

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
February 13, 2014**

The following items were discussed and or approved from the agenda:

1. The meeting was called to order at 18:07 hours by President Spencer .
2. Board Members present were President Spencer, Director Lommori and Director Hunewill. Chief Loveberg was present as well as several SVFPD members.
3. **Review and adoption of agenda:** Director Hunewill moved to adopt the agenda as presented. Director Lommori seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on January 9, 2014 were submitted by President Spencer for approval as written without any additions or corrections. Director Hunewill moved to approve the minutes as presented. Director Lommori seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - None
6. **Accounts Payable:**
 - a. FAIRA \$242.17
 - b. Hanson Technology \$502.50
 - c. Home Depot \$188.24
 - d. Home Depot \$177.02
 - e. John Tom Spencer \$92.00
 - f. Kim Gattuso \$72.00
 - g. Margaret Wright \$75.00
 - h. Nevada Fire Chiefs Association \$35.00
 - i. Office Depot \$51.88
 - j. On the Side Graphics \$280.00
 - k. Quill Corporation \$13.99
 - l. Renner Equipment \$184.58
 - m. Richard Nuti \$21.55
 - n. Ron Menesini Petroleum Products \$878.78
 - o. The Parts House \$83.07
 - p. Uniformity of Nevada LLC \$54.99
 - q. Wells Fargo \$45.00
 - r. Wells Fargo \$225.62
 - s. Wheeler Screen Printing \$906.11
 - President Spencer moved to accept the accounts payable as reviewed and presented. Director Hunewill seconded, and all were in favor. The motion passed. The bills were paid as presented.
7. **Accounts Receivable:**
 - Ambulance fees collected were \$2348.57. See enclosed worksheet. Director Hunewill moved to accept the accounts receivable. President Spencer seconded, and all were in favor. The motion passed.
8. **Correspondence Received:**
 - None

9. Discussion and possible action regarding the FY 2014-2015 Fire District Budget:

- Chief Loveberg presented a preliminary budget worksheet (see enclosed).
- Discussed the possible need for purchasing an engine for Station 41 in order to maintain our ISO rating (which could affect homeowner's insurance rates for residents within 5 road miles of Station 41).
- We are waiting for estimates on some possible building projects.
- Property valuations in Smith Valley seem to be going up, but because of caps it will not be much. However, the proposed budget should be well within our estimated revenues.

10. Discussion and possible action to surplus District equipment consisting of Brush 42 (1981 International VIN 1HTAR18B5BH32512):

- New Brush 40 is almost in service. Old Brush 40 has become Brush 42.
- Chief Loveberg recommended that we surplus old Brush 42 (1981 International).
- Director Hunewill moved to surplus old Brush 42 (1981 International). If possible, we would find a volunteer department somewhere that has need of this engine. If not, we will then seek options for possible auction. President Spencer seconded. All were in favor, and the motion passed.

11. Discussion and possible action regarding the appointment of a new Medical Director and Base Hospital.

- Dr. Titus announced at the Volunteer Christmas dinner that she will not continue as our Medical Director. SVFPD Volunteer Tom Spencer has been talking informally with Dr. Herbig about stepping into that position.
- We are in the process of researching the requirements for signed agreements and / or contracts with the Medical Director and Base Hospital. We are also seeking advice from our insurance company, FAIRA.
- We will need a written letter of resignation from Dr. Titus. The State requires she give 30 days' notice.
- Chief Loveberg requested the Board's authorization to move forward with formal discussions with Dr. Herbig and Carson Valley Medical Center regarding possible appointments as Medical Director and Base Hospital.
- President Spencer moved that we pursue formal discussions with Dr. Herbig and Carson Valley Medical Center regarding possible appointments as Medical Director and Base Hospital. Director Hunewill seconded. All were in favor, and the motion passed.

12. Fire Chief's Report:

- Our Cooperative Agreement with Bridgeport Ranger District will expire at the end of this year. We are starting discussions regarding our agreement for the next 5 year cooperative agreement.
- BLM has started working on their Annual Operating Plan.
- Chief Loveberg met with Insurance Services Organization (ISO) this week. Based on information gained from that meeting, we may need to replace Engine 41 in order to keep our current ISO rating. Our evaluation was postponed until June in order to give us time to meet the requirements.
- We have conducted some training on new Brush 40.
- Reviewed last month's calls.
- Discussed recent grant applications.

- We need to replace one of the interviewers on the panel for the Assistant Chief position. Chief Loveberg will be talking with someone this weekend to setup a date / time.

13. Board Member Comments:

- None

14. Discussion and possible action on the status and repair of District equipment:

- The mechanic will be working on the phone system on Brush 42.

15. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- We are working on some shelving for the loft area of Station 40. We will be taking some items for storage at Central.
- We might consider doing some landscaping at Station 42. It could cut down on dust and help us better use our water rights.

16. Discussion and possible action regarding the Strategic Plan update:

- Chief Loveberg is still working on coordinating schedules with Assistant Chief Hardison.

17. Public Comment:

- None

18. Requests for items to be placed on future meeting agendas:

- None

19. Action to adjourn:

- President Spencer moved to adjourn. Director Hunewill seconded, and all were in favor. The motion passed, and the meeting was adjourned at 19:25.

Respectfully submitted,

SW, Administrative