

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
February 10, 2011**

The following items were discussed and or approved from the agenda:

- 1.** The meeting was called to order at 1812 hours by President Hunewill.
- 2.** Board Members present were Frank Hunewill and Kitty Spencer. Chief Loveberg was present as well as several SVFPD members.
- 3. Review and adoption of agenda:** President Hunewill motioned to adopt the agenda as presented. Director Spencer seconds and all were in favor to adopt the agenda. The motion passed.
- 4. Approval of Minutes:**
 - The minutes from the last Board of Directors meeting on January 13th 2011 were submitted by President Hunewill for approval as written. Director Spencer motioned to approve the minutes as presented. President Hunewill seconds and all were in favor. The motion passed. The minutes were approved as written without any additions or corrections.
- 5. Community Input/Public Participation:**
 - SVFPD member, Tom Spencer submitted a proposal to change the District's propane carrier in order to reduce costs. See enclosed handout. He asked that this item be added to next month's agenda.
- 6. Accounts Payable:** Were presented for payment by President Hunewill:
 - a. Airgas NCN \$29.23
 - b. Bound Tree Medical \$158.12
 - c. Chris Henning \$585.00
 - d. Carson Valley Glass \$360.78
 - e. Florence Hunewill \$75.00
 - f. Frank Hunewill \$91.80
 - g. Lambda Communications \$147.56
 - h. Life Assist \$1160.00
 - i. L.N. Curtis & Sons \$3773.80
 - j. Masee Performance \$803.05
 - k. Nu Systems Inc \$87.00
 - l. Pioneer Products Inc \$713.30
 - m. Renner Equipment \$47.95
 - n. Renner Equipment \$78.35
 - o. Rob Loveberg \$34.25
 - p. Ron Menesini Petroleum \$646.10
 - q. Smith Valley Volunteer Fire \$115.40
 - r. Tom Spencer \$10.61
 - s. Valley Radio Service \$900.00

t. Wells Fargo Payment Center \$188.11

u. Wells Fargo Payment Center \$525.00

President Hunewill motioned to accept the accounts payable as reviewed and presented. Director Spencer seconds and all were in favor. The motion passed. The bills were paid as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$4,643.33. See enclosed worksheet. Director Spencer motioned to accept the accounts receivable. President Hunewill seconds and all were in favor. The motion passed.

8. Correspondence Received:

- Annual Statement of the loan account from the U.S. Dept of Agriculture Rural Development.

9. Fire Chief's Report:

- All current projects are moving forward.
- Chief Hardison discussed the two BLM Rural Wildland Grants that have been recently funded.

10. Board Member Comments:

- Director Spencer would like to discuss the possibility of hiring a part time employee. Chief Loveberg will be discussing this in the budget item 18.

11. Discussion and possible action on the status and repair of District equipment:

- The new engine we received from East Fork Fire had a radiator leak but has been repaired by East Fork. All other equipment in good repair.

12. Discussion and possible action regarding use of Fire District Facilities by the public, liability insurance, and the disposition and use of the Central Fire Station building:

- No new report this month.

13. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

a. Discussion and possible action regarding a work contract for landscape maintenance at the fire stations:

- President Hunewill is waiting for more information on the landscaping maintenance project.
- Chief Loveberg discussed scheduling the asphalt sealing at the stations before June.

14. Discussion and possible action regarding the purchase of a new water tender:

- The water tender project is still moving forward. Chief Loveberg has not had any word yet on the chassis delivery.

15. Discussion and possible action regarding the new Brush Truck.

- Work on the brush truck is progressing slowly.

16. Discussion and possible action regarding BLM Community Assistance Biomass funds in the amount of \$35,000.00 to establish and operate a Hazardous Fuels Reduction Program for private property within the Fire District:

- The dump trailers have been in use. The Day Lane pit is being used for the biomass site. Chief Loveberg is working on media information to get the word out to the community.

17. Discussion and possible action regarding the purchase of a fire engine from East Fork Fire and Paramedic District:

- The engine is at Station 40. We are working on getting it in service and having training.

18. Discussion and possible action regarding the 2011/2012 Budget.

- Chief Loveberg does not have the revenue figures from Lyon County yet. Lyon County may start to charge for their services to the District. Possibly \$3800.00 for one employee and \$4100.00 for two. Dispatch services would be separate.
- Chief Loveberg discussed adding a part time training officer position which would cost approx \$24,000.00. The money could come from some of the incentive budget.

19. Discussion and possible action regarding the Volunteer Incentive Program:

- Next month

20. Discussion and possible action regarding the U.S. Forest Service and BLM annual operating plan:

- No new information this month.

21. Discussion and possible action regarding a variance for the SVFPD ambulance to use non-licensed personnel to drive:

- Discussed the need of obtaining a variance and the need to find out the current census figures.

21. Requests for items to be placed on future meeting agendas:

- Change of propane carrier.

22. Adjournment: At 1850 hours by President Hunewill.

Respectfully submitted,

MH, Administrative Assistant