

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
March 12, 2015**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 18:05 hours by President Spencer.
2. Board Members present were President Spencer, Director Boudreau and Director Myers. Chief Loveberg and Asst. Chief Park were present as well as several SVFPD members.
3. **Review and adoption of agenda:** Director Myers moved to adopt the agenda as presented. Director Boudreau seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on February 12, 2015 were submitted by President Spencer for approval as written with no additions or corrections. Director Myers moved to approve the minutes as presented. Director Boudreau seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - a. None.
6. **Accounts Payable:**
 - a. Catseye Pest Control \$360.00
 - b. Emergency Services Marketing Corp., Inc. \$5.35
 - c. Jim Menesini Petroleum LLC \$402.40
 - d. Lambda Communications Inc. \$145.56
 - e. Lambda Communications Inc. \$3,015.20
 - f. Life-Assist, Inc. \$599.60
 - g. Margaret Wright \$100.00
 - h. Nevada Division of Forestry \$2,500.00
 - i. NU-Systems, Inc. \$126.00
 - j. Office Depot \$64.97
 - k. The Parts House \$293.98
 - l. Verdugo Lawn Care \$260.00
 - m. VFIS \$1,334.00
 - n. Wells Fargo Bank \$227.00
 - o. Wells Fargo Bank \$480.06
 - p. Wheeler Screen Printing \$497.81
 - President Spencer moved to accept the accounts payable as reviewed and presented. Director Boudreau seconded, and all were in favor. The motion passed. The claims were approved as presented.
7. **Accounts Receivable:**
 - Ambulance fees collected were \$1,986.72. In addition, we received \$149.27 in Plan Review Fees. See enclosed worksheet. President Spencer moved to accept the accounts receivable. Director Myers seconded, and all were in favor. The motion passed.
8. **Correspondence Received:**
 - None
9. **Discussion and possible action to approve the expenditure of funds for equipment, supplies, accessories, and related expenses for needed repairs and improvements to the**

1996 International/Central States Type 1 Engine, including possible selection of the company to complete the repairs and improvements.

- Repairs and upgrades at Burton's Fire are going well. No ETA at this time.

10. Review and approval of the Option and Lease Agreement between the Smith Valley Fire Protection District and Verizon Wireless.

- We have not received a response yet from the District Attorney's office, who is currently reviewing the contract.
- We have received an email from our insurance company, FAIRA (see enclosed). They recommended that Verizon Wireless indemnify SVFPD from harm.
- This item will continue to next month's meeting.

11. Review and approval of revisions to the Uniform Allowance Program Fiscal Year 2014/2015.

- The revisions clearly set for the priority of purchase, with the added opportunity to purchase Class A Uniforms (3rd priority). Most changes are in regard to the Class A Uniforms.
- President Spencer moved to approve the Smith Valley Fire Protection District Uniform Allowance Program Fiscal Year 2014/2015 with the revisions. Director Myers seconded, and all were in favor. The motion passed.

12. Review and possible approval of the Fiscal Year 2015/2016 tentative District budget.

- We need to decide whether to use / approve the incremental tax increase allowed by the Dept. of Taxation. This year it is approximately 0.0250, which would get us at the most \$19,082.00. If we choose not to do the increase, we will be unable to keep up with the cost of doing business. This tentative budget assumes we will approve the increase.
- New item: The District will be taking over paying for Care Flight memberships for Volunteers and Board members.
- This tentative budget does not include salaries for a part-time Fire Chief, pay-for-call responders, or any full-time staff.
- Discussed several capital improvement projects that are needed in the next 2 years.
- Discussed options and funds needed for maintaining the Fuels Reduction Program (trailer program). Chief Loveberg recommended allotting \$20,000 to continue the Fuels Reduction Program.
- We will meet the third week of May to approve the final budget.
- President Spencer moved to approve Fiscal Year 2015/2016 Tentative District Budget with the addition of a \$20,000 line item for the Fuels Reduction Program and an increase of approximately 0.0250 in the tax rate. Director Myers seconded, and all were in favor. The motion passed.

13. Fire Chief's Report:

- Chief Loveberg reviewed last month's calls.
- We received a letter from Mason Valley Fire Protection District thanking us for responding on February 28th for mutual aid. Chief Loveberg commended our volunteers for a job well done.

14. Board Member Comments:

- President Spencer must resign after the April meeting; she is moving out of the District.

15. Discussion and possible action on the status and repair of District equipment:

- Repairs needed on Engine 40.

- Still working on the seatbelt warning light in Tender 40.
- Our mechanic Chris is coming this weekend.

16. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- We will begin looking into a door expansion project at Station 41.

17. Discussion and possible action regarding the Strategic Plan update:

- We are making progress.

18. Public Comment:

- None

19. Requests for items to be placed on future meeting agendas:

- Station 41 doors
- Verizon tower lease
- 2015/2016 Tentative District Budget

20. Action to adjourn:

- President Spencer moved to adjourn. Director Myers seconded, and all were in favor. The motion passed. The meeting was adjourned at 19:27.

Respectfully submitted,
SW, Administrative Asst.