

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
May 8, 2014**

The following items were discussed and or approved from the agenda:

1. The meeting was called to order at 18:03 hours by President Spencer .
2. Board Members present were President Spencer and Director Hunewill. Chief Loveberg was present as well as several SVFPD members.
3. **Review and adoption of agenda:** Director Hunewill moved to adopt the agenda as presented. President Spencer seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on April 10, 2014 were submitted by President Spencer for approval as written without any additions or corrections. Director Hunewill moved to approve the minutes as presented. President Spencer seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - None.
6. **Accounts Payable:**
 - a. Grainger \$115.88.
 - b. Hanson Technology \$167.50
 - c. Home Depot Credit Services \$132.92
 - d. Lambda Communications \$290.00
 - e. L.N. Curtis & Sons \$1774.33
 - f. L.N. Curtis & Sons \$1822.15
 - g. Lyon County Treasurer (\$20.00)
 - h. Quill Corporation \$213.98
 - i. Renner Equipment Company \$44.87
 - j. Simpsons Colony Reclamation Canal Company
 - k. VFIS \$1333.00
 - l. Wells Fargo \$358.37
 - President Spencer moved to accept the accounts payable as reviewed and presented. Director Hunewill seconded, and all were in favor. The motion passed. The bills were paid as presented.
7. **Accounts Receivable:**
 - Ambulance fees collected were \$1692.70. See enclosed worksheet. President Spencer moved to accept the accounts receivable. Director Hunewill seconded, and all were in favor. The motion passed.
8. **Correspondence Received:**
 - None
9. **Discussion and Possible Action to formally welcome our newly hired part-time Assistant Chief of Training, Health & Safety.**
 - President Spencer formally welcomed Wayne Eder, our newly hired part-time Assistant Chief of Training, Health & Safety.
10. **Discussion and possible action to approve the expenditure of funds for equipment, supplies, accessories, and related expenses for needed repairs and improvements to the 1996 International/Central States Type 1 Engine.**

- The Central Lyon County Fire Protection District Board is discussing approval of the sale tonight. Some expenditures will need to be made for the engine to be useable. Chief Loveberg estimates a minimum of \$10,000 to begin.
- Director Hunewill moved to approve the expenditure of up to \$10,000 for equipment, supplies, accessories, and related expenses for needed repairs and improvements to the 1996 International/Central States Type 1 Engine. President Spencer seconded, and the motion passed.

11. Discussion and possible action to accept the Nevada Division of Forestry Volunteer Fire Assistance Subgrant Award of \$15,000 for the purchase of radio repeater equipment and installation and authorize the Fire Chief and/or Board President to sign the Notice of Subgrant Award.

- This money, combined with the United We Stand Grant affords us \$30,000 for the purchase of the repeater. United We Stand Grant monies must be expended by the end of June.
- President Spencer moved to accept the Nevada Division of Forestry Volunteer Fire Assistance Subgrant Award of \$15,000 for the purchase of radio repeater equipment and installation and authorize the Fire Chief and/or Board President to sign the Notice of Subgrant Award. Director Hunewill seconded, and the motion passed.

12. Discussion and possible action to authorize the expenditure of funds for the purchase of a GTR8000 Analog/Digital Narrowband Astro 25 Site Repeater, with necessary hardware and installation costs with fund from a United We Stand grant, Nevada Division of Forestry Volunteer Fire Assistance subgrant, and District funds.

- President Spencer moved to authorize the expenditure of funds for the purchase of a GTR8000 Analog/Digital Narrowband Astro 25 Site Repeater, with necessary hardware and installation costs with fund from a United We Stand grant, Nevada Division of Forestry Volunteer Fire Assistance subgrant, and District funds. Director Hunewill seconded, and the motion passed.

13. Discussion and possible action to review and amend the contract between Smith Valley Fire Protection District and Margaret Wright for custodial services to increase the contract amount.

- At the last meeting, Director Lommori asked if Ms. Wright has a business license and/or insurance.
- Our contract does not mandate that she have either a business license or liability insurance.
- President Spencer stated that she would prefer not to require a business license or insurance in order to continue our contract with Ms. Wright.
- Director Lommori moved to continue our contract with Ms. Wright with no requirement for a business license or insurance and to increase the amount paid from \$75 to \$100 per cleaning. President Spencer seconded, and the motion passed.

14. Discussion and possible action confirm the understanding of the services provided to Smith Valley Fire Protection District by Sciarai & Company, Certified Public Accountants, including the fees assessed for such services.

- Sciarani & Company has been doing our annual financial audit for many years. They are not raising the fee.
- President Spencer moved to confirm the understanding of the services provided to Smith Valley Fire Protection District by Sciarai & Company, Certified Public Accountants, including the fees assessed for such services. Director Hunewill seconded, and the motion passed.

15. Fire Chief's Report:

- Reviewed last month's calls.

- Wayne Eder, our new Training Chief is now on board and facilitated May fire training.
- Open House for Wildfire Awareness Month is scheduled for Saturday, May 10.
- We have several applications for new volunteers, and interviews are in process.
- We are approximately halfway through the EMT Transition course. Our instructors are doing an excellent job.
- We are beginning to work on the upcoming annual Steak Fry and Dance.
- The Nevada State Firefighter's Conference will be held in Lovelock in June.

16. Board Member Comments:

- President Spencer thanked Chief Loveberg and Asst. Chief Park for their diligent work finding and repairing the new engine.
- President Spencer personally welcomed Asst. Chief Eder.
- President Spencer thanked Tom Spencer, Kim Gattuso, and Travis Walker for their great work facilitating the EMS Transition Course.

17. Discussion and possible action on the status and repair of District equipment:

- All District equipment is operational.
- The pump engine in Tender 40 is being repaired.

18. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- a. For Possible Action: Discussion and possible action to accept the bid for the CMU wall sealing from Central Sierra Construction Inc. for \$4,100.
- Chief Loveberg recommended we complete this project before the end of the FY 2013-2014 and use funds from this year's budget. We are not required to go out for bid for projects under \$10,000.
 - Bill A. Park recommended we seal the block every 7-10 years. It has never been done on Station 40.
 - President Spencer moved to accept the bid for the CMU wall sealing from Central Sierra Construction Inc. for \$4100. Director Hunewill seconded, and the motion passed.

19. Discussion and possible action regarding the Strategic Plan update:

- Chief Loveberg is still working on coordinating schedules with Assistant Chief Hardison. We will need to update due to changes in apparatus.

20. Public Comment:

- None

21. Requests for items to be placed on future meeting agendas:

- None.

22. Action to adjourn:

- President Spencer moved to adjourn. Director Hunewill seconded, and all were in favor. The motion passed, and the meeting was adjourned at 18:50.

Respectfully submitted,

SW, Administrative Asst.