

Dafter Township Board

Supervisor: Bob Brown
Clerk: Jodi Hunter
Treasurer: Kareen Brown
Trustee: Robert "Bob" St. Peter
Trustee: Joyce Engelhardt

Meeting Minutes
for
December 14, 2015
7:00 p.m.

Dafter Township Hall
2926 W. 10 Mile Road
Dafter, MI 49724

- Call to order

Present: Bob Brown, Jodi Hunter, Kareen Brown, Bob St. Peter and Joyce Engelhardt
Absent: None

- Pledge of Allegiance

Given by all in attendance

- Approval of Minutes

-November 9, 2015 Minutes - Provided with Agenda- Kareen made a motion to approve, Joyce supported. Motion passed unanimously.

- Citizen's Comments

None

- Treasurer's Report

General fund started with 52,173.32, Fire/Emg had a deficit of 8,544.92, and Truck with 1,908.49. Incoming funds were 19,831.59. All went to General Fund expect 1.29 of interest to Truck. Expenses were 7,452.71 for General Fund and 4,218.70 for Fire. Ending balances were 64,549.91 for General Fund, a deficit of 12,763.62 for Fire/Emg and 1,909.78 for Truck. CD balances were 252,029.72, making total funds of 305,725.79.

Kareen provided a report showing the first collections of winter taxes and the allocations to the various funds. With the incoming funds, Fire/Emg Fund will be out of a deficit next month.

- Approval of Bills

- List of Bill Payments provided by Jodi. Bob Brown discussed with the Board the need for a check to pay for the bus ride to the MTA Annual Conference. Kareen made a motion to approve checks #7679-7713, payroll and EFT payments and the check for the bus. Joyce supported. The motion passed unanimously.

-Approval of Credit Card Charges-Jodi passed around a few credit card receipts for various supplies and expenses. Joyce made a motion to approve payment of the credit cards. Bob St. Peter supported. Motion passed unanimously.

- Supervisor's Report

Bob Brown reported that the corrective action for the Assessor's review was received. Luanne supplied Bob with the corrective actions to submit which he approved.

Bob Brown reported that the house on 10 Mile and Mackinac Trail has been removed and the property cleaned up.

The Township will be selling a couple items. Jodi confirmed with MTA that the Township has the authority to sell unneeded items for a reasonable price. Two items are being sold currently. The tires from the brush truck that are no longer needed are for sale. Henry and Jodi will work on facilitating the sale of these. The tires and rims were purchased jointly by the Township and the Firefighter's Association. The Township received an offer for the shed on the 10 Mile property. Jodi made a motion to accept the offer, Kareen supported. Motion passed unanimously. Bob will contact the buyer to complete the sale.

Bob Brown discussed the success of the Annual Training Dinner held in November. He thanked everyone for putting the work in to hold the meeting at the Town Hall rather than the casino. The cost was only 1/3 of what it would have cost and the attendees commented that they enjoyed the venue a lot more.

- Correspondence

None presented.

-Clerk's Report

-Budget to Actual Report-Jodi provided the budget to actual report and discussed that we would be presenting adjustments between some expense accounts at one of the next two meetings. Currently, expenses are under budget in nearly all categories, and revenues are as expected to date.

Jodi asked the Board to approve adding her new Deputy, Julie Dodson to all the Township bank accounts and credit card account to replace Vicki Miller who resigned effective November 1. Julie was appointed as of November 1 as the Deputy Clerk. Kareen made the motion to add Julie to all the accounts, Joyce seconded. Motion passed unanimously.

- Fire Commissioners Report

Henry reported that the department had two runs for the month. The department is working on maintenance on the vehicles. Henry will be having Bill and Pete do some preventive maintenance on the vehicles. Two members completed driving class and one is currently attending Firefighter I and II training. Henry and Patty demonstrated some lights that the department has been working on upgrading. They have been able to upgrade some older lights with new LED head for significantly less cost than purchasing

new lights. The new LED heads provide significantly more light and the batteries last longer providing better lighting on scenes. Henry indicated they would be purchasing a few LED helmet lights each year until all are upgraded to replace the small flashlights that are currently being used. These will also provide better safety on scene.

Henry reported that Dafter Fire Department has been invited to the “Shop with a Hero” program being held at Walmart to take children shopping for Christmas. Henry, Patty and a few other members will be attending to participate.

Henry reported that Wednesday they would be having the meeting in conjunction with a training with Cloverland Electric.

- Zoning Administrators Report

Bob Brown did not have any new information for zoning this month.

- Parks & Recreation Committee

Bob St. Peter handed out information regarding the County Recreation plan that the Parks and Recreation Board has been working on. He discussed that the recreation board needs to come up with some ideas for Dafter Township. They met with the County Coordinator and discussed ideas and obtained more information. Bob is going to ask him to come speak at the February meeting.

- Old Business

Kareen brought up a question from a resident regarding insurance for when renting the hall when alcohol will be present. The question was whether the renter needed to provide insurance when renting. Dan indicated that the Township has not required proof of insurance unless it is a significantly large group. Jodi will follow up with MTA to see what standard practices apply for insurance in these instances.

-New Business

-Date for January Meeting – Jodi asked if the January meeting could be moved to Tuesday, January 12, instead of Monday due to a conflict in her schedule. The Board agreed to move the date to Tuesday, January 12 instead.

Bob St. Peter discussed the newsletter and how we determine the addresses that we use. Discussion around the most economical way to send and ensure that residents are receiving the newsletter. Bob St. Peter provided Jodi with information he obtained from the US Post Office regarding mailings.

Jodi made a motion to adjourn, Joyce supported. Motion passed. Meeting adjourned at 8:09 p.m.

Respectfully submitted,

Jodi Hunter, Clerk