

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
January 9, 2014**

The following items were discussed and or approved from the agenda:

1. The meeting was called to order at 18:05 hours by President Spencer .
2. Board Members present were President Spencer and Director Hunewill. Chief Loveberg was present as well as several SVFPD members.
3. **Review and adoption of agenda:** Director Hunewill moved to adopt the agenda as presented. President Spencer seconded, and all were in favor. The motion passed.
4. **For Possible Action: Elect the Smith Valley Fire Protection District Board of Directors President and Secretary and fix the term of office.**
 - President Spencer moved that officials keep their current positions for a term of 12 months (Kathleen Spencer: President, Frank Hunewill, Secretary; Jeff Lommori, Treasurer). Director Hunewill seconded, and all were in favor. The motion passed.
5. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on December 12, 2013 were submitted by President Spencer for approval as written without any additions or corrections. Director Hunewill moved to approve the minutes as presented. President Spencer seconded, and all were in favor. The motion passed.
6. **Public Comments and Discussion:**
 - None
7. **Accounts Payable:**
 - a. Chris Henning \$520.00
 - b. Chris Henning \$743.43
 - c. Granger \$294.81
 - d. Hi-Tech EVS, Inc. / Crimson Fire \$162.97
 - e. Home Depot \$138.96
 - f. Lambda Communications \$145.00
 - g. Life-Assist \$254.90
 - h. L.N. Curtis & Sons \$1324.26
 - i. Margaret Wright \$75.00
 - j. Office Depot \$61.02
 - k. Quill Corporation \$54.44
 - l. Ron Menesini Petroleum Products \$1075.65
 - m. Sciarani & Company \$4500.00
 - n. Silver State International \$35.98
 - o. South Lyon Medical Center \$1000.00
 - p. Steve Adams \$29.99
 - q. Unifire \$490.34

- r. Valley Radio Service \$544.50
- s. Wells Fargo \$297.25
- President Spencer moved to accept the accounts payable as reviewed and presented. Director Hunewill seconded, and all were in favor. The motion passed. The bills were paid as presented.

8. Accounts Receivable:

- Ambulance fees collected were \$2975.07. See enclosed worksheet. President Spencer moved to accept the accounts receivable. Director Hunewill seconded, and all were in favor. The motion passed.

9. Correspondence Received:

- None

10. Fire Chief's Report:

- We have initiated a quality customer satisfaction survey. Have received 2 perfect responses with very kind comments.
- Smith Valley Dairy plans are still being reviewed. There is a round table meeting scheduled for next week.
- New Brush 40 is 98% complete. We now have the task book ready. We will be reimbursed for some parts and labor by Ferrara.
- Engine 41 was returned to East Fork today.
- We will be interviewing 3 candidates for the Asst. Chief position. Hopefully this will be completed in the next 2 weeks.
- Reviewed statistics for 2013 calls. Reviewed last month's calls.
- Next month we have a visit scheduled from the ISO office to re-evaluate us. We expect our rating to remain the same.
- Currently working on a budget. Unsure of our projected revenue. Please contact Chief Loveberg if you have any suggestions or requests for projects to work into the budget for next year.

11. Board Member Comments:

- None

12. Discussion and possible action on the status and repair of District equipment:

- The computer in the training room is getting a new hard drive.
- The mechanic performed regular service on various apparatus.
- Squad 40 radio worked fine when the mechanic was here.
- We are getting old Brush 42 ready for surplus.
- The light in Rescue 40 was repaired.

13. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Chief Loveberg recommended we consider fixing the drainage problem in the front of Station 40.
- We should seal the block on the outside of Station 40.

- We may one day consider expanding Station 42 to allow more room for apparatus. This would be a long-term project.
- Chief Loveberg would like to see us install some shelving for organizing the upstairs of Station 40.

14. Discussion and possible action regarding the Strategic Plan update:

- Chief Loveberg is still working on coordinating schedules with Assistant Chief Hardison, who retires February 3.

15. Public Comment:

- None

16. Requests for items to be placed on future meeting agendas:

- Next year's budget.

17. Action to adjourn:

- President Spencer moved to adjourn. Director Hunewill seconded, and all were in favor. The motion passed, and the meeting was adjourned at 18:38.

Respectfully submitted,

SW, Administrative