



CITY OF SANTA MONICA
ADMINISTRATIVE TEAM ASSOCIATES

BENJAMIN STEERS, PRESIDENT
ROBERT SILVERSTEIN, VICE PRESIDENT
DAVID NANJO, TREASURER
ELANA BUEGOFF, SECRETARY
ALEJANDRO MENDOZA
LIZ BAR-EL
ROSS FEHRMAN

Board Meeting Draft Minutes Tuesday, September 25, 2018

1: BS called the meeting to order at 12:04. All members present.

2: Minutes. BS motioned and RS seconded the approval of the minutes for the August 21 meeting. Motion carried.

3: Treasurer's Report. DN presented the Treasurer's Report. BS motioned and EB seconded the approval of the report. Motion carried.

4: Coalition Report. LB updated the board on actions and activities taken by the Coalition at their previous meeting which included approval of requests for the Coalition to contribute financially to sponsor community events. LB also stated that the Coalition received a presentation from a Health Insurance consultant.

5: Retiree Medical Trust Report. AM reported that the last medical trust was cancelled and a training meeting still needs to be scheduled.

6: Old Business

- a. 20 Hours for Answering Phone - BS sent list of eligible positions to HR. HR has not responded.
- b. Contracting Positions - RS met with HR and was told verbally that it is not the intent of HR to eliminate positions in favor of outsourcing and that a manager should not intimidate staff with such threats.
- c. Annual Meeting - RF provided update on annual meeting dates and civic east room availability. Board selected November 29th as the date for the annual meeting. BS will send out an email 'save the date' along with a request for election committee next month.

7: New Business

- a. Communications Center Administrator - board reconfirmed it's expectation that a requirement of a college degree is a consistent and distinctive characteristic of ATA positions. BS communicated ATA's concerns with the current job description proposal.
- b. Flex Time - board to request clarification from HR on policy and compliance with MOU section 2.03.
- c. October Lunch - BS to order.

9. Closed Session

- a. Employment Issues (Confidential/Private)
- b. Contract Negotiations (Confidential/Private)
 - a. Parking Cash Out
 - b. On Call
- c. Coalition Negotiations
 - a. Medical
 - b. Retirement

10. Adjournment