

Job Available - Electric BikeShare Assistant

The Western Environment Centre (WEC) is a small environmental charity based in Corner Brook. We strive to engage citizens in environmental issues in a balanced and informed manner; work with partners to build capacity and involvement in sustainability projects; and create a community of environmentally active citizens.

We are seeking an independent, enthusiastic and reliable post-secondary student to help run our E-BikeShare Program in coordination with our main community partner, Cycle Solutions Ltd (35 West Street).

Duration and Salary

The job will be remunerated at \$11.15/hour for 35 hours a week for 7 weeks starting in late June. Flexible start and end dates. This position is made available through the Canada Summer Jobs program. Students must be returning to full-time studies in September.

Main Duties

- Bike maintenance and repair
- Signing bikes in and out to customers
- Managing project records/files
- Social media and other communication
- Promotion and marketing, including attending public events and providing demos

Eligibility Requirements

To qualify for this position, you must be entering or returning to post-secondary training within the next year and must be legally entitled to work in Canada.

In addition, you must have:

- Excellent organizational, time management and coordination skills
- Excellent oral and written communication skills
- The ability to work as a team or unsupervised as needed
- Basic bike maintenance skills, or willingness to learn on the job

Other assets include:

- Knowledge of sustainable transportation
- Experience/interest in biking

Applicants are asked to send a resume and brief cover letter to info@wecnl.ca. Only candidates chosen for an interview will be contacted.

Deadline: 5:00 pm on Friday, June 8, 2018