



Minutes of the National Committee (Natcom) Meeting
The Ulysses Club of New Zealand Inc
Saturday 8 September 2018
Room, Miramar Golf Club, Wellington

Start: 9.05 am

Attendance: Mike Dew (President), Tim Stewart (Vice President), Stuart Burns (Treasurer), Jane Laing, Wayne Painter, Jim Furneaux, Pete Graham (Secretary)

Apologies: n/a

Minutes of last meeting: Circulated - matters arising

That the minutes of our last meeting are a true & accurate account – moved Mike, seconded Wayne - carried

Matters arising nil

Inwards Correspondence:

- 24.5.2018 Inquiry from prospective member - referred to website/branch
- 26.5.2018 Receipt of International report for consultation from Vice-President
- 28.5.2018 Note from Wayne Painter re Raffle books printing quotation
- 28.5.2018 Notice of a past member's failing health
- 4.6.2018 President shared files of correct Old Man logo version
- 6.6.2018 Member query re non-receipt of membership pack - sorted
- 11.6.2018 Query re Manawatu branch contribution to Ulyssian not published
- 12.6.2018 Request from Mediaworks for 'old school biker' to review electric motorcycle on *The Project*
- 12.6.2018 Receipt of Taumarunui branch AGM documents
- 13.6.2018 Notice of member change of address & possibly branch
- 13.6.2018 Notice of Taupo branch personnel changes on master list
- 13.6.2018 Notice to update Southland branch Ulyssian contact entry
- 18.6.2018 Receipt of North Otago branch AGM documents
- 19.6.2018 Query about joining, couldn't understand process from reading website...
- 20.6.2018 Another query about joining - also couldn't interpret process from website
- 21.6.2018 Updated info from Kapiti Coast branch to change on website - done
- 26.6.2018 Nat Admin re new membership form - wrong PO Box number at top - amended
- 2.7.2018 Enquiry about joining club from Ngaruawahia resident - referred to Waikato sec.
- 3.7.2018 Enquiry from member of public seeking their mother's old membership number
- 5.7.2018 Query from Kapiti re member discounts list
- 5.7.2018 Query re Nelson member's eligibility for service badge
- 6.7.2018 Query re membership list being offline, when will it be available?
- 9.6.2018 List of bikes for Raffle shared by Wayne (Com-1)
- 14.7.2018 Change of member address - database updated
- 17.7.2018 License theory Powerpoint for informal member tests shared by Wairarapa member
- 17.7.2018 Summary of Club finances from National Treasurer

23.7.2018 Query from Exposure International film company re club involvement in AirNZ ad
 23.7.2018 Death notice of member from NZ Herald
 24.7.2018 Query from member suspecting his membership lapsed while on 14 month campervan holiday
 25.7.2018 Document from Dave Stewart re motorcycle deaths artwork proposal - seeking interest
 25.7.2018 Query from member returning from long overseas adventure as to state of subs
 26.7.2018 Receipt of .EPS scalable logo from Henry Rokx, Ulysses Australia
 28.7.2018 Receipt of Vice President's report and Taupo Fellowship Ride flyer for Ulyssian
 3.8.2018 Notice of release of Wayne Gardner film
 3.8.2018 Notice from National Admin that latest minutes not on website
 4.8.2018 Notice of planned ride for ailing member #9 John Keely
 7.8.2018 National Admin content for Ulyssian shared
 11.8.2018 Photos of Taupo Remembrance service
 13.8.2018 Notice of Taupo Fellowship event
 15.8.2018 Reset Waihi-Thames Valley sec email to solve problems
 17.8.2018 Bike raffle prize list submitted to printer by Wayne P. for draft
 23.8.2018 Official notice of new Tauranga branch coordinator
 24.8.2018 Survey notice from NZ Companies Office - how do we use Inc. Soc. website?
 28.8.2018 Motorcycle Awareness month posters and info received from ACC
 3.9.2018 Branch Committee Handbook - revision shared by president
 4.9.2018 Receipt of Treasurers report for meeting
 4.9.2018 Receipt of Internal Affairs form to register for bike raffle
 4.9.2018 Final list of bikes for raffle shared

Outwards Correspondence:

7.5.2018 Letter to Editor forwarded to Ulyssian
 11.5.2018 NEW membership form link shared with Nat Admin - in Coordinators Info Pack
 13.5.2018 Natsec AGM report sent to Ulyssian
 14.5.2018 reset Marlborough branch secretary email credentials
 17.5.2018 Updated Coordinator's Contact list sent to Ulyssian editor
 26.5.2018 Notice to branches re Natcom cover for AGM rego costs only - 2019 and beyond
 28.5.2018 To branch secretary re protocols for use of 'all.officers@ulysses.. email address
 28.5.2018 To Quartermaster re Odyssey medal stock
 4.6.2018 Branch coordinator AGM rego refund referred to Treasurer
 6.6.2018 Buller branch logo file sent to Wayne Painter for banner
 8.6.2018 Response to member re dispute with branch coordinator
 7.7.2018 To Rachel at Mediaworks re 'old school' biker to test e-bike
 25.7.2018 To all Coordinators re AGM registration cost only covered by Natcom
 25.7.2018 Reply to member querying access to membership list on website
 3.8.2018 May Natcom meeting minutes sent to webmaster for website
 8.8.2018 Committee members handbook shared with President for revision
 31.8.2018 'Urgent' request for membership form from Taranaki committee member
 2.9.2018 Updated membership renewal form sent to webmaster for upload
 6.9.2018 Letter to Southland Coordinator re website update, email use etc
 7.9.2018 Letter to Otago Coordinator conveying Natcom thanks for 2018 National Rally

Email Conversations:

23.5.2018 Coordinator contacts master list shared nationally and amendments received
24.5.2018 Website AGM gallery thumbnails appear at wrong orientation
24.5.2018 Discussion re 2019 AGM rego form document format issues on Ulysses website
29.5.2018 Advised to order new neck-warmers directly from Debby rather than online shop
30.5.2018 Another scam email from president.club2321@gmail.com - signed 'Mike Dew'
31.5.2018 Query re missing Manawatu branch content in June Ulyssian
3.6.2018 Proposed design for North Harbour 'Ezy-Up' shared for approval
10.6.2018 Vice-President attended inter-branch meeting in Taupo re club communication
13.6.2018 Query from member re discount eligibility and where they are listed
14.6.2018 Discussion re 2019 AGM provision of registration etc. to Coordinators
14.6.2018 Discussion re security of 'member contacts list' on website
21.6.2018 Update from Jim F of club discounts on Interislander and KiwiRail
21.6.2018 Finalisation of annual AON club liability insurance renewal form
25.6.2018 Discussion re membership list on website, security and privacy issues
26.6.2018 Query from new member re receipt of joining pack
2.7.2018 Update from Wayne P re 2019 bike raffle - some exciting new bikes on offer
8.7.2018 Vice President shared idea for North Island branches 'Mid Year meet-up'
10.7.2018 Discussion re state of 'Safety Fund' from bike raffle - need to use it
14.7.2018 Ulyssian - missing articles submitted well before deadline - email confusion
16.7.2018 Discussion around Kapiti Coast Branch proposed business card - use of logo
32.7.2018 Query re filming opportunity for new AirNZ ad campaign
24.7.2018 Vice President report for Ulyssian shared for comment
25.7.2018 Club images Google Drive folder re-shared with Kapiti, Natcom
2.8.2018 Discussion re naming of *Rider Safety Reserve* fund
3.8.2018 Membership Renewal form on website out of date - new draft shared for comment
3.8.2018 Rides and Rallies list for Ulyssian shared by David Coy for comment
6.8.2018 Members Handbook revised draft shared for comment
7.8.2018 Treasurer's report for Ulyssian shared for comment
8.7.2018 Ulyssian reports - Natsec etc. shared for comment
9.8.2018 Discussion re bandanna stock, re-order or not...
15.8.2018 Guidelines to running National Rally - updated and shared for comment
15.8.2018 Member's handbook - updated and shared for comment
17.8.2018 Bike raffle list shared
22.8.2018 Membership transfer (from AU) form found, updated, commented
24.8.2018 Reminder of Sept 8 meeting venue and arrangements
25.8.2018 Rule Book discussed, website version updated to 2017
27.8.2018 Correspondence with Wairarapa secretary re new Coordinator
27.8.2018 Draft Sept Ulyssian proof shared for error correction and comment
29.8.2018 Draft membership renewal email shared by Administrator for comment
30.8.2018 Discussion re Apex Trophies changes, order sizes, stock on hand etc.
3.9.2018 Nat Admin - bulk renewal email issues from new database
3.9.2018 Taranaki ad missing from Ulyssian - editor queried
3.9.2018 Online membership renewal - CC costs prohibitive

Inwards correspondence accepted & outwards approved - moved Pete, seconded Tim - carried

Treasurer's Report: - Stuart

Balances sent out to end of June - report received. Did a forecast to see where we might be at end of the full year. Magazine printing cost will be one of larger figures. \$3485 excluding wrapping & postage. Just over 300 members indicated they want hard-copy. We printed an extra 100 if members who did not indicate preference earlier request one. Stuart very surprised at number of members who elected not to have a printed copy; a better result that anticipated. Intend to report to Ulysses Australia on how this has gone for us as they face the same problem.

2019 budget will be different as we have Sept/Oct Coordinator's meeting which costs about \$10K. Subs - seeing an increasing number of members moving onto 1 year subs - close to 1200, up from about 700 last year. Last hard-copy magazine print run came to \$9600 - so going digital only is a significant saving.

Rider Safety Fund - been quiet over last few months.

Still some unknown, untrackable deposits coming in - one from Dec 2017. Need to emphasise this to membership - important put a reference in online banking deposits.

Stuart still working on stocktake process - linking invoicing system to online ordering etc.

That treasurer's report be accepted - moved Stuart, seconded Pete - carried

National Rally breakfast subsidy - it is currently costing us as we commit to pay for registered members; many don't show up. Mike - it is a good time at Rallies where people meet before leaving. Stuart - brought in by previous Natcom, when surpluses were quite large and it was good PR to subsidise breakfast. Became an issue at Masterton, weather influenced rider decisions to leave early. Making pre-payment part of registration fee is a positive step, we have a contribution even if people don't show. Hastings is including breakfast at 2019 National Rally; Marlborough have venue booked. There is money in the fund. Tim & Jane - support status quo. Stuart - we accept that it is part of the cost of running the rally.

That for 2019 Hastings and 2020 Marlborough National Rallies Natcom will subsidise breakfast from the Rally equalisation fund on Sun morning - moved Wayne, seconded Mike - carried

Quartermaster's Report: - Jane

Bandanas are all sold. These have been discontinued, we now have the new lightweight neckwarmers.

Lightweight neckwarmers; selling well, gave them a push in the latest Ulyssian mag, hoping sales might pick up for the summer riding season.

Odyssey medals; Have ordered 3 new Odyssey medals from Tony Partridge. Tony hasn't answered phone, emails, txt messages re Pendant order in Feb/March 2018. I will continue to try to get hold of him. Update: Medals received last night. Tony still working on pendant, has made prototypes though they are pretty small.

Badges; email from Debby - August, Key Rings, service badges and lapel badges. Prices are increasing. Apex is suggesting she place larger orders to keep prices down. Felt that Natcom need to discuss this. Mike - name badges are now over \$10 to produce. Stuart - this is included in joining fee. We probably need to revisit our prices as costs continue to go up. Jane - things like leather key rings can only be produced in minimum batches of 100. Stuart - we tend to carry too much stock and too much variety. Need to analyse stock sales to determine correct number of items to order. There are both gold and silver versions of key ring. Original significance of these was silver under age 50, gold over - suggest this no longer important, re-order gold only, phase out silver. Same applies for bike badges, belt buckle etc. Stuart - we should really have a look at selling off odd items at National Rally. Debby also would like advice on service badge numbers - Apex can supply at same price as last year only if she orders at least 50. Mike - average membership term is 12 years - so don't need too many. Stuart - just order smaller numbers, prepared to pay more.

Mike - if we're after small numbers, why not get them from Australia? - costs prohibitive. Stuart - wait until stock numbers get down to 10 for service and lapel badges - order 50 then, gold only. Jim - query if possible to get long-tailed sleeveless lined fleece garment with Ulysses Club title embroidered. Stuart - do this on case by case basis via individual branches.

Jane - we need to be careful about branches putting out their own gear and supplying them to other branches. Jim - these are requested by Wellington members; if other members want them, their branch refers to Natcom for permission and can then produce their own.

That quartermaster's report be accepted – moved Jane, seconded Jim - carried

Break 10.10 - resumed 10.50

General Business:

Positive feedback - received about latest Ulyssian from several sources (via Tim & Mike).
Reminder to forward any relevant emails to Secretary if they have just come to you.

National Committee - Succession planning (Tim)

We will be losing our president at 2019 AGM, others possibly as well. The membership need to be aware of this and interested parties should consider nominations. It is desirable to have widespread representation, both North and South Island members on Natcom.

Could we function with fewer Natcom members to reflect falling club membership? - Stuart - would require rule change, opens possibility of not having quorum at meetings with last minute absences etc. Mike - Australian constitution includes a requirement for the President and Vice President to come from within Natcom. Jim - this can create other problems with new committees.

Stuart - it is useful to have representations from a variety of branches and geographically spread.

National Rally - future dates, sequence (2 for 1 idea etc.)

2019 *Hawkes Bay - 29 - 31 March* - Mike - all planned, got update from Mike Shaw. Had meeting on Weds, 30 registrations to date, only one from Natcom so far. Organising committee is also branch committee. Raffles happening, working on getting sign-off on logos for AON to print bags etc. Forecasting 300 attendees. Trade show aspect being organised. Got the impression that there's a little miscommunication happening, Mike S confident that it will all come together. Venue management being very helpful.
Wayne - please ensure there is a police officer present for bike raffle draw.

2020 *Marlborough - 13 - 15 March* - venue (Waterlea Racecourse) booked. Jane - progressing well. Need support with artwork - Mike - worth approaching local polytechs/design students. Unsure about band costs - general prices seem to be in \$600 - \$1600 range

2021 *Waikato* - dates and venue (Karapiro Rowing Club) pencilled in - Stuart transport could be an issue with this one, no accommodation very close. It would be useful to see their plan early.

2022 *Canterbury* - no details yet

2023 *North Harbour* - working on it already. Wayne - going to remind branch AGM that it is not going to be me alone driving this.

Jim - sequence idea, don't need to force this in rules - branches can step-up if there is an impending gap. Mike - there doesn't seem to be an issue getting branches to commit. Wayne - who on Natcom is responsible for National Rally coordination? - Mike - usually the president; though this is up to the National Committee of the day.

Membership List - website - security, privacy - Mike

Contacted Paul re this; he assured Mike that only registered members can access current list via website. We have been alerted a couple of times this year that non-members have been able to find membership lists via a simple Google search - our informed opinion is that these were probably shared outside of the Club website in some way first, and so open to general search. The list has now been taken down from the website; if members want a copy, they request one via Debby. The membership directory only includes details of those members who gave the required permission on their membership form.

Rider Safety Fund - suggested uses

Mike - last time we were looking at motorcycle-specific first aid kits, the sticking point was decent scissors capable of cutting leathers/cordura riding gear.

Jim - suitable cutting gear expensive.

Mike - at one stage we were looking at getting First Aid kits and giving them out as spot prizes at National Rally; then we were looking at distributing them among branches for RICs etc. The aim is to expend some more of Rider Training Fund to ensure DIA can see we are using it. If we are not seen to be using it, our bike raffle application may be declined.

Jane - we have been discussing this for months - need to make a decision and use funds soon.

Stuart - the issue we have with the fund is that training costs have gone down. We bought safety vests, and still have quite a few in stock.

Wayne - if you're going to have something for RICs, need one for each as they live far apart and can get mislaid if they have to be shared.

First Aid kits - Jane will source these, about 100 needed. Jim - must be of reasonable size and not full of less useful stuff. Stockade website has suitable ones.

That we allocate \$10,000 to supply all branches with a quantity of safety equipment including first aid kits and rider safety vests to enhance and promote safety on club rides - moved Wayne, seconded Jane - carried

Rider Safety Fund will also cover shipping costs to all branches.

That safety vests for sale be subsidised at \$20 each (up from \$10) for new stock - moved Stuart, seconded Mike - carried

Jim - no new approaches for safety course subsidies. Reminder that we can pay for IAM observer training.

Postage Costs - Club Administrator (Debby) finding these prohibitive with RD addresses, inclusion of GOD book etc. Stuart - numbers are not great, this is part of the joining fee.

Break for lunch 12.25 - resumed 1.15

Ulyssian - (Tim) - suggestion from member to put an idea to Bike Rider magazine in production of *Ulyssian*. Is not seeking funding support but has idea and wants Natcom permission to pursue idea.

Stuart - this is unnecessary - we have surveyed members and a printed Ulyssian is available to members who want it.

Wayne - we need to know what specifics of proposed idea are; we may already have covered this ground over recent years.

Updates:

Bike Raffle - Wayne

I have finalised the list of bikes for the raffle, (40 in total) and have a 1st proof of the raffle ticket. We also have \$500-00 worth of insurance from AON for the lucky winner.

Stuart is doing the DIA application and needs the personal applications from Mike, Pete, Tim and myself.

Stuart & I hope we can get a permit as we have a lot of money in the raffle account and they might say we don't need anymore. However, this money is for this seasons safety training, the 2019 raffle is for the 2019/2020 years training.

I am working out the branch ticket allocation based on last year's sales but I see no problem selling all the tickets with 40 bikes on offer and based on the fact we could have sold more tickets last year.

Once the licence application is approved I can get the tickets printed and distributed before Xmas. Ticket sales cannot start before 1st January 2019.

Mike - how is application paper war going? Stuart - under control.

Branch Logos

I have contacted all branches, some do not reply to their branch emails so I had to phone them. We have usable? logos for; Auckland, Buller, Canterbury, (photo/artwork of embroidered patch) Hawkes Bay, Kapiti Coast, Marlborough, Nelson, North Harbour, Otago, Rotorua, Tauranga, Waihi-Thames Valley, Wairarapa, Wanganui & Wellington. (Some are marginal quality). I am still waiting for the Taupo logo & Taumarunui sent me a logo on a letterhead which is not usable. Far North, Gisborne, King Country, Manawatu, Southland, Taranaki, Turangi, Waikato, Westland & Whakatane do not have Branch logos although Southland (Jill W.) had a Tuatara logo they used for the AGM's but Ross Lawry does not have access to it, Waikato have a logo in mind for the 2021 AGM which they hope to use on a permanent basis at a later date.

Mike - reminder that we tried to source these for both a banner and also to put on club website beside branch. Do we proceed with these? General agreement that we do.

Mike - do we approach someone to design these professionally at Natcom expense/ Jim - need to give some specification guidelines for these - limited colours, text etc.

Mentoring/Rider Training – Discounts – Jim - no changes as mentioned. No new discounts; thought we were finally getting somewhere with Blue Bridge - but no response to date. One of branch members is a mate on vessels and has reminded management of this. Hope to follow up again; they have had a recent company restructure. Interislander gives multiple discounts now, can be combined (e.g. Gold card & Ulysses).

Website – Mike - contacted Paul, site has been quiet, still struggling to get photos.

Need to get statistics of usage, page hits etc.

Stuart - have removed overly complex info on membership renewal, and the Paypal Credit Card option which is too expensive to .

Mike - asked to put Remembrance Service presentation on website, can be done. Is privacy an issue? Jim - Not for dead persons. Jane - it could be a useful promotional tool as prospective members could see how we honour past members. Wayne/Tim - can be put on members only

area. Jane/Jim - an advantage to putting it up is that a wider audience can help fill in gaps and correct errors.

Re remembrance services, they are run by Auckland and Canterbury branch voluntarily - Natcom need to be sensitive to this when making suggestions. Jane - we also need to correct the impression that the lack of anecdotes in South Island service was a Natcom directive; it was not. Stuart - some negative feedback about music and also the length of name-reading. It needs refreshing. We need to pass these comments on to organising branches. Mike - ultimately it's up to the organising branches to decide how to run services; they could consult with all branches/coordinators for feedback/ideas.

International - Tim - correspondence from Allan re Australian member transferring.

Update 2019 National Rally - Mike - already covered

Around table -

Tim - continue advertising Taupo Fellowship Ride, thanks for promotion so far. Interest has been good so far. Facebook picking up a couple of members per week - slowly building in good way.

Jane - happy

Wayne - also happy

Jim - nothing

Stuart - re membership; BMW club have a 'pillion member' category - no voting rights. Might be worth discussing at next Coordinator's meeting?

Pete - have checked @ulysses email usage - data available on logins, a significant number of branches don't use it very often. Club communication could be much better

Mike - Ulyssian - his hard copy had membership number and when subs due on bottom. Queried lack of invoice, turns out cover page data was incorrect. Not sure how this happened, possibly a BRM thing - Debby will follow this up.

Have shared revised policy documents for feedback with the rest of Natcom and made suggested edits - hope to have all updated by end of next week.



Pete to organise 'ring around branches' list - re-ordered for 2018.

2018 Agreed face-to-face meeting dates

Next meeting 0900hrs 17 Nov - Wellington (Bunker Lounge, Miramar Golf Club).

16 February 2019 meeting - online 0900hrs - Google Meet invitation sent.

Meeting closed at 2.50 pm

Signed	Date
President 	30 Sept 2018
Secretary 	30 Sept 2018