

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
December 13, 2012**

The following items were discussed and or approved from the agenda:

- 1.** The meeting was called to order at 1808 hours by President Hunewill.
- 2.** Board Members present were President Hunewill, Director Spencer and Director Treasure. Chief Loveberg was present as well as several SVFPD members.
- 3. Review and adoption of agenda:** Director Treasure motioned to adopt the agenda as presented. Director Spencer seconds and all were in favor to adopt the agenda. The motion passed.
- 4. Approval of Minutes:**
 - The minutes from the last Board of Directors meeting on November 8, 2012 were submitted by President Hunewill for approval as written without any additions or corrections. Director Treasure motioned to approve the minutes as presented. Director Spencer seconds and all were in favor. The motion passed.
- 5. Community Input/Public Participation:**
 - None
- 6. Accounts Payable:** Were presented for payment by Director Spencer:
 - a. Catseye Pest Control \$360.00
 - b. Chris Henning \$422.50
 - c. Chris Henning \$845.00
 - d. Florence Hunewill \$75.00
 - e. Giomi Inc. \$43.16
 - f. Home Depot \$34.97
 - g. IAFC Membership \$274.00
 - h. Life Assist \$379.80
 - i. Masse Performance \$324.15
 - j. Masse Performance \$827.72
 - k. Masse Performance \$242.20
 - l. NC Auto Parts \$62.92
 - m. Nu Systems \$126.00
 - n. Office Depot \$79.99
 - o. Office Depot \$19.07
 - p. Pioneer Products \$688.39
 - q. RAM Software Systems \$1075.00
 - r. Renner Equipment \$6.79
 - s. Rob Tolan \$25.00
 - t. Rocky Mountain Ambulance \$223.23
 - u. Rocky Mountain Ambulance \$160.03

- v. Ron Menesini Petroleum \$959.05
- w. Ron Menesini Petroleum \$746.10
- x. Stryker Sales Corporation \$18,903.48 (Pool Pact Grant)
- y. Stryker Sales Corporation \$170.84
- z. Tom Spencer \$57.00
- aa. Tom Spencer \$5.30
- bb. Unifire \$525.05
- cc. Wells Fargo Payment Center \$523.00
- dd. Wheeler Screen Printing \$31.00
- ee. Wheeler Screen Printing \$124.00
- ff. Wheeler Screen Printing \$123.00

Director Spencer motioned to accept the accounts payable as reviewed and presented. Director Treasure seconds and all were in favor. The motion passed. The bills were paid as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$1,968.69. See enclosed worksheet. Director Spencer motioned to write off to bad debt the 2010 Collection accounts in the amount of \$2,829.91. Director Treasure seconds and all were in favor. The motion passed. Director Spencer motioned to accept the accounts receivable. Director Treasure seconds and all were in favor. The motion passed.

8. Correspondence Received:

- None.

9. Fire Chief's Report:

- Discussed the number of calls for the past month. Most of them were medical calls. We are up to a total of 129 calls for the year.
- The Buckboard is going to stop being a part of the commercial fueling network for the County. The County has asked if they can purchase fuel from us if needed for a short term solution.
- We have hired a contractor to ground up the BLM community brush pile. He is currently working in East Fork and will come over here when he is done there.
- Smith Valley Fire Restrictions are still in effect. I would like to see more moisture before they are lifted.

10. Board Member Comments:

- Director Spencer asked the Fire Chief if we will be reimbursed for the medical transfers we did in the past couple of weeks. The Chief explained this is not something we normally do due to staffing issues and we were helping out Mason Valley Fire. We will possibly be reimbursed.
- President Hunewill talked to our fire station cleaning person and she may be giving up her job but has not decided yet.

- President Hunewill will be relinquishing his chairman duties to Director Spencer in January. We will add this to the agenda and have elections in January.

11. Discussion and possible action on the status and repair of District equipment:

- Rescue 140 had mechanical problems on a transfer but has been repaired. Rescue 40 and other apparatus have been serviced by our mechanic. The Tender 40 battery charging issue has been repaired. All other equipment in good repair.

12. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- No new report.

13. Discussion and possible action regarding the new Brush Truck.

- Chief Loveberg is waiting for some weight information but is still working on getting the brush truck completed by the height of next wildfire season.

14. Discussion and possible action regarding a contract for a part time training officer:

- We still have one person interested in the position and he came to our last fire training to observe.

15. Discussion and possible action regarding the status and cost of the Burbank Fire:

- Chief Loveberg has been in contact with BLM regarding the costs and hopes to have this settled soon.

16. Discussion and possible action regarding the Strategic Plan update:

- The Strategic Plan Committee will try to schedule a meeting in January after the Holiday Season.

17. Discussion and possible action regarding pay rates for Volunteer Firefighters and EMT's billing and reimbursement:

- No new report.

18. Discussion and possible action regarding Smith Valley Fire Protection District's participation in the Quad County UHF Medical Radio Project and the possible expenditure of funds to support the project:

- The new repeater has been installed on Raw Peak. Chief Loveberg will be reprogramming the medical radios. Still no information yet on our share of the costs.

19. Discussion and possible action regarding the surplus of the old Stryker Stair Chair to East Fork Fire and Paramedic District.

- We have received a State EMS and POOL PACT Grant for two new Stryker Stair Chairs and a Powerload Gurney. Chief Loveberg recommends we surplus our old Stair Chair and donate it to East Fork Fire and Paramedic District. Director Treasure motioned to designate

the old Stair Chair we have as a surplus item. Director Spencer seconds and all were in favor. The motion passed. President Hunewill motioned to donate the surplus Stair Chair to East Fork Fire and Paramedic District. Director Spencer seconds and all were in favor. The motion passed.

20. Discussion and possible action regarding the approval and authorization for the President or Fire Chief to sign the Quad County Hazardous Materials Team Interlocal Agreement.

- Discussed the interlocal agreement and possible hazardous materials in our area. Director Treasure motioned to accept the Quad County Hazardous Materials Team Interlocal Agreement and give the Fire Chief the authorization to sign. Director Spencer seconds and all were in favor. The motion passed.

19. Community Input/Public Participation:

- On behalf of the Volunteer Members, President Tom Spencer thanked Mac Treasure for his service on the Board of Directors for Smith Valley Fire Protection District.

20. Requests for items to be placed on future meeting agendas:

- Treatment for the hard water at Station 40.

21. Adjournment: At 1857 hours by President Hunewill.

Respectfully submitted,

MH, Administrative Assistant