

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
June 12, 2014**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 18:10 hours by President Spencer .
2. Board Members present were President Spencer and Director Hunewill. Chief Loveberg was present as well as several SVFPD members.
3. **Review and adoption of agenda:** President Spencer moved to adopt the agenda as presented. Director Hunewill seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on May 8, 2014 were submitted by President Spencer for approval as written without any additions or corrections. President Spencer moved to approve the minutes as presented. Director Hunewill seconded, and all were in favor. The motion passed.
5. **Approval of Minutes**
 - The minutes from the Board of Directors special meeting on May 15, 2014 were submitted by President Spencer for approval as written without any additions or corrections. Director Hunewill moved to approve the minutes as presented. President Spencer seconded, and all were in favor. The motion passed.
6. **Public Comments and Discussion:**
 - None.
7. **Accounts Payable:**
 - a. ABE Printing & Copy Center \$11.08
 - b. ARC Health & Wellness \$544.18
 - c. Bauer Compressors \$9.26
 - d. Central Lyon County Fire Protection District \$40,000.00
 - e. Central Sierra Construction Inc. \$4,100.00
 - f. Drew's Boots \$598.00
 - g. Home Depot Credit Services \$17.97
 - h. Home Depot Credit Services \$44.89
 - i. Jose Verdugo Lawn Care \$624.00
 - j. Kitty Spencer \$12.00
 - k. Life-Assist \$239.48
 - l. Margaret Wright \$75.00
 - m. Margaret Wright \$75.00
 - n. Marlene Hardison \$188.04
 - o. Nevada Division of Forestry \$2,500.00
 - p. Northern Nevada Fire Chiefs Association \$50.00
 - q. NU-Systems Inc. \$126.00
 - r. Overhead Door Co. \$555.50
 - s. Quill Corporation \$478.43
 - t. Renner Equipment Company \$9.99
 - u. Ron Menesini Petroleum Products \$906.78
 - v. Ron Menesini Petroleum Products \$988.53
 - w. Smith Valley Baptist Church \$19.71
 - x. Smith Valley Volunteer Fire Rescue Inc. \$40.00

- y. The Parts House 13.86
- z. Wells Fargo \$324.92
- aa. Wells Fargo \$44.21
- bb. Yerington Auto Parts \$7.99
- cc. Zoll Medical Corporation \$4,091.25
- dd. Zoll Medical Corporation \$561.63
- President Spencer moved to accept the accounts payable as reviewed and presented. Director Hunewill seconded, and all were in favor. The motion passed. The bills were paid as presented.

8. Accounts Receivable:

- Ambulance fees collected were \$2,030.98. See enclosed worksheet. President Spencer moved to accept the accounts receivable. Director Hunewill seconded, and all were in favor. The motion passed.

9. Correspondence Received:

- None

10. Discussion and Possible Action to approve the Debt Management Policy and Five-Year Capital Improvement Plan

- See enclosed. The information is similar to previous years. President Spencer moved to approve the Debt Management Policy and Five-Year Capital Improvement Plan. Director Hunewill seconded, and all were in favor. The motion passed.

11. Discussion and possible action to approve the expenditure of funds for equipment, supplies, accessories, and related expenses for needed repairs and improvements to the 1996 International/Central States Type 1 Engine.

- We ordered supplies based on approval from last month's meeting, and have received most of those to-date. Chief Loveberg requested that we purchase emergency warning lights for the new engine because we will have extrication equipment on board. Approximate cost will be \$1800. President Spencer moved to allocate up to \$2000 for new lights out of Capital Outlay as part of the purchase of the new engine. Director Hunewill seconded, and all were in favor. The motion passed.

12. Discussion and possible action to approve the purchase of a 2100 gallon Fol-da-tank for the recently acquired Central Lyon County Fire Protection District Tender and authorization for the use of contingency funds if necessary.

- This is a portable tank for the new tender. The cost of \$2,250. President Spencer moved to approve the purchase of a 2100 gallon Fol-da-tank for the recently acquired Central Lyon County Fire Protection District Tender and authorization for the use of contingency funds if necessary. Director Hunewill seconded the motion, and all were in favor. The motion passed.

13. Discussion and possible action to review and accept a second amendment to the contract between Smith Valley Fire Protection District and Margaret Wright for custodial services to increase the contract amount.

- We must officially amend the contract in order for the changes discussed at last month's meeting to be effective. The new contract would begin July 1. President Spencer moved to accept the second amendment as written. Director Hunewill seconded, and all were in favor. The motion passed.

14. Fire Chief's Report:

- Reviewed last month's calls.
- SVFPD responded to a fire on Memorial Day (May 26). However, we did not have to pay any cost-share. BLM will be paying NDF for the hand crews used.

- Chief Eder is working on a training program, including a Red Card certification program.
- Our EMS Transition Course is completed, and our instructors did a tremendous job.

15. Board Member Comments:

- None

16. Discussion and possible action on the status and repair of District equipment:

- All District equipment is operational.
- The new engine and tender should be in our possession soon.

17. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- The CMU wall sealing has been completed. More improvements may be suggested in the next fiscal year.

18. Discussion and possible action regarding the Strategic Plan update:

- Chief Loveberg is still working on coordinating schedules with Assistant Chief Hardison. We will need to update due to changes in apparatus.

19. Public Comment:

- Chief Loveberg announced the Annual Barbeque on July 12th. We now have signs at all three stations.
- Volunteer Tom Spencer commented that one of our volunteers is recovering from cataract surgery today and is doing well.

20. Requests for items to be placed on future meeting agendas:

- None.

21. Action to adjourn:

- President Spencer moved to adjourn. Director Hunewill seconded, and all were in favor. The motion passed, and the meeting was adjourned at 18:50.

Respectfully submitted,
SW, Administrative Asst.