November 15, 2017 at 6:30 p.m.

Any interested elector of the Tri-Lakes Monument Fire Protection District may inspect the proposed budget and file or register any objection thereto at any time prior to the final adoption of the budget.