

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
December 11, 2014**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 18:01 hours by President Spencer.
2. Board Members present were President Spencer, Director Hunewill and Director Myers. Chief Loveberg was present as well as several SVFPD members. Director Hunewill departed the meeting at 1820 hours due to a work emergency.
3. **Review and adoption of agenda:** President Spencer moved to adopt the agenda as presented. Director Hunewill seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on November 13, 2014 were submitted by President Spencer for approval as written with no additions or corrections. President Spencer moved to approve the minutes as presented. Director Hunewill seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - a. A community member thanked Director Hunewill for his years of service to SVFPD as a Board Member.
6. **Accounts Payable:**
 - a. ABE Printing & Copy Center \$58.00
 - b. Catseye Pest Control \$360.00
 - c. Home Depot Credit Services \$23.73
 - d. Home Depot \$67.60
 - e. Jim Menesini Petroleum, LLC \$747.97
 - f. Lehr \$266.00
 - g. Life-Assist Inc. \$76.66
 - h. LN Curtis & Sons \$94.75
 - i. LN Curtis & Sons \$182.95
 - j. LN Curtis & Sons \$812.90
 - k. LN Curtis & Sons \$60.00
 - l. Margaret Wright \$100.00
 - m. Margaret Wright \$100.00
 - n. Nevada Division of Forestry \$2,500.00
 - o. NU-Systems, Inc. \$126.00
 - p. Office Depot \$69.41
 - q. Quill Corporation \$553.84
 - r. RAM Software Systems Inc \$1075.00
 - s. Smith Valley Volunteer Fire \$105.00
 - t. True Value Hardware \$30.31
 - u. Uniformity of Nevada LLC \$70.23
 - v. Verdugo Lawn Care \$200.00
 - w. Wells Fargo \$460.83
 - x. Wells Fargo \$274.59
 - y. Yerington Auto Parts \$48.25
 - President Spencer moved to accept the accounts payable as reviewed and presented. Director Hunewill seconded, and all were in favor. The motion passed. The bills were paid as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$3820.57. We also received \$170.94 for plan review fees and \$3.18 refund from Office Depot. See enclosed worksheet. Discussed the 2012 collection accounts in the amount of \$3,301.30. President Spencer moved to write off the 2012 collection accounts in the amount of \$3,301.30. Director Hunewill seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- None

9. Discussion and possible action to approve the expenditure of funds for equipment, supplies, accessories, and related expenses for needed repairs and improvements to the 1996 International/Central States Type 1 Engine, including possible selection of the company to complete the repairs and improvements.

- Chief Loveberg gave an update on the new engine, the equipment being installed, and the work that still needs to be done.

10. Discussion and possible action for advertising and schedule for soliciting applications for the upcoming vacancy on the Smith Valley Fire Protection District Board of Directors.

- No applications have been received for the SVFPD Board of Directors vacancy. President Spencer moved to extend the deadline for receiving applications to January 5, 2015. Director Myers seconded, and all were in favor. The motion passed.

11. Discussion and Possible Action to purchase a new trailer for the BLM Biomass Fuels Reduction Program:

- We have 10 months left on our BLM Biomass Fuels Reduction Program Grant. We have recently requested a draw for additional funds. Chief Loveberg is in the process of requesting a revision to the program. As long as that is approved, we will move forward with the purchase of a fourth trailer.

12. Fire Chief's Report:

- We have had 100 calls year-to-date. The majority of calls are medical responses.
- We are moving forward on training and incentives. Chief Eder will be looking into more training on wildland and Hazmat. A grant has been submitted for a backup generator for Station 40.
- The Christmas party is scheduled for December 17th at the Heyday.

13. Board Member Comments:

- President Spencer thanked Director Hunewill for his 12 years of service as a Director.

14. Discussion and possible action on the status and repair of District equipment:

- Tender 40 seatbelt indicator needs to be repaired.
- The radio in Squad 40 needs to be repaired.

15. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- The door painting project will begin when the weather warms up.

16. Discussion and possible action regarding the Strategic Plan update:

- We are still working on changes to the Strategic Plan.

17. Public Comment:

- None

18.Requests for items to be placed on future meeting agendas:

- Review of the Fiscal Year 2013/2014 Financial Report.
- Appointment of a new Director for the SVFPD Board of Directors.

19.Action to adjourn:

- President Spencer moved to adjourn. Director Myers seconded, and all were in favor. The motion passed, and the meeting was adjourned at 18:30.

Respectfully submitted,
SW, Administrative Asst.