

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
March 14, 2013**

The following items were discussed and or approved from the agenda:

- 1.** The meeting was called to order at 1800 hours by President Spencer.
- 2.** Board Members present were President Spencer and Director Hunewill. Chief Loveberg was present as well as several SVFPD members.
- 3. Review and adoption of agenda:** Director Hunewill motioned to adopt the agenda as presented. President Spencer seconds and all were in favor to adopt the agenda. The motion passed.
- 4. Approval of Minutes:**
 - The minutes from the last Board of Directors meeting on February 14, 2013 were submitted by President Spencer for approval as written without any additions or corrections. President Spencer motioned to approve the minutes as presented. Director Hunewill seconds and all were in favor. The motion passed.
- 5. Community Input/Public Participation:**
 - None
- 6. Accounts Payable:** Were presented for payment by President Spencer:
 - a. Cramer Automotive Inc. \$349.80
 - b. Florence Hunewill \$75.00
 - c. Hardesty's General Repair \$116.18
 - d. Home Depot Credit Services \$181.39
 - e. Lambda Communications \$66.63
 - f. Life Assist Inc. \$55.37
 - g. Life Assist Inc. \$328.04
 - h. Masse Performance \$49.90
 - i. Masse Performance \$233.78
 - j. Northern Nevada Fire Chiefs Assoc. \$50.00
 - k. Nu Systems Inc. \$126.00
 - l. Renner Equipment \$50.11
 - m. Ron Menesini Petroleum \$729.10
 - n. Ron Menesini Petroleum \$778.17
 - o. Standard Diesel & Repair \$530.28
 - p. Tom Spencer \$9.97
 - q. Tom Spencer \$6.96
 - r. Uniformity Of Nevada \$59.99
 - s. Verdugo Lawn Care \$200.00
 - t. Wells Fargo Payment Center \$249.15
 - u. Zoll Medical Corporation \$384.94

President Spencer motioned to accept the accounts payable as reviewed and presented. Director Hunewill seconds and all were in favor. The motion passed. The bills were paid as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$1,893.05. See enclosed worksheet. President Spencer motioned to accept the accounts receivable. Director Hunewill seconds and all were in favor. The motion passed.

8. Correspondence Received:

- Nevada Public Agency Insurance Pool & Public Agency Compensation Trust notice of Spring Board Meetings in Sparks, NV on April 25-26, 2013.
- Letter of intent to retire on June 30, 2013 from the Smith Valley Fire Protection District's Administrative Assistant.

9. Fire Chief's Report:

- Discussed the number of calls last month.
- One of our inactive Volunteer members has formally resigned.
- Wildfire Awareness Week is May 4-11, 2013. We will be planning our open house on Saturday May 11, 2013.

10. Board Member Comments:

- Discussed the increasing fuel costs and how to possibly lower them.

11. Discussion and possible action on the status and repair of District equipment:

- Rescue 40 had a mechanical problem during a transport and had to be towed to the repair shop. It has been repaired. Patrol 42 had a spotlight and a new tail light assembly installed. Utility 42 and Brush 42 have been repaired. All other equipment is in good repair.

12. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- No new report.

13. Discussion and possible action regarding the new Brush Truck.

- Chief Loveberg is continuing to talk to the company who is working on the weight and dimension requirements for the chassis. They are about three weeks out to give us more information.

14. Discussion and possible action regarding a contract for a part time training officer:

- Discussion on the benefits of an employee hire versus a contract position.

15. Discussion and possible action regarding the Strategic Plan update:

- The Committee has the updated information and Assistant Chief Hardison will have a draft copy soon to give to the District Fire Chief and the Board to review.

16. Discussion and possible action regarding pay rates for Volunteer Firefighters and EMT's billing and reimbursement:

- No new report.

17. Discussion and possible action regarding the FY 2013/2014

Budget:

- Discussed more budget numbers and the possible future hire of different part-time positions such as an Assistant Fire Chief/Training Officer. See enclosed handout. Changed some of the amounts within the preliminary budget worksheet. Director Hunewill motioned to approve the tentative budget as we have worked out including the proposed tax increase for this coming fiscal year and the changes we have discussed which includes the salary line item and the transfer to the emergency fund and the fire truck repair and maintenance line items. President Spencer seconds and all were in favor. The motion passed.

20. Discussion and possible action regarding the possible tax rate increase to the maximum allowed:

- No new discussion.

21. Community Input/Public Participation:

- None.

22. Requests for items to be placed on future meeting agendas:

- President Spencer requested the item for the increase in ambulance rates and to change the contract for part time hire for Training Officer to Assistant Chief/Training Officer.

23. Adjournment:

- President Spencer motioned to adjourn the meeting at 1955 hours. Director Hunewill seconds and all were in favor. The motion passed.

Respectfully submitted,

MH, Administrative Assistant