



CITY OF SANTA MONICA  
ADMINISTRATIVE TEAM ASSOCIATES

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BENJAMIN STEERS, PRESIDENT  
HOMA MOJTABAI, VICE PRESIDENT  
CHRISTOPHER J. SMITH, TREASURER  
LIBBY CARLSON, SECRETARY  
ANNETTE MORALES  
ELANA BUEGOFF  
JOHN MESCHYAN

## **Board Meeting Minutes** **Thursday, March 19, 2015**

**1: Call to Order @ 12:04 pm** by BMS  
*Present: BMS, CJS, LC, AM, EB, JM*  
*Not Present: HM*

**2: Approval of Minutes**  
*BMS moved to approve February minutes. JM 2<sup>nd</sup>.*  
*Yeas: BMS, CJS, LC, AM, EB, JM, Minutes approved.*

**3: Treasurer's Report**  
*CJS reported that knowledge transfer is complete.*

**4: Coalition Update**  
*March meeting was cancelled. Coalition will vote on proposed fee increase in April. BMS moved to authorize ATA vote support of Coalition's sponsorship in PAL golf tournament and associated expenditures. JM 2<sup>nd</sup>.*  
*Yeas: BMS, JM, CJS, EB. Nays: AM, LC. Motion approved.*

**5: Retiree Medical Trust**  
*AM reported that contact information for missing members was provided to Delta Administrators.*

**6: Old Business**

- a. **City Manager Selection Survey**  
*CJS & BMS to summarize top 3 interview questions and send to recruiter.*
- b. **Membership List**  
*LC reported that membership list and new online sign up form complete.*

**7: New Business**

- a. **Membership Email**  
*Reviewed draft including Coalition opt-in. BMS will work with LC and send next week.*
- b. **Website**  
*LC presented draft site map and example work.*  
*BMS moved to authorize cost for new website, not to exceed \$192. CJS 2<sup>nd</sup>*  
*Yeas: BMS, CJS, LC, AM, EB, JM. Motion approved.*
- c. **Employment Issues** - *Active issues discussed.*
- d. **April Lunch** - *AM to do April.*

**8. Adjournment @ 1:31 pm** – *BMS moved, JM 2<sup>nd</sup>*