

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
November 12, 2015**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 18:02 hours by President Boudreau.
2. Board Members present were President Boudreau, Director Abrott and Director Myers. Chief Loveberg was present as well as several SVFPD members and a community member.
3. **Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Myers seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on October 8, 2015 were submitted by President Boudreau for approval as written with no additions or corrections. President Boudreau moved to approve the minutes as presented. Director Myers seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - President Boudreau established a 3 minute time limit for Public Comments and Discussion; also applicable to item #19.
 - No public comments.
6. **Accounts Payable:**
 - a. Airgas \$142.65
 - b. AT&T Wireless \$29.15
 - c. Batteries Plus \$129.90
 - d. Brushbuster Inc. \$3230.00
 - e. Care Flight \$30.00
 - f. Care Flight \$30.00
 - g. Care Flight \$30.00
 - h. Catseye Pest Control \$360.00
 - i. Chris Henning \$350.46
 - j. Clark County Collection Service, LLC \$52.51
 - k. Grainger \$57.78
 - l. Grainger \$401.74
 - m. Frontier \$151.67
 - n. Frontier \$152.23
 - o. High Desert Internet \$75.00
 - p. High Desert Internet \$50.00
 - q. High Desert Internet \$50.00
 - r. High Desert Internet \$75.00
 - s. Home Depot \$320.51
 - t. Jim Menesini Petroleum LLC \$565.82
 - u. John Thomas Spencer \$48.00
 - v. John Thomas Spencer \$72.83
 - w. Jose Verdugo Lawn Care \$400.00
 - x. Life-Assist \$441.98
 - y. Life-Assist \$44.10
 - z. LN Curtis & Sons \$2495.73
 - aa. Margaret Wright \$100.00
 - bb. NV Energy \$507.83

- cc. Renner Equipment \$50.27
- dd. Sierra Electronics \$44.00
- ee. The Parts House \$109.51
- ff. Travis Walker \$48.00
- gg. Wells Fargo \$302.35
- hh. Wells Fargo \$1374.99
- ii. William A Park \$32.04
- jj. Zoll \$830.57

- President Boudreau moved to accept the accounts payable as reviewed and presented. Director Abrott seconded, and all were in favor. The motion passed. The claims were approved as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$2947.14. No additional income was received. See enclosed worksheet. President Boudreau moved to accept the accounts receivable. Director Abrott seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- None

9. Discussion and possible action regarding the Lyon County Communication System upgrade project, including radio repeater additions and relocations, simulcasting of repeaters, and radio purchase needs for the Smith Valley Fire Protection District.

- Chief Loveberg attended a meeting recently regarding the County's possible abandonment of the Bald Mountain repeater site due to the cost of the lease. Local public safety agencies have requested they investigate other options for sufficient coverage. Chief Loveberg discussed issues with our coverage needs in the Smith Valley Fire Protection District response area.
- The proposed changes may mean we will need to purchase new communications equipment. However, we will likely complete in phases due to budget constraints.

10. Discussion and possible action regarding a Financial Hardship Determination and Request.

- Upon considering the Financial Hardship request form and supporting documentation, the Board found the patient to be eligible for a waiver. President Boudreau moved to waive the patient's balance in full. Director Myers seconded, and all were in favor. The motion passed.

11. Discussion and possible action regarding the Option and Land Lease Agreement and supporting documentation (Memorandum of Option and Land Lease, Subordination, Consent, Non-Disturbance, and Attornment Agreement, Grant of Easement, W9, EFT Setup Form, Development Application, and Special Use Permit Application) between the Smith Valley Fire Protection District and Verizon Wireless/Epic Wireless for the purpose of constructing a wireless communication facility at Station 40 (1 Hardie Ln. Smith, NV).

- President Boudreau shared that the Special Use Permit application went before the Lyon County Planning Commission on Tuesday, November 10th. Eight Smith Valley community members were present in favor of the approval; one opposed. The Board voted 5 – 0 (2 absent) in favor of approving the application.
- The Smith Valley Advisory Board will discuss the issue on Wednesday, December 2. Then it will go before the Lyon County Commissioners again on December 3rd.
- Community member Greg Garmong inquired regarding the location and availability of supporting documentation. Administrative Assistant Summer Walker offered to provide copies of supporting

documentation during regular business hours. Mr. Garmong exited the meeting after his question was addressed.

12. Discussion and possible action to declare the surplus of District apparatus (1986 GMC 7000 Rescue) and authorize its advertisement for sale.

- We are working on removing equipment and lettering to prepare the apparatus for surplus. Discussed options for selling and advertising. We will try to determine fair market value before proceeding to next steps.
- President Boudreau moved to declare the surplus of the 1986 GMC 7000 Rescue and authorize its advertisement for sale. Director Myers seconded, and all were in favor. The motion passed.

13. Discussion and possible action to authorize the expenditure of funds for the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.

- Chief Loveberg updated on the current status: the collection site is closed again because it is too full to access. He has calls in to a couple of community members and another firm in the area for quotes. The quote received from the current contractor was more than we had budgeted, so we are looking for other options.
- Director Myers brought up the possibility of burning the material. Chief Loveberg said this would be the least desirable option. We would need volunteers for an extended period of time in order to complete burning. BLM may be able to help with a burn plan if that becomes necessary.

14. Fire Chief's Report:

- We are planning an EMT class to start January 4th. This class will potentially provide 4 or 5 new EMT's for our District.
- Reviewed training in Mason Valley last month. Approximately 2/3 of District personnel participated. Mason Valley did a superb job putting on this valuable training. We were also able to use the new Engine 40 in extrication training.
- Our Christmas party is scheduled for Wednesday, December 16th.
- New Engine 40 is now in service. We are still tweaking and adding items, making things more efficient.
- Burning restrictions were lifted on November 6th. Permits are available on our website.
- Reviewed calls to-date. We are currently at 117. This is about average for us.
- The new X-Series monitors have been deployed in Rescue 40 and Rescue 42.

15. Board Member Comments:

- President Boudreau would like to see us clarify the restrictions on the school bonfire and possibly reduce the size and contents of the pile for next year.
- President Boudreau briefly discussed the opposition to the Verizon project. Director Abrott suggested that community members in support of the project submit comments to the Planning Commission.

16. Discussion and possible action on the status and repair of District equipment:

- There is a question regarding the presence and/or functionality of an inverter on Rescue 42. Chief Loveberg will look in to this issue.
- The turbo hose on Rescue 40 was repaired again by Volunteer Mike Nuti and our mechanic.
- The bracket for the oxygen bottle needs repair.

- We still have a radio issue in Tender 40.
- Ranger 42 is back in service.

17. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- We are actively working on the water storage tank project. We are currently working to secure transportation to Station 42. We are also working on site layout and structural engineering.

18. Discussion and possible action regarding the Strategic Plan update:

- The previous Strategic Plan meeting that was scheduled for Thursday, October 22nd did not occur due to our failure to post an agenda. A new date of January 7th at 6pm was proposed. Chief Loveberg will check with the Volunteers for availability.

19. Public Comment:

- Tom Spencer, President SVVFR, Inc. invited all Board members to the Christmas party. He also expressed appreciation to the Board for the purchase and outfitting of new Engine 40. The Volunteers further appreciate the Board's continued support of the communication tower project.

20. Requests for items to be placed on future meeting agendas:

- None

21. Action to adjourn:

- President Boudreau moved to adjourn. Director Myers seconded, and all were in favor. The motion passed. The meeting was adjourned at 19:46.

Respectfully submitted,
SW, Administrative Asst.