

**SMITH VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTOR MINUTES  
July 09, 2015**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 18:03 hours by President Boudreau.
2. Board Members present were President Boudreau, Director Abrott, and Director Myers. Chief Loveberg was present as well as several SVFPD members.
3. **Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Myers seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
  - The minutes from the last Board of Directors regular meeting on June 11, 2015 were submitted by President Boudreau for approval as written with no additions or corrections. President Boudreau moved to approve the minutes as presented. Director Abrott seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
  - a. None.
6. **Accounts Payable:**
  - a. ABC Fire \$933.02
  - b. AT&T Wireless \$29.19
  - c. AT&T Wireless \$34.19
  - d. Batteries Plus Bulbs \$116.50
  - e. Batteries Plus Bulbs \$18.99
  - f. Batteries Plus Bulbs \$56.97
  - g. Burton's Fire Inc. \$72,053.25
  - h. Burton's Fire Inc. \$446.85
  - i. Distinctive Painting Company \$975.00
  - j. Distinctive Painting Company \$200.00
  - k. Distinctive Painting Company \$1,130.00
  - l. Flyers \$164.21
  - m. Frontier \$149.30
  - n. Frontier \$150.27
  - o. High Desert Internet \$125.00
  - p. Jim Menesini Petroleum LLC \$1182.55
  - q. Life-Assist \$266.30
  - r. LN Curtis & Sons \$5257.68
  - s. Margaret Wright \$100.00
  - t. MF Barcellos Inc. \$407.18
  - u. Nevada Division of Forestry \$2500.00
  - v. Renner Equipment \$396.10
  - w. Smith Valley Volunteer Fire Rescue Inc. \$60.00
  - x. On the Side Graphics \$60.00
  - y. Texas America Safety Company (PTE Grant) \$1,218.08
  - z. The Parts House \$13.86
  - aa. True Value Hardware \$23.86
  - bb. Jose Verdugo Lawn Care \$472.00
  - cc. Wells Fargo \$288.74
  - dd. Wells Fargo \$486.01

ee. Wheeler Screen Printing \$395.04  
ff. Yerington Auto Parts \$74.99  
gg. Zoll Medical \$149.95

- President Boudreau moved to accept the accounts payable as reviewed and presented. Director Myers seconded, and all were in favor. The motion passed. The claims were approved as presented.

#### **7. Accounts Receivable:**

- Ambulance fees collected were \$2,149.96. In addition, we received \$100.10 in Plan Review fees. See enclosed worksheet. President Boudreau moved to accept the accounts receivable. Director Abrott seconded, and all were in favor. The motion passed.

#### **8. Correspondence Received:**

- None.

#### **9. Review and approval of the Option and Land Lease Agreement and supporting documentation (Memorandum of Option and Land Lease, Subordination, Consent, Non-Disturbance, and Attornment Agreement, W9, and EFT Setup Form) between the Smith Valley Fire Protection District and Verizon Wireless.**

- President Boudreau moved to sign the documents, with submission contingent upon USDA's approval of the SNDA. Director Myers seconded, and all were in favor. The motion passed.

#### **10. Authorization for the President of the Board of Directors to sign the Development Application for a Special Use Permit for 1 Hardie Ln. Smith, NV (APN 010-451-80), to be submitted to Lyon County by applicant Verizon Wireless/Epic Wireless for the purpose of constructing a wireless communication facility.**

- Director Myers moved to sign the document, with submission contingent upon USDA's approval of the SNDA. President Boudreau seconded, and all were in favor. The motion passed.

#### **11. Discussion and possible action regarding a new temporary part-time position and job description for the Fuels Reduction Management Program.**

- Job description is not yet completed. This item will be continued to next month's meeting.

#### **12. Discussion and possible action to approve the expenditure of funds for equipment, supplies, accessories, and related expenses for needed repairs and improvements to the 1996 International/Central States Type 1 Engine, including possible selection of the company to complete the repairs and improvements.**

- We are starting to equip the new Engine. We have found some wiring issues and are attempting to repair those in-house. There are no more major expenditures expected at this time.

#### **13. Fire Chief's Report:**

- The community brush pile is getting very full. Chief Loveberg has talked to the company that ground the debris last time. He hopes they can come remove and grind soon.
- Chief Loveberg reviewed calls and statistics (see enclosed). We are at 67 calls so far this year, about average for us.
- We are down to 15 Fire/EMS Volunteers. Chief Loveberg is working on a plan to recruit new Fire/EMS Volunteers. He discussed the possible ramifications of not having enough volunteers to respond.
- The moisture content in the vegetation will drop quickly when the weather patterns return to normal. For now, wildland fire activity is low.

- We are looking forward to our annual Steak Fry this coming Saturday.

**14. Board Member Comments:**

- None.

**15. Discussion and possible action on the status and repair of District equipment:**

- Tender 40 intercom has intermittent problems.
- Squad 40 radio needs repair, but it will no longer be in use when the new-to-us engine arrives, so we don't want to spend a lot of money on this repair.
- There is an electrical issue on Brush 40. We will need to cut an access panel to get to the part we need.

**16. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:**

- In the near future, we will have the painter do some work at Station 41.
- We still have a drainage issue at Station 40 which needs to be addressed.
- The back toilet at Station 40 is out; in process of being repaired.
- The water tanks appear to be serviceable. We have an invoice, and need to find transportation and arrange storage. We will call the engineer who is working on the other tanks to see if he might assist us also. Discussed possible locations for tanks.

**17. Discussion and possible action regarding the Strategic Plan update:**

- Chief Loveberg recommended we put together a Strategic Plan workshop with the Board, Volunteers and the Public to sit down and discuss the Plan. We will probably wait until after Labor Day.

**18. Public Comment:**

- None.

**19. Requests for items to be placed on future meeting agendas:**

- None.

**20. Action to adjourn:**

- President Boudreau moved to adjourn. Director Myers seconded, and all were in favor. The motion passed. The meeting was adjourned at 19:09.

Respectfully submitted,  
SW, Administrative Asst.