

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
January 10, 2013**

The following items were discussed and or approved from the agenda:

- 1.** The meeting was called to order at 1802 hours by President Hunewill.
- 2.** Board Members present were President Hunewill, Director Spencer and newly elected Director, Jeff Lommori. Chief Loveberg was present as well as several SVFPD members.
- 3. Review and adoption of agenda:** Director Spencer motioned to adopt the agenda as presented. President Hunewill seconds and all were in favor to adopt the agenda. The motion passed.
- 4. Approval of Minutes:**
 - The minutes from the last Board of Directors meeting on December 13, 2012 were submitted by President Hunewill for approval as written without any additions or corrections. Director Spencer motioned to approve the minutes as presented. President Hunewill seconds and all were in favor. The motion passed.
- 5. Community Input/Public Participation:**
 - None
- 6. Accounts Payable:** Were presented for payment by Director Spencer:
 - a. Brushbuster Inc. \$9,470.00 (BLM Biomass Grant)
 - b. Chris Henning \$97.50
 - c. Duane T. Lemons \$101.39
 - d. Giomi Inc. \$30.58
 - e. Home Depot \$84.49
 - f. Life Assist \$632.15
 - g. Masse Performance \$722.56
 - h. NC Auto Parts \$25.52
 - i. Nevada Fire Chiefs Assoc. \$35.00
 - j. Nu Systems \$143.25
 - k. Nu Systems \$105.75
 - l. Office Depot \$140.69
 - m. Renner Equipment \$13.58
 - n. Rocky Mountain Ambulance \$224.49
 - o. Ron Menesini Petroleum \$654.41
 - p. Smith Valley Volunteer Fire \$7.22
 - q. Smith Valley Volunteer Fire \$121.55
 - r. Stryker Sales Corporation \$18,202.00 (State of Nevada EMS Grant)
 - s. Uniformity of Nevada \$371.50
 - t. Wells Fargo Payment Center \$417.20
 - u. Wheeler Screen Printing \$1,430.16

v. Yerington Auto Parts \$31.99

Director Spencer motioned to accept the accounts payable as reviewed and presented. President Hunewill seconds and all were in favor. The motion passed. The bills were paid as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$2,419.94. See enclosed worksheet. A check from the Holy Family Catholic Parish Corporation in the amount of \$202.79 for Fire/Safety plan review. President Hunewill motioned to accept the accounts receivable. Director Spencer seconds and all were in favor. The motion passed.

8. Correspondence Received:

- A thank you note from former Director Mac Treasure.

9. Fire Chief's Report:

- One of our volunteers, Phil McCann was hired by Mason Valley Fire as a Firefighter/EMT.
- Next month the Chief will start working on the upcoming fiscal year budget.
- As required by the FCC all our pagers and radios have been reprogrammed to the narrow band.
- The BLM brush pile has been ground up and treated by Brushbuster Inc.
- Reviewed the budget for the past six months. See enclosed handout.
- We are participating in a SAFER Grant with the other three Fire Districts for the 401K incentive. Last month 11 volunteers qualified for the incentive.
- Fire restrictions have been lifted and open burning is allowed under our current burning regulations.
- The Chief has been talking to one of the Pastors in the area to see if he would be our Chaplin and become a volunteer to be covered by our workers compensation.
- Working on a water supply project for the valley and talking to farmers to use their well water for resupplying our apparatus.
- Working on getting a new reporting system for incident and patient care reports. Possibly looking at Emergency Reporting which is a web based program that other agencies in the area are using. Also looking at the possibility of doing something different for medical billing.

10. Board Member Comments:

- None.

11. Discussion and possible action on the status and repair of District equipment:

- Brush 42 needs to have some plumbing repaired. Patrol 42 will be having some preventive maintenance done on the EGR system. All other equipment in good repair.

12. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- No new report.

13. Discussion and possible action regarding the new Brush Truck.

- Some progress has been made. Still working on design ideas.

14. Discussion and possible action regarding a contract for a part time training officer:

- There has been one other person interested in the position. The Chief is looking into making this an employee position instead of contract hire.

15. Discussion and possible action regarding the status and cost of the Burbank Fire:

- Discussed the final costs of the Burbank Fire. See enclosed handout. The remaining amount due is \$29,710.11 to BLM and USFS.

16. Discussion and possible action regarding the Strategic Plan update:

- The Strategic Plan Committee is still trying to schedule a meeting.

17. Discussion and possible action regarding pay rates for Volunteer Firefighters and EMT's billing and reimbursement:

- No new report.

18. Discussion and possible action regarding Smith Valley Fire Protection District's participation in the Quad County UHF Medical Radio Project and the possible expenditure of funds to support the project:

- The project has been completed. We have not been invoiced yet for our share of the costs.

19. Discussion and possible action regarding the election of President and Secretary for the Smith Valley Fire Protection District Board of Directors:

- President Hunewill motioned to nominate and elect Director Spencer as Chairperson/President. Director Lommori seconds and all were in favor. The motion passed. President Hunewill motioned to nominate and elect Director Lommori as Secretary. Director Spencer seconds and all were in favor. The motion passed.

20. Discussion and possible action regarding the treatment of hard water at Station 40:

- Mr. Spencer made a presentation on the hard water and presented two quotes to soften the water at Station 40. Discussed the quotes, monthly maintenance and other projects for the District such as resealing the asphalt. It was decided to wait on the hard water treatment and continue the discussion next month.

21. Community Input/Public Participation:

- None.

22. Requests for items to be placed on future meeting agendas:

- None.

23. Adjournment: At 1724 hours by President Hunewill.

Respectfully submitted,

MH, Administrative Assistant