

SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
April 10, 2014

The following items were discussed and or approved from the agenda:

1. The meeting was called to order at 18:08 hours by President Spencer .
2. Board Members present were President Spencer and Director Hunewill. Director Lommori attended by phone. Chief Loveberg was present as well as several SVFPD members and two community members.
3. **Review and adoption of agenda:** President Spencer moved to adopt the agenda as presented. Director Hunewill seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on March 13, 2014 were submitted by President Spencer for approval as written without any additions or corrections. Director Hunewill moved to approve the minutes as presented. President Spencer seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - None.
6. **Accounts Payable:**
 - a. Batteries Plus \$45.12
 - b. Catseye Pest Control \$360.00
 - c. Emergency Reporting \$1668.00
 - d. Grainger \$292.34
 - e. Margaret Wright \$75.00
 - f. Lyon County Treasurer \$20.00
 - g. Nevada Secretary of State \$35.00
 - h. Renner Equipment \$28.94
 - i. Ron Menesini Petroleum Products, Inc. \$878.78
 - j. State Farm Insurance \$50.00
 - k. Tailoredwear, Inc. \$401.00
 - l. The Parts House \$59.24
 - m. Wells Fargo \$265.37
 - President Spencer moved to accept the accounts payable as reviewed and presented. Director Hunewill seconded, and all were in favor. The motion passed. The bills were paid as presented. Director Lommori asked Chief Loveberg to verify if our cleaning person has a business license and insurance.
7. **Accounts Receivable:**
 - Ambulance fees collected were \$3,147.59. See enclosed worksheet. President Spencer moved to accept the accounts receivable. Director Lommori seconded, and all were in favor. The motion passed.
8. **Correspondence Received:**
 - None
9. **Discussion and possible action regarding the U.S. Forest Service Annual Operating Plan.**
 - Chief Loveberg shared that the document is very similar to last year's with added language regarding payment for hand crews, aircraft, and cost-share agreements. There are updated costs

and contract information. We are waiting for the U.S. Forest Service to review and approve the Plan. Chief Loveberg recommended that we approve the Annual Operating Plan, contingent upon approval by the USFS.

- Director Hunewill moved that we approve the U.S. Forest Service Annual Operating Plan, contingent upon approval by the U.S. Forest Service. President Spencer seconded, and all were in favor. The motion passed.

10. Discussion and possible action regarding the Bureau of Land Management Annual Operating Plan.

- Chief Loveberg shared that the basic information in the Plan is the same. There are changes to billing procedures, and additional language was added to alert the BLM that all four Fire Districts named are participating in the Wildland Fire Protection Program.
- President Spencer moved to approve the Bureau of Land Management Annual Operating Plan. Director Hunewill seconded, and all were in favor. The motion passed.

11. Discussion and possible action regarding a resolution supporting Nevada Wildfire Awareness Month May 1-31, 2014 and the Open House at Station 40 on Saturday, May 10, 2014.

- For the past 2 years, we have participated in Nevada Wildfire Awareness Week. This year it has been changed to Nevada Wildfire Awareness Month. See enclosed Resolution. Our Open House is scheduled for May 10th to raise community awareness regarding Wildfire Preparedness.
- President Spencer moved to adopt the Resolution Supporting Nevada Wildfire Awareness Month and approve the Open House scheduled for May 10th. Director Hunewill seconded, and all were in favor. The motion passed.

12. Discussion and possible action regarding the purchase of a 1996 International Central States Type 1 Engine from Central Lyon County Fire Protection District, including needed repairs and improvements.

- Chief Loveberg presented multiple photographs of the apparatus. He and Asst. Chief Park have personally inspected the engine. Chief Loveberg has talked with the mechanic who normally services the engine. Discussed necessary and optional improvements and costs (see enclosed document). Chief Loveberg recommended we offer \$40,000.
- Director Hunewill moved to purchase the 1996 International Central States Type 1 Engine from Central Lyon County Fire Protection District for a cost not to exceed \$40,000, pending their acceptance of our offer. President Spencer seconded, and all were in favor. The motion passed.

13. Discussion and possible action regarding the acceptance of a donation of a 1995 Freightliner 1800 Gallon Tender from Central Lyon County Fire Protection District.

- Chief Loveberg presented multiple photographs of the apparatus. The tender has approximately 127,000 miles and is currently in service. It will need a new tank at some point in the future, but it is not currently leaking. Another tender may help with our ISO rating.
- President Spencer moved to accept the donation of a 1995 Freightliner 1800 Gallon Tender from Central Lyon County Fire Protection District. Director Hunewill seconded, and the motion passed.

14. Discussion and possible action regarding the acquisition of a 2004 Ford Wheeled Coach Type 1 Ambulance from Central Lyon County Fire Protection District.

- Chief Loveberg presented multiple photographs of the ambulance. Central Lyon County Fire Protection District is offering it to us as a donation. It has approximately 168,000 miles. The oil pump went out, and the damage done to the engine is unknown. The estimates for repair range from \$8000 - \$15,000. One benefit is that the ambulance is very similar to our existing Rescue 40.

- President Spencer moved to decline the acquisition of a 2004 Ford Wheeled Coach Type 1 Ambulance from Central Lyon County Fire Protection District. Director Hunewill seconded the motion, and all were in favor. The motion passed.

15. Fire Chief's Report:

- Reviewed last month's calls.
- We have received approval from Nevada Division of Forestry Volunteer Fire Assistance Grant of \$15,000 for 8 handheld radios and a contribution to our repeater cost. We have a quote for the repeater from Sierra Electronics for \$37,927. We have \$30,000 available between the Nevada Division of Forestry Volunteer Fire Assistance Grant and the United We Stand Grant for this possible purchase.
- The Bureau of Land Management contacted Chief Loveberg regarding possible community assistance of \$10,000 for fuels reduction.
- Our Open House is scheduled for Saturday, May 10th.
- The Assistant Chief interviews are scheduled for Monday.
- The EMS Transition Course begins Friday night. We have 2 EMT's recently transitioned from Intermediate to Advanced.
- Rescue 140 has been housed at Station 42 for about 3 weeks.
- Chief Loveberg and Admin. Assistant Summer Walker attended a cost share agreement and fire billing workshop yesterday.

16. Board Member Comments:

- None.

17. Discussion and possible action on the status and repair of District equipment:

- Nothing is currently out of service or inoperable.

18. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- We have bids for concrete block ceiling and shelving upstairs in Station 40. One of these projects may need to be deferred to next fiscal year to stay within budget.

19. Discussion and possible action regarding the Strategic Plan update:

- Chief Loveberg is still working on coordinating schedules with Assistant Chief Hardison.

20. Public Comment:

- Tom Spencer, President of Smith Valley Volunteer Fire Rescue, Inc. publicly thanked Chief Loveberg for going over and above the call of duty for equipment search, repeater work, and for helping resolve issues with the Nevada State EMS Office.

21. Requests for items to be placed on future meeting agendas:

- Acceptance of the Nevada Division of Forestry grant.
- Possible purchase of radio repeater.

22. Action to adjourn:

- President Spencer moved to adjourn. Director Hunewill seconded, and all were in favor. The motion passed, and the meeting was adjourned at 19:31.

Respectfully submitted,
SW, Administrative