

**SMITH VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTOR MINUTES  
August 21, 2014**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 18:05 hours by President Spencer .
2. Board Members present were President Spencer and Director Hunewill. Chief Loveberg and Asst. Chief Eder were present as well as several SVFPD members.
3. **Review and adoption of agenda:** President Spencer moved to adopt the agenda as presented. Director Hunewill seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
  - The minutes from the last Board of Directors regular meeting on July 10, 2014 were submitted by President Spencer for approval as written without any additions or corrections. Director Hunewill moved to approve the minutes as presented. President Spencer seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
  - None.
6. **Accounts Payable:**
  - a. ABC Fire \$633.97
  - b. Boundtree Medical \$86.92
  - c. Carson Valley Glass \$344.04
  - d. Catseye Pest Control \$360.00
  - e. Chris Henning \$658.44
  - f. Chris Henning \$682.50
  - g. Department of Motor Vehicles \$20.00
  - h. Drew's Boots \$598.00
  - i. Home Depot Credit Services \$83.50
  - j. John T. Spencer \$81.28
  - k. LEHR \$567.00
  - l. Life-Assist \$1,350.67
  - m. Lambda Communications \$119.52
  - n. LN Curtis & Sons \$856.00
  - o. LN Curtis & Sons \$9,206.36
  - p. Lyon County Treasurer \$16.82
  - q. Margaret Wright \$75.00
  - r. Margaret Wright \$155.00
  - s. Office Depot \$54.58
  - t. Quill Corporation \$150.57
  - u. Quill Corporation \$27.88
  - v. Renner Equipment \$33.74
  - w. Ron Menesini Petroleum Products \$1,048.65
  - x. Sierra Electronics \$20,960.00
  - y. Sirennet.com \$1,583.76
  - z. Smith Valley Fire Protection District \$15,000.00
  - aa. Smith Valley Volunteer Fire Rescue, Inc. \$10.00
  - bb. The Parts House \$345.55
  - cc. Uniformity of Nevada LLC \$42.90
  - dd. Verdugo Lawn Care \$200.00

ee. Verdugo Lawn Care \$480.00  
ff. Wells Fargo Bank \$67.90  
gg. Wheeler Screen Printing \$218.50

- President Spencer moved to accept the accounts payable as reviewed and presented. Director Hunewill seconded, and all were in favor. The motion passed. The bills were paid as presented.

#### **7. Accounts Receivable:**

- Ambulance fees collected were \$3,256.17. Received an additional \$16,311.35 from other sources, including grants, plan review fees and reimbursements. See enclosed worksheet. Director Hunewill moved to accept the accounts receivable. President Spencer seconded, and all were in favor. The motion passed.

#### **8. Correspondence Received:**

- None

#### **9. Discussion and possible action to approve the expenditure of funds for equipment, supplies, accessories, and related expenses for needed repairs and improvements to the 1996 International/Central States Type 1 Engine.**

- Burton's Fire came last week and went through the new engine. He is working on a quote. Chief Loveberg gave an overview of recommended repairs and improvements.
- Chief Loveberg reviewed repairs and improvements completed since the last meeting.

#### **10. For Possible Action: Discussion and possible action to donate vehicles previously designated surplus by the Board of Directors (1988 Ford F350 Utility VIN 1FDHF37G3JKA25627 and 1981 International Brush Engine VIN 1HTAR18B5BHB32512) to the Kingston Volunteer Fire Department, Kingston, Nevada.**

- Chief Loveberg summarized a letter received from the Kingston Volunteer Fire Department expressing an interest in the 2 vehicles that previously designated surplus by the Board (see enclosed).
- Chief Loveberg recommended we donate the 2 vehicles to the Kingston Volunteer Fire Department.
- President Spencer moved that upon completion of appropriate documentation and satisfaction of insurance requirements, we donate vehicles previously designated surplus by the Board of Directors (1988 Ford F350 Utility VIN 1FDHF37G3JKA25627 and 1981 International Brush Engine VIN 1HTAR18B5BHB32512) to the Kingston Volunteer Fire Department, Kingston, Nevada. Director Hunewill seconded, and all were in favor. The motion passed.

#### **11. Fire Chief's Report:**

- Chief Loveberg updated on the status of the new tender: we are currently waiting for delivery of the fold-a-tank. We expect to put the tender in service in the next few days. We are looking at possible replacement of tires. We will now have an engine and tender at all three stations, which could potentially improve our ISO rating.
- Chief Loveberg recognized the Volunteers for approving the expenditure of funds raised at the BBQ to retrofit Rescue 140's gurney, making it compatible with the system in Rescue 40 and upgrading the side rails. The total cost will be \$6,221. This upgrade will be a significant benefit to the District, improving patient care.
- Asst. Chief Eder recognized a new volunteer in attendance. We also have another new volunteer in process.
- Asst. Chief Eder presented the Smith Valley Fire Protection District Training Plan for 2014/2015.

- We have introduced a make-up drill night for Volunteers who are unable to attend regular Fire Training. Asst. Chief Eder will attempt to set a regular schedule for the monthly make-up drill.

**12. Board Member Comments:**

- None

**13. Discussion and possible action on the status and repair of District equipment:**

- The valve on Brush 42 is being repaired.
- We may need to purchase a ball valve to replace the valve on the new tender.

**14. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:**

- Still working on the drainage issue in the front of Station 40.

**15. Discussion and possible action regarding the Strategic Plan update:**

- We need to revisit the Strategic Plan because our apparatus needs have now changed.

**16. Public Comment:**

- Tom Spencer, President of Smith Valley Volunteer Fire Rescue, Inc. commented that the Volunteers will be contributing \$3000 worth of tables and \$500 worth of camping gear for wildland fires in addition to the \$6200 contribution for the gurney upgrade.

**17. Requests for items to be placed on future meeting agendas:**

- None.

**18. Action to adjourn:**

- President Spencer moved to adjourn. Director Hunewill seconded, and all were in favor. The motion passed, and the meeting was adjourned at 19:04.

Respectfully submitted,  
SW, Administrative Asst.