

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
July 11, 2013**

The following items were discussed and or approved from the agenda:

- 1.** The meeting was called to order at 1809 hours by President Spencer.
- 2.** Board Members present were President Spencer, Director Hunewill and Director Lommori. Chief Loveberg was present as well as several SVFPD members.
- 3. Review and adoption of agenda:** Director Hunewill motioned to adopt the agenda as presented. President Spencer seconds and all were in favor to adopt the agenda. The motion passed.
- 4. Approval of Minutes:**
 - The minutes from the last Board of Directors regular meeting on May 9, 2013 and special meeting on May 16, 2013 were submitted by President Spencer for approval as written without any additions or corrections. Director Hunewill motioned to approve the minutes as presented. President Spencer seconds and all were in favor. The motion passed.
- 5. Community Input/Public Participation:**
 - None
- 6. Accounts Payable:** Were presented for payment by President Spencer:
 - a. ABC Fire & Cylinder Service \$328.88
 - b. Bauer Compressors \$900.00
 - c. Bill W. Park \$255.97
 - d. Calvary Chapel \$350.00
 - e. Catseye Pest Control \$360.00
 - f. Chris Henning \$605.75
 - g. Emergency Services Marketing \$850.00
 - h. FAIRA \$9,289.04
 - i. Florence Hunewill \$75.00
 - j. Florence Hunewill \$75.00
 - k. Herbst Station Repair \$110.25
 - l. Home Depot \$94.05
 - m. Les Schwab Tires \$42.00
 - n. Life Assist Inc. \$198.15
 - o. Marlene Hardison \$82.40
 - p. Masse Performance \$55.16
 - q. Nevada Division of Forestry \$2,500.00 (Wildland Protection Insur)
 - r. Nu Systems \$126.00
 - s. Renner Equipment \$146.58
 - t. Renner Equipment \$32.74

- u. Ron Menesini Petroleum \$721.10
- v. Ron Menesini Petroleum \$707.10
- w. Scott Sealing & Striping \$3,454.00
- x. Smith Valley Volunteer Fire \$45.60
- y. Smith Valley Volunteer Fire \$77.21 (BLM Biomass Grant)
- z. Smith Valley Volunteer Fire \$20.00
- aa. Team Trailer Plus \$62.95
- bb. The Parts House \$208.18
- cc. Travis Walker \$291.00
- dd. Tyres International Inc. \$1,672.48
- ee. US Forest Service \$20,401.57 (Burbank Fire Sept 30, 2011)
- ff. Verdugo Lawn Care \$200.00
- gg. Wells Fargo Payment Center \$217.43
- hh. Zoll Medical Corp. \$284.95

Director Hunewill motioned to accept the accounts payable as reviewed and presented. President Spencer seconds and all were in favor. The motion passed. The bills were paid as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$3,961.58. See enclosed worksheet. President Spencer motioned to accept the accounts receivable. Director Hunewill seconds and all were in favor. The motion passed.

8. Correspondence Received:

- Nevada Public Agency Insurance Pool PACT end of year payroll audit for FY 2013/2014. There was a question on the audit and Chief Loveberg will contact POOL PACT for clarification.

9. Fire Chief's Report:

- Discussed the last two month's calls.
- Discussed the Bison Fire which was caused by lightning on July 4th and burned over 24,000 acres.

10. Board Member Comments:

- President Spencer informed the Board that the interviews for the new Administrative Assistant will be held on July 25th.

11. Discussion and possible action on the status and repair of District equipment:

- The alternator on Brush 40 has been repaired. New tires were installed on Utility 40 and Patrol 42. All other equipment is in good repair.

12. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- The asphalt sealing at Station 40 and 42 has been completed.

13. Discussion and possible action to approve the selection of Ferrara Fire Apparatus, Inc. to manufacture a Type 3 wildland engine on the District's 2009 International cab and chassis for and the amount not to exceed \$176,000, and authorize the President of the District Board and/or the Fire Chief to sign the contract with Ferrara.

- Discussed the cost to build a Type 3 500 gallon wildland engine using Ferrara Fire Apparatus, Inc. and the possible change in price. This build is based on bids already done by Mason Valley Fire and Tahoe Douglas Fire Protection District on similar apparatus which is allowed by NRS.
- President Spencer motioned to accept the proposal from Ferrara Fire Apparatus, Inc. to build the Type 3 wildland engine for approximately \$164,678 not to exceed \$176,000 without the authorization of the Board and the Board also gives authorization for either the Fire Chief or President of the District's Board to sign the contract. Director Hunewill seconds and all were in favor. The motion passed.

14. Discussion and possible action regarding the Strategic Plan update:

- The draft copy of the Strategic Plan is available for review. There may be a few changes made from the Fire Chief.

15. Discussion and possible action regarding a resolution to change the ambulance billing fees effective August 1, 2013:

- Discussed the new ambulance fee schedule.
- President Spencer motioned to amend the Smith Valley Fire Protection District Ambulance Fee Schedule and to adopt the revised fees for Smith Valley Fire Protection District's ambulance service.

16. Discussion and possible action regarding the BLM Annual Operating Plan:

- Chief Loveberg asked the Board to affirm the approval and authorize the President of the Board and the Fire Chief to sign the BLM AOP. Director Hunewill motioned to accept the BLM Annual Operating Plan and to authorize the President of the Board and the Fire Chief to sign the Annual Operation Plan. President Spencer seconds and all were in favor. The motion passed.

17. Community Input/Public Participation:

- None.

18. Requests for items to be placed on future meeting agendas:

- None.

19. Adjournment:

- President Spencer motioned to adjourn the meeting at 1902 hours. Director Hunewill seconds and all were in favor. The motion passed.

Respectfully submitted,

MH, Administrative Assistant