



CITY OF SANTA MONICA
ADMINISTRATIVE TEAM ASSOCIATES

BENJAMIN STEERS, PRESIDENT
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CHRISTOPHER J. SMITH, TREASURER
LIBBY CARLSON, SECRETARY
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Board Meeting DRAFT MINUTES
Thursday, May 21, 2015

1: Call to Order @ 12:17 pm by BMS

Present: BMS, HM, CJS, LC, AM, JM

2: Approval of April Minutes

BMS moved to approve April minutes. HM 2nd. All approve.

3: Treasurer's Report

CJS reported on expenditures & revenues, April - May 2015

BMS moved to approve the treasurer's report. LC 2nd. All approve.

4: Coalition Update

BMS reported on recent meeting. Committees regarding dues increase and PERS impact have yet to be formed. Sponsorships for Special Olympics participants and the Main St 4th of July Parade were approved.

5: Old Business

a. **On Call Contract Change**

No report.

b. **Website & Member Communication**

LC presented current draft and gave update on cashout calculator feature. LC will make adjustments based on feedback and create logins so Board members can contribute. An ad hoc communications/website committee was suggested to assist with website development and testing among members. Once website is live, email will be sent to members along with a request for Member List refresh.

6: New Business

a. **Employment Issues**

Active issues discussed.

b. **CalPers Tax Calculation**

Discussed CalPers tax issue of employees who contributed to CalPers with post-tax dollars. No action taken - item should go to Coalition.

c. **June Lunch** - JM will order.

7. Adjournment @ 1:27 pm – BMS moved. 2nd JM. All approve.