

**SMITH VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTOR MINUTES  
August 08, 2013**

The following items were discussed and or approved from the agenda:

- 1.** The meeting was called to order at 18:45 hours by Director Hunewill.
- 2.** Board Members present were Director Hunewill and Director Lommori. Chief Loveberg was present as well as several SVFPD members. Also present was special guest Duane T. Lemons of Duane T. Lemons Consulting.
- 3. Review and adoption of agenda:** Director Hunewill motioned to adopt the agenda as presented. Director Lommori seconds and all were in favor to adopt the agenda. The motion passed.
- 4. Approval of Minutes:**
  - The minutes from the last Board of Directors regular meeting on July 11, 2013 were submitted by Director Hunewill for approval as written without any additions or corrections. Director Hunewill motioned to approve the minutes as presented. Director Lommori seconds and all were in favor. The motion passed.
- 5. Community Input/Public Participation:**
  - Chief Loveberg introduced Summer Walker as the new administrative assistant for the Smith Valley Fire Protection District.
- 6. Accounts Payable:** Were presented for payment by Director Hunewill:
  - a. A.B.E. Printing \$121.79
  - b. A.B.E. Printing \$29.00
  - c. Airgas USA \$36.36
  - d. Catseye Pest Control \$360.00
  - e. Computerland Reno \$898.00
  - f. Duane T. Lemons \$250.00
  - g. Home Depot \$69.38
  - h. Life Assist Inc. \$593.96
  - i. Life Assist Inc. \$43.84
  - j. Lambda Communications \$2,368.84 (Brush Truck Build)
  - k. Lonnie's Small Engine \$7.00
  - l. Lyon County Treasurer \$16.04
  - m. Masse Performance \$344.83
  - n. Renner Equipment \$210.90
  - o. Rob Tolan \$21.29
  - p. Ron Menesini Petroleum \$1,445.20
  - q. Ron Menesini Petroleum \$715.10
  - r. Smith Trans, Inc \$3,400.00 (Brush Truck Build)
  - s. Smith Valley Garage \$34.19
  - t. Smith Valley Volunteer Fire \$280.00

- u. Uniformity \$350.35
- v. Verdugo Lawn Care \$200.00
- w. Verdugo Lawn Care \$296.00
- x. Wells Fargo Payment Center \$965.20
- y. Wells Fargo Payment Center \$1,169.52
- z. William W. Park \$183.22
- aa. William W. Park \$16.54
- bb. Zoll Medical Corp. \$883.66

Director Hunewill motioned to accept the accounts payable as reviewed and presented. Director Lommori seconds and all were in favor. The motion passed. The bills were paid as presented.

**7. Accounts Receivable:**

- Ambulance fees collected were \$4339.40. See enclosed worksheet. \$506.00 was received from our insurance company, FAIRA as an award for outstanding low Loss History. See enclosed letter. Director Hunewill motioned to accept the accounts receivable. Director Lommori seconds and all were in favor. The motion passed.

**8. Correspondence Received:**

- Letter from Walker River Irrigation District regarding annual tax assessment.

**9. Fire Chief's Report:**

- Discussed last month's calls.
- We have a new color laser printer in the office. It will be set up for wireless printing use as soon as possible.
- We have a new copier/fax/scanner/printer.
- We have set the dates for the new ARC physicals for September 7 & 21.
- The benefit for Brooklyn Bryan was well-attended at station 40.

**10. Board Member Comments:**

- Director Hunewill informed the Board that the custodian for station 40 and 42 will be retiring. We will need to hire a new custodian.

**11. Discussion and possible action on the status and repair of District equipment:**

- The alternator on Brush 40 has been repaired. The battery charger display is not working on Water Tender 40. New command light installed on Patrol 42 for scene lighting. The radio in Squad 40 needs repair. Air brakes leaking on Water Tender 42. All other equipment is in good repair.

**12. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:**

- None

**13. Discussion and possible action regarding the Type 3 wildland engine build by Ferrara Fire Apparatus, Inc. on the District's 2009 International cab and chassis.**

- The cab and chassis is currently in Louisiana. Chiefs Hardison and Park will be travelling back there for the pre-build. We are on track for a 60-90 day build.

**14. Discussion and possible action regarding the Strategic Plan update:**

- No new report.

**15. Discussion and possible action to adopt a resolution adopting the 2012 International Fire Code and 2012 International Wildland Urban Interface Code including the 2012 Northern Nevada Fire Amendments as amended for the Smith Valley Fire Protection District effective September 1, 2013.**

- Discussed adopting the 2012 International Fire Code and 2012 International Wildland Urban Interface Code including the 2012 Northern Nevada Fire Amendments with the Smith Valley Fire Protection District 2012 Fire Code Amendments. See enclosed handouts.
- Director Hunewill motioned to adopt the 2012 International Fire Code and 2012 International Wildland Urban Interface Code including the 2012 Northern Nevada Fire Amendments with the Smith Valley Fire Protection District 2012 Fire Code Amendments. Director Lommori seconds and all were in favor. The motion passed.

**16. Discussion and possible action to adopt the Volunteer Incentive Program for FY 2013/2014.**

- Will discuss next month.

**17. Community Input/Public Participation:**

- None.

**18. Requests for items to be placed on future meeting agendas:**

- Janitor hiring.

**19. Adjournment:**

- Director Hunewill motioned to adjourn the meeting at 19:43 hours. Director Lommori seconds and all were in favor. The motion passed.

Respectfully submitted,

SW, Administrative Assistant