

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
February 12, 2015**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 18:10 hours by President Spencer.
2. Board Members present were President Spencer, Director Boudreau and Director Myers. Chief Loveberg was present as well as several SVFPD members and community members.
3. **Review and adoption of agenda:** President Spencer moved to adopt the agenda as presented. Director Myers seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on January 8, 2015 were submitted by President Spencer for approval as written with no additions or corrections. President Spencer moved to approve the minutes as presented. Director Myers seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - a. None.
6. **Accounts Payable:**
 - a. Ahern \$338.67
 - b. Batteries Plus \$62.03
 - c. Catseye Pest Control \$360.00
 - d. Chris Henning \$455.00
 - e. Emily A. Bidlake-Prichard \$200.00
 - f. Fire Engineering \$29.00
 - g. Frank Hunewill \$200.00
 - h. Giomi, Inc. \$148.47
 - i. Home Depot Credit Services \$12.00
 - j. Jim Menesini Petroleum LLC \$260.31
 - k. Jim Menesini Petroleum LLC \$665.31
 - l. John T. Spencer \$200.00
 - m. John T. Spencer \$59.95
 - n. Johnathen Bidlake-Prichard \$200.00
 - o. Kim I Gattuso \$200.00
 - p. Lambda Communications \$145.00
 - q. Life-Assist, Inc. \$576.48
 - r. LN Curtis & Sons \$60.95
 - s. Margaret Wright \$100.00
 - t. Nevada Fire Chiefs Association \$50.00
 - u. Renner Equipment Company \$17.15
 - v. Smith Valley Volunteer Fire Rescue, Inc. \$79.00
 - w. The Fire Store \$735.99
 - x. Travis Walker \$200.00
 - y. True Value Hardware \$48.99
 - z. VFIS \$70.00
 - aa. Wells Fargo \$345.14
 - bb. Wells Fargo \$20.74
 - cc. Wells Fargo \$556.49
 - dd. Wheeler Screen Printing \$315.40

ee. Zoll Medical Corporation \$112.50

- President Spencer moved to accept the accounts payable as reviewed and presented. Director Myers seconded, and all were in favor. The motion passed. The claims were approved as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$4,864.23. See enclosed worksheet. President Spencer moved to accept the accounts receivable. Director Myers seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- None

9. Discussion and possible action to approve the expenditure of funds for equipment, supplies, accessories, and related expenses for needed repairs and improvements to the 1996 International/Central States Type 1 Engine, including possible selection of the company to complete the repairs and improvements.

- The new engine is at Burton's Fire now. Noted additional items after inspection (see enclosed quote). Discussed additional items in detail. These charges would go over the previously budgeted amount. Asst. Chief Part would also recommend we add tripod style portable lights for the new engine. He estimated \$5000 for a nice set.
- President Spencer moved to approve the additional expenditures on Burton's quote, including the portable lights. Director Myers seconded, and all were in favor. The motion passed.

10. Discussion and approval of the Interlocal Contract between the Nevada Department of Conservation and Natural Resources, Nevada Division of Forestry, and the Smith Valley Fire Protection District for the Wildland Fire Protection Program.

- This is our second year entering into this agreement. The agreement funds expenses we would incur for wildland incidents in our District. \$10,000 per year is our cost. See enclosed agreement. Chief Loveberg recommended we continue this agreement.
- President Spencer moved to accept and approve the Interlocal Contract between the Nevada Department of Conservation and Natural Resources, Nevada Division of Forestry, and the Smith Valley Fire Protection District for the Wildland Fire Protection Program. Director Boudreau seconded, and all were in favor. The motion passed.

11. Discussion and action to approve the Smith Valley Fire Protection District Facility Use Policy and Agreement.

- The policy sets forth the process for requesting and approving the use of District Facilities by other parties (see enclosed). The application is included in the policy and agreement document. This is a very basic, community-friendly policy. Liability insurance will now be required for use of our facilities.
- Community member Clyde Burchell commented regarding his recent request for facility use.
- Discussed revisions to items 2, 5, 9 of General Regulations and Rules.
- Director Boudreau moved to approve the Smith Valley Fire Protection District Facility Use Policy and Agreement with revisions. President Spencer seconded, and all were in favor. The motion passed.

12. Discussion regarding the Fiscal Year 2015/2016 tentative District budget.

- We will need to increase the budget in a few areas (i.e. communications, equipment), however, Chief Loveberg does not anticipate large increases.

- There will be some changes to the Uniform Allowance Program.
- Chief Loveberg will recommend the District pay for Care Flight memberships as a benefit to Volunteers.

13. Fire Chief's Report:

- Chief Loveberg reviewed last month's calls. We have had 21 calls year-to-date.
- We hosted an After Action Review meeting for the Jan 24 structure fire.
- We found a new soft stretcher that is less expensive. It was deployed today.
- The deployment of a second ILS ambulance has been a benefit to the community and is working out well.

14. Board Member Comments:

- President Spencer shared that Janice Scandrett is still very interested in working on the Fire Adapted Communities project.
- We have received the Lease Agreement for the Verizon Tower. It will go to legal counsel for review. President Spencer is meeting with a Verizon representative tomorrow at Station 40. Estimated time for completion is early summer.

15. Discussion and possible action on the status and repair of District equipment:

- After the structure fire, we noticed a pressure gauge on Tender 40 was not operating properly.
- Battery charger being installed in Tender 42.
- Still working on the seatbelt warning light in Tender 40.
- Chief Loveberg will be contacting our radio service tech so we can begin working on the intercom in Tender 40 and the radio in Squad 40.
- No equipment is out of service.
- We need batteries for Patrol 42 and may need to fix the idle.

16. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- No new projects.

17. Discussion and possible action regarding the Strategic Plan update:

- Changes recently made.
- Per Asst. Chief Park, we should add the water system at Station 42 to the Strategic Plan.

18. Public Comment:

- Tom Spencer, President of SVVFR, Inc. thanked the Board for the time and effort put in regarding the Verizon tower. He also thanked Chief Loveberg for his work on our incentive programs, and thanked him in advance for consideration given to our new class of responders, EMR.
- Community member Larry Talbot thanked the Board for putting a facility use policy in place and for keeping the facility available for community use.
- Community member Clyde Burchell addressed additional concerns regarding children in the facility and offered to possibly pay for additional security measures for children.

19. Requests for items to be placed on future meeting agendas:

- Verizon tower lease

- 2015/2016 Tentative District Budget

20.Action to adjourn:

- President Spencer moved to adjourn. Director Myers seconded, and all were in favor. The motion passed, and the meeting was adjourned at 19:42.

Respectfully submitted,
SW, Administrative Asst.