

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
December 8, 2011**

The following items were discussed and or approved from the agenda:

1. The meeting was called to order at 1805 hours by President Hunewill.
2. Board Members present were President Hunewill, Director Spencer and Director Treasure. Chief Loveberg was present as well as several SVFPD members.
3. **Review and adoption of agenda:** Director Treasure motioned to adopt the agenda as presented. Director Spencer seconds and all were in favor to adopt the agenda. The motion passed.
4. **Approval of Minutes:**
 - The minutes from the last Board of Directors meeting on November 10, 2011 were submitted by President Hunewill for approval as written without any additions or corrections. Director Treasure motioned to approve the minutes as presented. Director Spencer seconds and all were in favor. The motion passed.
5. **Community Input/Public Participation:**
 - None.
6. **Accounts Payable:** Were presented for payment by President Hunewill:
 - a. Florence Hunewill \$75.00
 - b. IAFC Membership \$274.00
 - c. LN Curtis & Sons \$726.50
 - d. LN Curtis & Sons \$796.00
 - e. LN Curtis & Sons \$210.00
 - f. Phillip McCann \$220.00
 - g. Masse Performance \$640.56
 - h. Nu Systems \$124.50
 - i. Nu Systems \$126.00
 - j. RAM Software \$1075.00
 - k. Ron Menesini Petroleum \$888.78
 - l. South Lyon Medical Center \$100.00
 - m. South Lyon Medical Center \$100.00
 - n. South Lyon Medical Center \$200.00
 - o. Tom Spencer \$6.42
 - p. Uniformity of Nevada \$59.99
 - q. Valley Radio Service \$52.65
 - r. Valley Radio Service \$1676.00
 - s. Wells Fargo Payment \$95.39

Director Spencer motioned to accept the accounts payable as reviewed and presented. Director Treasure seconds and all were in favor. The motion passed. The bills were paid as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$3,196.02. See enclosed worksheet. The 2009 Collection accounts totaling \$1,972.36 were reviewed for write off. President Hunewill motioned to write off the 2009 Collection accounts of \$1,972.36. Director Spencer seconds and all were in favor. The motion passed.

6:05 PM Discussion and possible action on the presentation of the 2010/2011 Audit:

- Mr. Sciarani presented and explained the financial report for the year ending June 30 2011. Director Treasure motioned to accept the audit as presented by Mr. Sciarani. Director Spencer seconds and all were in favor. The motion passed.

8. Correspondence Received:

- None.

9. Fire Chief's Report:

- Discussed last month's calls. We are up to 99 calls this year.
- The water right permits have been extended for one more year.
- Lyon County Dispatch implemented their new paging procedures on November 28.
- The members are continuing to train on the new water tender and engine. The new water tender is almost completely outfitted.
- The Volunteer Member Christmas Dinner will be held on December 14 at the Heyday.

10. Board Member Comments:

- None.

11. Discussion and possible action on the status and repair of District equipment:

- Rescue 40 is tripping a breaker in the electrical system that needs to be fixed. At Station 42 there is a mouse infestation. They are making nests in Patrol 42. May need professional help getting rid of the mice. Will need to check on a noise in the transmission on the new water tender.

12. Discussion and possible action regarding use of Fire District Facilities by the public, liability insurance, and the disposition and use of the Central Fire Station building:

- No new report.

13. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- a. Discussion and possible action regarding a work contract for landscape maintenance at the fire stations:**
 - Chief Loveberg is still working on the contract.

14. Discussion and possible action regarding the new Brush Truck.

- Within the next month will start with the build process of the Brush Truck.

15. Discussion and possible action regarding a variance for the SVFPD ambulance to use non-licensed personnel to drive:

- Chief Loveberg has a letter drafted to the State EMS office and will get that out soon.

16. Discussion and possible action regarding a contract for a part time training officer:

- Chief Loveberg is working on a contract.

17. Discussion and possible action regarding the interlocal agreement between Lyon County and the four Lyon County Fire Districts for response in the general county areas:

- No new report.

18. Discussion and possible action regarding the Lyon County computer aided dispatch software and dispatch services:

- Lyon Dispatch started using the new dispatch software November 28.

19. Discussion and possible action regarding the purchase of the 2008 4WD Chevy Trailblazer from Lyon County for District use:

- No new information from Lyon County regarding the possible purchase.

20. Discussion and possible action regarding the surplus of Fire District apparatus:

a. Engine 41

- White Pine County is not interested in Engine 41. Lyon County has started an on line auction system. Chief Loveberg will be sending out e-mails to see if anyone is interested in the engine.

21. Discussion and possible action regarding the status and cost of the Burbank Fire:

- Chief Loveberg discussed preliminary structure protection costs for the Burbank Fire. He is still waiting for three more bills. See enclosed handout. Chief Loveberg is estimating our costs at \$150,000 to \$200,000.

22. Discussion and possible action regarding the construction of a training equipment locker at Station 40:

- Will need a proposal and cost estimates for the Director's consideration.

23. Discussion and possible action regarding the Strategic Plan update:

- Chief Loveberg would like some participation from the Board. Director Spencer volunteered to work together with the Strategic Plan update committee.

24. Community Input/Public Participation:

- None.

25. Requests for items to be placed on future meeting agendas:

- None.

26. Adjournment: At 1917 hours by President Hunewill.

Respectfully submitted,

MH, Administrative Assistant