

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
January 8, 2015**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 18:00 hours by President Spencer.
2. Board Members present were President Spencer and Director Myers. Chief Loveberg was present as well as several SVFPD members. Community member Michael Boudreau was also present.
3. **Review and adoption of agenda:** President Spencer moved to adopt the agenda as presented. Director Myers seconded, and all were in favor. The motion passed.
4. **Appointment of a qualified elector to fill the vacancy on the Smith Valley Fire Protection District Board of Directors, with a term expiring January, 2019.**
 - Item moved from number 11 to number 4.
 - We have received one application from Michael Boudreau. President Spencer moved to appoint Michael Boudreau to fill the vacancy on the Smith Valley Fire Protection District Board of Directors, with a term expiring January, 2019. Director Myers seconded the motion, and all were in favor. The motion passed.
5. **Approve the Fiscal Year 2013/2014 Annual Financial Report.**
 - Wade Johnson presented the Fiscal Year 2013/2014 Annual Financial Report on behalf of Sciarani & Company. Copies of the report are available for public inspection at our office or on our website.
 - President Spencer moved to approve the Fiscal Year 2013/2014 Annual Financial Report. Director Myers seconded the motion, and all were in favor. The motion passed.
6. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on December 11, 2014 were submitted by President Spencer for approval as written with no additions or corrections. President Spencer moved to approve the minutes as presented. Director Myers seconded, and all were in favor. The motion passed.
7. **Public Comments and Discussion:**
 - a. None.
8. **Accounts Payable:**
 - a. Accolades Trophies Engraving \$616.25
 - b. ARC Health and Wellness \$2,453.52
 - c. Batteries Plus \$7.47
 - d. Cruise Master Prisms Inc \$299.45
 - e. Duane T. Lemos Consulting \$195.47
 - f. John Thomas Spencer \$8.98
 - g. LN Curtis & Sons \$582.90
 - h. Margaret Wright \$100.00
 - i. Marlene Hardison \$14.98
 - j. Menesini Petroleum \$529.72
 - k. Sciarani & Co. \$4,500.00
 - l. Smith Valley Volunteer Fire \$50.00
 - m. The Continuing Challenge \$390.00
 - n. The Parts House \$248.00
 - o. True Value Hardware \$48.99
 - p. Wells Fargo \$93.95

q. Zoll Medical Corporation \$78.25

- Director Myers moved to accept the accounts payable as reviewed and presented. President Spencer seconded, and all were in favor. The motion passed. The claims were approved as presented.

9. Accounts Receivable:

- Ambulance fees collected were \$926.67. See enclosed worksheet. President Spencer moved to accept the accounts receivable. Director Myers seconded, and all were in favor. The motion passed.

10. Correspondence Received:

- None

11. Discussion and possible action to approve the expenditure of funds for equipment, supplies, accessories, and related expenses for needed repairs and improvements to the 1996 International/Central States Type 1 Engine, including possible selection of the company to complete the repairs and improvements.

- We should be taking the engine to Burton's Fire by next Friday. Most of the in-house repairs and improvements have already been completed.

12. Discussion regarding the Fiscal Year 2015/2016 tentative District budget.

- Chief Loveberg informed the Board that budget discussions will be forthcoming. We will probably discuss details in next month's meeting. We must approve a tentative budget in mid-April. We must approve a final budget in mid-May.

13. Fire Chief's Report:

- Chief Loveberg reviewed 2014 calls. We had 102 calls for the year, well below average (see enclosed).
- Chief Loveberg updated the Board on our budget performance Fiscal Year to-date, since we are about halfway through. We have currently expended 18% of our annual budget of Services and Supplies and 35% of Salaries.
- Assistant Chief Eder will be resigning and moving to Henderson, NV. We will be re-advertising for his position. Discussed options for having Chief Eder complete a couple of training classes he began.
- Travis Walker will be taking the EMS Coordinator position, effective January 1st.

14. Board Member Comments:

- President Spencer noted that she will be taking over as the District contact for the Verizon contract since Chief Eder is no longer available. We have received a letter of intent from Verizon offering us \$1500 / month. We should have a lease agreement within 2 weeks. Lyon County Commissioners passed an ordinance that will permit the tower to be placed on District property.

15. Discussion and possible action on the status and repair of District equipment:

- The front side emergency warning light on Tender 40 is out. We are waiting for the new light to arrive.
- We replaced 2 batteries on Rescue 42.
- Tender 40 seatbelt indicator needs to be repaired.
- The radio in Squad 40 needs to be repaired.

- Saws have been taken to Ahern for repair.

16. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- We need to remind the painter to get us an estimate. We still plan to paint the roll-up and person doors at Station 40.

17. Discussion and possible action regarding the Strategic Plan update:

- We have almost completed the draft, pending a few items.

18. Public Comment:

- Chief Loveberg welcomed Michael Boudreau to the Board of Directors and thanked him for his willingness to serve.

19. Requests for items to be placed on future meeting agendas:

- Verizon tower lease
- 2015/2016 Tentative District Budget

20. Action to adjourn:

- President Spencer moved to adjourn. Director Myers seconded, and all were in favor. The motion passed, and the meeting was adjourned at 19:17.

Respectfully submitted,
SW, Administrative Asst.