

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
June 11, 2015**

The following items were discussed and / or approved from the agenda:

- 1.** The meeting was called to order at 18:02 hours by President Boudreau.
- 2.** Board Members present were President Boudreau, Director Abrott, and Director Myers. Chief Loveberg was present as well as several SVFPD members.
- 3. Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Abrott seconded, and all were in favor. The motion passed.
- 4. Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on May 14, 2015 were submitted by President Boudreau for approval as written with no additions or corrections. President Boudreau moved to approve the minutes as presented. Director Myers seconded, and all were in favor. The motion passed.
- 5. Approval of Minutes**
 - The minutes from the Special Meeting of the Board of Directors on May 21, 2015 were submitted by President Boudreau for approval as written with no additions or corrections. President Boudreau moved to approve the minutes as presented. Director Abrott seconded, and all were in favor. The motion passed.
- 6. Public Comments and Discussion:**
 - a. None.
- 7. Accounts Payable:**
 - a. Burton's Fire \$137.34
 - b. Catseye Pest Control \$360.00
 - c. Fire Engineering \$42.00
 - d. Flyers \$42.96
 - e. Jim Menesini Petroleum LLC \$125.68
 - f. John Thomas Spencer \$20.85
 - g. Lambda Communications Inc. \$52.00
 - h. Life-Assist \$180.77
 - i. NU-Systems Inc. \$126.00
 - j. Quill \$65.96
 - k. Renner Equipment Company \$23.14
 - l. Smith Valley Volunteer Fire Rescue, Inc. \$40.00
 - m. Smith Valley Volunteer Fire Rescue, Inc. \$48.25
 - n. The Parts House \$7.98
 - o. Wells Fargo Bank \$140.58
 - p. Witmer Public Safety \$368.00
 - q. Yerington Auto Parts \$45.59
 - r. Zoll Medical Corporation \$255.00
 - President Boudreau moved to accept the accounts payable as reviewed and presented. Director Abrott seconded, and all were in favor. The motion passed. The claims were approved as presented.
- 8. Accounts Receivable:**

- Ambulance fees collected were \$2,481.76. In addition, we received \$6,221.00 in reimbursements from Smith Valley Volunteer Fire Rescue Inc. See enclosed worksheet. President Boudreau moved to accept the accounts receivable. Director Myers seconded, and all were in favor. The motion passed.

9. Correspondence Received:

- None.

10. Resolution amending the Smith Valley Fire Protection District Fire and Life Safety Permit and Plan Review Fee Schedule and adopting revised fees for the Smith Valley Fire Protection District Fire and Life Safety Plan Review Services.

- Proposed changes have been noted on page 2 of the fee schedule (see attached). Chief Loveberg reviewed proposed changes. We have added a re-inspection fee and investigation fee for work commencing before permit issuance.
- President Boudreau moved to amend the Smith Valley Fire Protection District Fire and Life Safety Permit and Plan Review Fee Schedule and adopt revised fees for the Smith Valley Fire Protection District Fire and Life Safety Plan Review Services as presented. Director Abrott seconded, and all were in favor. The motion passed.

11. Review and approval of the Option and Land Lease Agreement and supporting documentation (Memorandum of Option and Land Lease, Subordination, Consent, Non-Disturbance, and Attornment Agreement, W9, and EFT Setup Form) between the Smith Valley Fire Protection District and Verizon Wireless.

- We are still waiting for Legal at USDA to review and approve the SNDA document that has been presented to them. We will await completion of this review before moving forward.

12. Authorization for the President of the Board of Directors to sign the Development Application for a Special Use Permit for 1 Hardie Ln. Smith, NV (APN 010-451-80), to be submitted to Lyon County by applicant Verizon Wireless/Epic Wireless for the purpose of constructing a wireless communication facility.

- If we sign the authorization for special use permit before signing the lease agreement, it may be difficult for the District to withdraw approval at a later date, should the need arise.
- President Boudreau Moved to continue the action to the next meeting. Director Myers seconded, and all were in favor. The motion passed.

13. Discussion and possible approval of the purchase of up to three 48,000 gallon water storage tanks for water fill stations

- Chief Loveberg presented the opportunity to purchase 2, possibly 3 water storage tanks for fire flows. This would reduce the distance we have to drive to get water for fires. We currently do not have a year-round readily available water source on the North end of the Valley. The tanks are being offered at \$7000 each, originally intended for a commercial project that did not materialize.
- There was discussion about possible sites for placement, water rights needed, and additional costs to complete the project. This will be a long-term project. These tanks would fit into our Strategic Plan.
- President Boudreau moved to authorize the purchase of up to three 48,000 gallon water storage tanks, pending inspection, from Capital. Director Myers seconded, and all were in favor. The motion passed.

14. Discussion and possible approval of the purchase of two Zoll cardiac monitors/defibrillators.

- Our Zoll 1600 (in Rescue 42), was sent in for service and found to have a cracked housing. It is not certified for clinical use and must be replaced. It is too old to be repaired.
- Discussed purchase of two Zoll cardiac monitors (see enclosed quotes). Upgrading to a 12-lead would enable us to provide printouts to next level providers, improving patient care.
- We can apply for the Walker River Basin Grant to possibly help cover some of the cost.
- President Boudreau moved to authorize the purchase of two new Zoll X Series cardiac monitors with funds from Capital, cost not exceeding the quote plus any shipping charges. Director Myers seconded, and all were in favor. The motion passed.

15. Discussion and possible action to surplus and donate the Zoll 1600 cardiac monitor/defibrillator (S/N E99E06025).

- There is a Fire Chief in California who may be interested in the Zoll 1600 to use on medical missions.
- President Boudreau moved to authorize Chief Loveberg to surplus the Zoll 1600 and possibly donate it to the interested party. Director Myers seconded, and all were in favor. The motion passed.

16. Discussion and possible action to approve the expenditure of funds for equipment, supplies, accessories, and related expenses for needed repairs and improvements to the 1996 International/Central States Type 1 Engine, including possible selection of the company to complete the repairs and improvements.

- We hope to pick up the new engine on Saturday.

17. Fire Chief's Report:

- Chief Loveberg reviewed last month's calls and response times.
- We lost a volunteer last night due to schedule conflicts.
- At least 3 new volunteers will be in our auxiliary program soon.

18. Board Member Comments:

- None.

19. Discussion and possible action on the status and repair of District equipment:

- Tender 40 intercom has intermittent problems.
- Squad 40 radio needs repair, but it will no longer be in use when the new-to-us engine arrives, so we don't want to spend a lot of money on this repair.
- Valve on Brush 42 has been temporarily repaired.

20. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Door painting project at Station 40 and Central has been completed. Man doors at Station 40 still need to be done. There will be more work needed at Central in the next fiscal year.

21. Discussion and possible action regarding the Strategic Plan update:

- No new information.

22. Public Comment:

- Volunteer Travis Walker suggested the Board consider putting foam on Engine 42 in the future. Chief Loveberg will get a cost estimate for a foam system.

23. Requests for items to be placed on future meeting agendas:

- None.

24. Action to adjourn:

- President Boudreau moved to adjourn. Director Myers seconded, and all were in favor. The motion passed. The meeting was adjourned at 19:36.

Respectfully submitted,
SW, Administrative Asst.