

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
August 13, 2015**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 18:06 hours by President Boudreau.
2. Board Members present were President Boudreau, Director Abrott, and Director Myers. Chief Loveberg was present as well as several SVFPD members.
3. **Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Myers seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on July 9, 2015 were submitted by President Boudreau for approval as written with no additions or corrections. President Boudreau moved to approve the minutes as presented. Director Abrott seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - a. None.
6. **Accounts Payable:**
 - a. AT&T Wireless \$33.49
 - b. Bill Park Sr. (Reimburse D&S Waste expense) \$20.00
 - c. Care Flight \$30.00
 - d. Catseye Pest Control \$360.00
 - e. Chris Henning \$455.00
 - f. DMV (OHV) \$21.00
 - g. FAIRA \$8,894.00
 - h. Frontier \$152.42
 - i. High Desert Internet \$250.00
 - j. Hi-Tech EVS, Inc. \$129.07
 - k. Emergency Services Marketing Corp. \$725.00
 - l. Life-Assist \$82.86
 - m. LN Curtis & Sons \$2842.95
 - n. William A. Park (Reimburse Lowe's) \$86.64
 - o. Lyon County \$16.57
 - p. Margaret Wright \$180.00
 - q. Jim Menesini Petroleum \$431.57
 - r. NV Energy \$393.02
 - s. The Parts House \$203.92
 - t. Quill \$93.73
 - u. Renner \$48.45
 - v. True Value Hardware \$26.98
 - w. Uniformity \$379.96
 - x. Jose Verdugo Lawn Care \$480.00
 - y. William A. Park (reimburse Walmart) \$64.08
 - z. Wells Fargo Bank \$99.11
 - aa. Wells Fargo Bank \$171.38
 - President Boudreau moved to accept the accounts payable as reviewed and presented. Director Myers seconded, and all were in favor. The motion passed. The claims were approved as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$1601.58. In addition, we received \$149.36 in reimbursements. See enclosed worksheet. President Boudreau moved to accept the accounts receivable. Director Abrott seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- None.

9. Authorization for the President of the Board of Directors to sign the Grant of Easement to Sierra Pacific Power Company for 1 Hardie Ln. Smith, NV (APN 010-451-80) for the purpose of constructing a wireless communication facility.

- Chief Loveberg expressed concern that the easement gives the utility company unrestricted access to the property. This may not be an issue for extreme concern.
- After discussion, President Boudreau moved to approve the easement and authorize the President of the Board of Directors to sign the Grant of Easement. Director Myers seconded, and all were in favor. The motion passed.

10. Discussion of the recent purchase of two approximately 47,000 gallon water storage tanks for water fill stations.

- We are working on transportation and storage of the second tank. Chief Loveberg has spoken with a structural engineer regarding installation of the first tank.

11. Discussion and possible action to approve the expenditure of funds for equipment, supplies, accessories, and related expenses for needed repairs and improvements to the 1996 International/Central States Type 1 Engine, including possible selection of the company to complete the repairs and improvements.

- Completing repairs to Brush 40 have slowed our progress for putting the new Engine 40 in service. We expect needed work to take at least a month.

12. Fire Chief's Report:

- The new Zoll X-Series monitors have been received. We are working on training members before they can be deployed. The Zoll representative is scheduled to come and train us.
- We have a cleanup day for Central Station scheduled on August 1st. The goal is to move some items from Station 40 to Central.
- Our Hazmat Awareness class was completed in June.
- We have purchased some new Hazmat response supplies and equipment from grant funds.
- The Smith Valley Dairy is planning a celebration of their opening this Saturday. Both SVFPD and Lyon County Building Dept. have posted a Stop Work Order. Those have not been lifted. None of their structures have Certificate of Occupancy. They have not had final inspection. They have invited the public to the facility even though they are not in compliance with the law. Chief Loveberg discouraged District Volunteers and Board members from attending as representatives of the District. Chief Loveberg has prepared a letter from the District to the Smith Valley Dairy to remind them that none of their structures have Certificate of Occupancy and they are not in compliance with the law (see enclosed).

13. Board Member Comments:

- Director Myers asked about the status of the community brush pile due to inquiries from the public. Chief Loveberg has spoken with the community member who has volunteered to push the pile

back, but he has not completed that work yet. We are still working on getting the grinding company to come out.

- Director Abrott asked what would be needed to transport the water storage tanks. Chief Loveberg said we need a flatbed trailer, unsure of the weight requirements.

14. Discussion and possible action on the status and repair of District equipment:

- Brush 40 auxiliary engine had ignition issues. Asst. Chief Park has been working to repair. It is now back in service. Special thanks to Asst. Chief Park for his time effort to repair this issue.
- We have some minor communication issues, but all other apparatus is currently in service.

15. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- We have received bids for completing the painting at Station 41 and Central. The cost is more than we would like to spend in one fiscal year. We may back off some of the projects, doing only what is necessary for now.
- Our priority right now is the water tank project at Station 42.

16. Discussion and possible action regarding the Strategic Plan update:

- We are working on putting together a Strategic Plan workshop with the Board, Volunteers and the Public to sit down and discuss the Plan. We would like to schedule this in the near future, possibly late September.

17. Public Comment:

- Tom Spencer, President of Smith Valley Volunteer Fire Rescue, Inc. stated that one of our patients, a friend of his, asked him to thank our Administrative Assistant for assisting her with an appeal to her insurance company. The appeal resulted in full payment of her bill.
- Tom Spencer announced the Rattlesnake Avoidance Training for dogs, which will be hosted at Station 40 on August 22nd. This event is sponsored by SVVFR, Inc., and a portion of proceeds will go to the Volunteers.

18. Requests for items to be placed on future meeting agendas:

- Verizon Lease

19. Action to adjourn:

- President Boudreau moved to adjourn. Director Myers seconded, and all were in favor. The motion passed. The meeting was adjourned at 19:14.

Respectfully submitted,
SW, Administrative Asst.