



CITY OF SANTA MONICA  
ADMINISTRATIVE TEAM ASSOCIATES

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BENJAMIN STEERS, PRESIDENT  
ROBERT SILVERSTEIN, VICE PRESIDENT  
DAVID NANJO, TREASURER  
ELANA BUEGOFF, SECRETARY  
ALEJANDRO MENDOZA  
LIZ BAR-EL  
ROSS FEHRMAN

## **Board Meeting Minutes** **Tuesday, February 27, 2018**

**1: Call to Order** BS called the meeting to order at 12:04 PM. All board members present.

**2: Minutes** - BS motioned to approve minutes, RF seconded and motion carried unanimously.

**3: Treasurer's Report** - DN presented Treasurer's Report. BS motioned to approve Treasurer's report, RS seconded and motion carried unanimously.

### **4: Coalition Report**

- a) LB reported that the Coalition conducted its election of officers. The President will be ATA member Michalski. ATA member Patel and BS will be co-Treasurers.
- b) Coalition budget still needs to be presented and approved.
- c) The Medical Trust proposal is still being discussed. LB received feedback from ATA Board on the length of term for trust representatives.

**5: Retiree Medical Trust Report (None)**

**6: Old Business (None)**

### **7: New Business**

- a. Warehouse/Procurement Supervisor. BS reported that HR mistakenly placed on the Personnel Board agenda a job spec without sending it to ATA for review and HR also neglected to meet and confer with ATA on the transfer of the position from ATA to another unit as required by Municipal Code. BS has requested HR remove job description from the Personnel Board agenda and to address bargaining unit issue.
- b. March Lunch - RF volunteered to order lunch

## **9. Closed Session**

### a. Employment Issues (Confidential/Private)

(i) EB motioned and BS seconded to authorize one hour of legal time for a member to consult with ATA's attorney. Motion carried unanimously.

(ii) LB motioned and EB seconded to authorize one hour of legal time for a member to consult with ATA's attorney. Motion approved with one abstention.

### b. Contract Negotiations (Confidential/Private)

(i) Parking Cash Out

(ii) On Call

**10. Adjournment** BS adjourned the meeting at 1:35pm.