



**ATA Board Meeting Minutes**  
**Wednesday, February 28, 2007**  
**Public Safety Facility Conference Room #8**  
**12:00 p.m.**

**1. Call to Order**

Meeting called to order by Liz at 12:14 p.m.

**Present:** Elizabeth Bar-El, Ruth Firestone, Paul Foley, Melodi Pearson, Benjamin Steers, Cindy Tomlinson and Bill Zein

**Absent:** N/A

**2. Treasurer's Report – Melodi**

Total Assets: \$63,146.39. Melodi informed the Board that there were four missing checks, #137 through #140. Matt (former Treasurer) was also aware of this. As a precaution, Melodi will put a stop payment on all of these checks.

Motion to Approve: Paul

Second: Bill

Motion Passed

**3. Review/Approval of Minutes**

Motion to January, 2007 Minutes: Benjamin

Second: Liz

Motion passed

**4. Update on Business Agent (Steve Silver) – Liz**

ATA has hired Steve Silver to represent us in negotiations. Liz has signed a letter of agreement. The agreement is based on hourly rates, so expense will be based on use. Steve has reviewed and made suggestions regarding the negotiations opening letter.

## **5. Contract Negotiations: Survey Results and Opening Letter-Liz**

Liz shared the results of the member survey with the Board. Discussion on revising the opening letter for the negotiations process to include these results ensued. Priorities identified in survey results were incorporated accordingly.

Subjects discussed included reimbursement for fees paid to maintain current licensing connected to positions, perhaps thru the Professional Development benefit as outlined in the current MOU. Also discussed were comp/class studies. A couple of documented requests have come in. Ruth & Bill stated that there may be more forthcoming from Engineering. Based on the discussion, Liz will send a letter to open negotiations to HR, with copies to the City Manager's office, the ATA Board & Steve Silver.

## **6. Forming a Negotiations Advisory Committee & Member update process**

Due to lack of time, this discussion was deferred to next month.

## **7. Supervisory Academy & ATA job specs: update on HR discussions – Liz**

Liz stated that the leap from non-supervisory to supervisory positions cannot be made by all ATA employees under current job specs and department practices. ATA's understanding has been that the Supervisory Academy is supposed to contribute toward filling this gap, but apparently this is not quite the case. Liz has been having discussions with HR about this situation and ways to address it comprehensively to create more in-house potential for promotion. This is especially important with upcoming changes to PERS retirement, and potential retirement of managers and supervisors. Liz will continue to report back to the Board regarding progress on this issue.

## **8. Updating the Website – Benjamin**

Benjamin has updated the website to include up-to-date information on board members, the MOU, by-laws, meeting minutes and a direct link to join ATA. Links to other pertinent websites of interest (i.e. Aetna, Calpers, Aflac) are also provided.

The Board thanked Benjamin for a job well done!

## **9. Coalition/PAC Update, Coalition & PAC Dues – Bill**

Item continued to next Board meeting.

## **10. Adjourn**

Motion to adjourn: Liz

Second: Cindy

Meeting adjourned at 1:55 p.m.