



CITY OF SANTA MONICA
ADMINISTRATIVE TEAM ASSOCIATES

BENJAMIN STEERS, PRESIDENT
ROBERT SILVERSTEIN, VICE PRESIDENT
DAVID NANJO, TREASURER
ELANA BUEGOFF, SECRETARY
ANNETTE MORALES
LIZ BAR-EL
VIRGINIA CONNOLLY

Board Meeting MINUTES **Tuesday, October 24, 2017**

Attendees: BS, RS, DN, EB, LB, VC

1: Call to Order: BS called the meeting to order at 12:15 PM

2: Minutes: BS motioned and DN seconded a motion to approve the minutes for September 26, 2017. Motion approved unanimously.

3: Treasurer's Report: DN presented Treasurer's report for October 2017. He said October dues were not yet received from Finance so these revenues were not reflected in October's statement. BS motioned and LB seconded a motion to approve the Treasurer's report. Motion approved unanimously.

4: Coalition Report: No report. LB said Coalition did not meet this month.

5: Retiree Medical Trust Report: AM retired. No report

6: Old Business

- a. Annual Meeting - VC shared meeting seating plan and will start to explore catering options.
- b. Elections - BS will send out an email to membership seeking volunteers for the election committee.
- c. Telework Pilot Update- LB reported the telework pilot is continuing.

7: New Business

- a. November Lunch - BS volunteered to order lunch.
- b. Total WorkPlace - LB said she has been asked to participate on a steering committee to review possible technology and workplace improvements to help support employees in advance of the transition to the new City Services Building.

8. Closed Session

- a. Employment Issues (Confidential/Private)
- b. Contract Negotiations (Confidential/Private)

9. Adjournment BS adjourned meeting at 1:24pm.