



ATA Board Meeting Minutes

Thursday, August 24, 2006
Airport Conference Room

1. Call to Order

Meeting called to order by Rod at 12:15 p.m.

Present: Diane Howell, Myriam Cardenas, Rod Merl, Ruth Firestone, Matt Majoli, Paul Foley, and Bill Zein.

2. Approval of July 12, 2006 Minutes

Motion to Approve: Myriam

Second: Diane

Motion Passed

3. Treasurer's Report

Matt indicates total assets in the account are \$56,154.49, and he placed \$50,000 of that in a 10-month CD, at a rate of 5.46%, on 8/16/06. Total membership sits at 161 employees.

Motion to Approve: Myriam

Second: Paul

Motion Passed

4. Bank Forms

Matt is checking to be sure we have appropriate "State Forms" on file. Ruth will review file boxes to see if anything is available.

5. Coalition/PAC Update

PAC is still reviewing health insurance proposals, and a subcommittee will be meeting. The City may stay with Aetna if no significant difference in proposals, for continuity of coverage and to maintain lower costs. The three year umbrella agreement expires next year, so we may need to strategize to improve the medical trust contributions and health coverage next year.

The PAC will have interviews of potential Council candidates on Saturday, September 9. The Coalition would like us to send out their letter to all ATA members. Charter revisions, changing “classified” positions to “unclassified” positions were made by Council in the last session, and go on the November ballot.

6. Personnel Items

Employee concerned with personnel review & possibility of not getting a performance bonus. Paul B. advised to appeal if a bonus is not received. Rod to contact H.R. regarding “notification by supervisors of bonus”, and request “range of percentages” for ATA positions in various departments.

7. Kronos Pilot Implementation

Diane indicates test divisions (HR, ISD and Finance) began using system on Monday. ATA timecards are pre-loaded, so only exceptions are entered. Non-exempt punch “in” at start and “out” at end of shift. Time recorded on Kronos icon.

8. Medical Flexible Spending Account models

Diane indicates no information is available at this time. We will not pursue.

9. Comparable Planners Salaries

Paul indicates that West Hollywood raised salaries of Planners and our staff will approach H.R. to request a salary survey.

10. Annual Meeting Plan

Rod and Matt will work on invitation letter to members, and Matt will create an “RSVP” icon, so that Myriam can receive replies. Ruth will e-mail membership roster to Myriam. Ruth to set-up separate meeting with Library staff for the end of September. – Should use Bud’s Deli since they are located in courtyard. Agenda items: upcoming elections, Coalition update, bonus notification, Aflac insurance, “e-mailing” list of topics for negotiations, and “open Q&A session.

11. Old Business - None

13. New Business

Next ATA Board meeting to be September 13. Rod will e-mail to confirm.

14. Adjourn

Rod called to adjourn meeting at 1:35pm.