

Dafter Township Board

Supervisor: Bob Brown
Clerk: Jodi Hunter
Treasurer: Kareen Brown
Trustee: Robert "Bob" St. Peter
Trustee: Joyce Engelhardt

Meeting Minutes
for
October 12, 2015
7:00 p.m.

Dafter Township Hall
2926 W. 10 Mile Road
Dafter, MI 49724

- Call to order

Present: Bob Brown, Jodi Hunter, Kareen Brown, Bob St. Peter, Joyce Engelhart
Absent: None

- Pledge of Allegiance

Given by all in attendance

- Approval of Minutes

-September 14, 2015 Minutes - Provided with Agenda – Motion to approve the minutes by Kareen, Joyce supported. Motion passed unanimously.

- Citizen's Comments

A request was made to grade 11 Mile Road as the road is very rough currently. Bob Brown will make the request to have it graded. A request was made to have the signs on Tuori road corrected to be spelled correctly on both M-28 and 10 Mile.

- Treasurer's Report

General Fund started with 54,826.35, Fire with 4,602.16 and Truck with 1,905.91. Expenses were 14,308.02 for General Fund and 8,631.23. Incoming funds were 18,442.28 for General, 2.27 for Fire and 1.51 for Truck. Total funds ending were \$56,841.23 with CD of 251,810.32 for total funds of 308,651.55.

- Approval of Bills

- List of Bill Payments to be provided at meeting – Kareen made a motion to approve checks 7652-7663 and payroll and e-pay. Joyce supported. Motion passed unanimously.
-Approval of Credit Card Charges – Dan Fox submitted credit card charges. Jodi made the motion, Bob St. Peter supported. Motion passed unanimously.

- Supervisor's Report

Bob Brown discussed the house on Mack Trail and 10 Mile. He reminded the Board that we had previously approved to have the home removed by Art Reid. He informed the Board that he would be contacting Mr. Reid to start this process.

Bob Brown informed the Board that the pothole issue on 10 Mile has been addressed by the County.

Bob Brown discussed that he had been approached by a citizen regarding a ditch that is clogged that the citizen believed should be maintained by the county. Discussion ensued about the ditch and who maintained responsibility of the ditch. Bob Brown had contacted the County who indicates that they do not have easement for the ditch in question. Bob Brown will look into the issue further and bring it back to the Board at a later time.

- Correspondence

Jodi passed around a few informational documents she received for the Board to review.

-Assessor

-Request for Computer- Luanne discussed with the Board the need for a computer to store all the Dafter Township assessing information. She is making the request now due to the inability to acquire Windows 7 at a later date. She also brought up the need for software upgrades in the near future with the assessing system. After some discussion, the Board indicated that we had not budgeted for this expense in the current year, but does recognize the need for her request. It was determined that Luanne would gather the cost information for the required upgrades and computer and submit to the Board to include in next year's budget. Jodi made a motion to table the request til a later date after the required costs have been properly budgeted. Bob St. Peter supported. Motion passed unanimously.

-Clerk's Report

-Budget to Actual Report-Jodi presented the budget to actual report for all funds. Bob Brown questioned the Capital Expenditures for the General Fund of 1,400. Jodi followed up and indicated these costs were for the back taxes and other expenses associated with the donated property and the property that the Township purchased on back taxes.

-Fleet Card Options – Jodi presented a fleet card option to use Holiday Fleet Services rather than our previous provider for the Fire Department fuel due to the issues with late fees from Wex. Jodi discussed that Holiday would work with us on payment dates, waive late fees, and provide a discount on fuel. Security measures would ensure that only authorized people would be able to charge fuel. Joyce made the motion to start the process of switching, Kareen supported. Motion passed unanimously.

-Annual Dinner/Training-Jodi presented the cost to hold the Annual Dinner/Training session at Bay Mills Resort and Casino. Discussion ensued about how to lower the cost of this event. It was proposed that we look at holding the meeting at Township Hall and either have it catered or have a potluck option. Bob made a motion to look into the options for holding it at the hall and discuss via email within a week for a decision. Kareen supported. Motion passed unanimously.

-Election Inspectors for Nov 3 Election – Jodi asked the Board to approve the election inspectors for the Nov 3 election; Joan Savoie, Phyliss Suggitt, Lynn St. Peter, and Mary McGahey. Kareen made the motion to approve, Joyce supported. Motion passed unanimously.

- Fire Commissioners Report

Henry reported that the fire department has had no runs since the last meeting. He indicated that department is now done with trainings at the house on Mackinaw Trail and 10 Mile. He thanked the Board for allowing the department to utilize this for training and indicated that the training was very successful.

Henry discussed that he had contacted the roofing contractor regarding the roof of the fire hall. They did not meet as of yet, but the Board recommended that Henry pursue meeting with the contractor to see what we can do temporarily and have it repaired professionally by the contractor in the Spring.

Henry indicated that one firefighter would be attending a specialized training at LSSU this weekend for a cost of \$75. Henry asked about selling the tires that came off the brush truck. The Board discussed that we would need to advertise that we will be taking bids and provide people an opportunity to bid and sell them to the highest bidder. Henry will contact Jodi with the information to post to get this started.

Henry indicated that Firefighters Association will be handing out candy again at Halloween like last year. Henry told the Board about how the volunteer firefighters helped delivery food for the Lions Club Senior Dinner to residents who were unable to attend in person and how much the residents appreciated this service.

Bob Brown discussed that Henry should be issued a Dafter Township credit card for the purpose of purchasing small supplies as necessary or purchasing fuel in emergency situations. Jodi made the motion that she will establish a credit card account with Central Savings Bank for Henry Lowes with a credit limit of \$500. Kareen seconded the motion. Motion passed unanimously.

- Zoning Administrators Report

Bob Brown indicated that there were 13 zoning permits issued this year and that he received a few various questions over the last month. He has nothing new to report on any other issues.

- Parks & Recreation Committee

Bob St. Peter indicated that he will continue to follow up to get all the equipment picked up and removed from the ball diamonds and fire halls before winter.

Bob St. Peter indicated that he is still working on setting up a meeting to discuss the master plan for the Chippewa County plan. He also indicated that he is still working on seeing if we can get bleachers for the park.

- Old Business

No additional issues to discuss.

-New Business

Bob St. Peter discussed the possibility of using bulk rate options to deliver the newsletters instead of the current method. The method he discussed would deliver based on zip code. Discussion ensued about how this would include people who are not in Dafter Township since the zip code extends beyond Township lines. Bob St. Peter that he will be using this method for the Lions Club dinner and will provide Jodi information on how well it works, and she will look into it further for the next newsletter.

Respectfully submitted,

Jodi Hunter, Clerk