

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
May 17 2012**

The following items were discussed and or approved from the agenda:

1. The meeting was called to order at 1800 hours by President Hunewill.
2. Board Members present were President Hunewill, Director Spencer and Director Treasure. Chief Loveberg was present as well as several SVFPD members.
3. **Review and adoption of agenda:** Director Treasure motioned to adopt the agenda as presented. Director Spencer seconds and all were in favor to adopt the agenda. The motion passed.
4. **Community Input/Public Participation:**
 - None
5. **Public Hearing on Fiscal Year 2012/2013 Smith Valley Fire Protection District Tentative Budget to determine tax rates and spending authorizations for final budget.**
 - Discussed the budget adoption for Fiscal Year 2012/2013 and the tax rate. Read the letter from the State of Nevada Department of Taxation addressed to Josh Foli, Lyon County Comptroller. See enclosed letter. Director Treasure motioned to accept by prior approval the .337 tax rate for the upcoming year. Director Spencer seconds and all were in favor. The motion passed.
6. **Adopt final Fiscal Year 2012/2013 Budget.**
 - Director Spencer motioned to adopt the final Fiscal Year 2012/2013 Budget. President Hunewill seconds and all were in favor. The motion passed.
7. **Approval of Minutes:**
 - The minutes from the last Board of Directors meeting on April 12, 2012 were submitted by President Hunewill for approval as written without any additions or corrections. President Hunewill motioned to approve the minutes as presented. Director Spencer seconds and all were in favor. The motion passed.
8. **Accounts Payable:** Were presented for payment by President Hunewill:
 - a. ABC Fire & Cylinder Service \$663.30
 - b. ABC Fire & Cylinder Service \$757.50
 - c. Catseye Pest Control \$180.00
 - d. Chris Henning \$520.00
 - e. Chris Henning \$1,347.60
 - f. Florence Hunewill \$37.50
 - g. High Tech Emergency Vehicle \$329.96
 - h. Home Depot Credit Services \$89.13

- i. Home Depot Credit Services \$240.90
- j. Kim Gattuso \$101.98
- k. Life Assist \$159.26
- l. L N Curtis & Sons \$1,800.00
- m. Lambda Communications \$5,759.00
- n. Masse Performance \$28.60
- o. Masse Performance \$137.11
- p. NC Auto Parts \$73.79
- q. Nu Systems \$87.00
- r. Office Depot \$72.74
- s. Renner Equipment \$39.48
- t. Ron Menesini Petroleum \$928.98
- u. The Parts House \$105.51
- v. Sierra Electronics \$1,212.00
- w. Silver State International \$19.97
- x. Silver State International \$99.55
- y. Smith Valley Volunteer Fire \$354.00
- z. South Lyon Medical Center \$100.00
- aa. Standard Diesel & Repair \$1,989.03
- bb. Tom Spencer \$538.16
- cc. Tom Spencer \$84.95
- dd. Tom Spencer \$47.88
- ee. Verdugo Lawn Care \$496.00
- ff. William W. Park \$114.00
- gg. William W. Park \$13.98
- hh. Witmer Public Safety Group \$28.59

Director Spencer motioned to accept the accounts payable as reviewed and presented. Director Treasure seconds and all were in favor. The motion passed. The bills were paid as presented.

9. Accounts Receivable:

- Ambulance fees collected were \$4,469.74. See enclosed worksheet. Director Spencer motioned to accept the accounts receivable. President Hunewill seconds and all were in favor. The motion passed.

10. Correspondence Received:

- Pool PACT letter with adjusted modification factors, classifications, ACH transfer amount and agent compensation and Police/Fire Retirees Heart Funding.

11. Fire Chief's Report:

- Discussed last month's calls.
- Discussed Wildfire season and the potential for fires already.
- Ordered Wildland fire equipment- hose packs, nozzles and wildfire PPE clothing. The volunteer members voted to pay for half of the cost for the hose packs and nozzles.

- The State EMS grants were approved; \$20,000.00 for the power load gurney and two grants to attend training were approved. Tom Spencer will also be applying to the Walker River Basin Communities Foundation Grant for a Zoll AutoPluse.
- Three Director candidates showed up to the Volunteer Members candidate night dinner.

12. Board Member Comments:

- Director Treasure had a concern about the recent nuisance ordinance and how it will affect the Fire District in regards to enforcement. Chief Loveberg stated the ordinance is off the table for now.

13. Discussion and possible action on the status and repair of District equipment:

- Water Tender 40 has had all the warranty work completed. The foam system on Brush 40 has been repaired. Patrol 42 had a small accident with a fence post which caused minor damage that will need to be repaired. All other equipment in good repair.

14. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- The storage cabinet for training equipment at Station 40 is completed.

15. Discussion and possible action regarding the new Brush Truck.

- Chief Loveberg is continuing to talk to the company in Salt Lake City about building the poly flat bed.

16. Discussion and possible action regarding a contract for a part time training officer:

- Chief Loveberg is continuing to look for a qualified candidate. Central Lyon Fire District is putting together a proposal to set up a fire training program with their Training Officer and use their instructors.

17. Discussion and possible action regarding the status and cost of the Burbank Fire:

- We are still waiting to receive invoices from Nevada Division of Forestry and BLM.

18. Discussion and possible action regarding the Strategic Plan update:

- The committee will be setting up some time to get together.

19. Discussion and possible action regarding the U.S. Forest Service Annual Operating Plan:

- The Annual Operating Plan is signed and finished.

20. Discussion and possible action regarding pay rates for Volunteer Firefighters and EMT's billing and reimbursement:

- Chief Loveberg explained the pay scales for volunteers. We will continue this next month.

21. Discussion and possible action to make recommendations amending Lyon County Code Title 6 – Public Health and Safety; by

adding thereto Chapter 6 – Carnivals and outdoor amusements and other matters properly related thereto:

- Postponed to next month. Chief Loveberg did not have the full proposal to comment on.

22. Discussion and possible action regarding the Walker River Basin Communities Foundation Grant Request:

- Discussed the grant request to apply for the Zoll AutoPulse. President Hunewill motioned to support the volunteer request to apply for the Walker River Basin Communities Foundation Grant. Director Spencer seconds and all were in favor. The motion passed.

23. Community Input/Public Participation:

- None.

24. Requests for items to be placed on future meeting agendas:

- None.

22. Adjournment: At 1855 hours by President Hunewill.

Respectfully submitted,

MH, Administrative Assistant