

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
December 8, 2016**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1802 hours by President Boudreau.
2. Board Members present were President Boudreau, Director Abrott and Director Myers. Several SVFPD Volunteers were present. Chief Loveberg was present.
3. **Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Myers seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on November 10, 2016 were submitted by President Boudreau for approval as written. President Boudreau moved to approve the minutes as presented. Director Abrott seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - None.
6. **Accounts Payable:**
 - a. ARC Health & Wellness (11 invoices) \$4941.55
 - b. AT&T \$29.89
 - c. Care Flight \$30.00
 - d. Catseye \$360.00
 - e. Home Depot \$90.00
 - f. Jim Menesini Petroleum \$535.10
 - g. Lambda Communications \$159.79
 - h. Life-Assist \$937.48
 - i. Life-Assist \$105.18
 - j. MF Barcellos Inc. \$182.20
 - k. Myers, Kristin \$35.25
 - l. NU-Systems \$126.00
 - m. NV Energy \$63.50
 - n. Quill \$436.94
 - o. Quill \$3.58
 - p. Rowe Hales Yturbide \$2720.00
 - q. Smith Valley Volunteer Fire Rescue Inc. \$275.00
 - r. Verdugo Lawn Care \$200.00
 - s. Wells Fargo \$70.59
 - t. Wells Fargo \$1111.80
 - u. Wright, Margaret \$70.00
 - v. Zoll \$133.89
 - w. Zoll \$44.63
 - x. Zoll \$367.50
 - President Boudreau moved to accept the accounts payable as reviewed and presented. Director Abrott seconded, and all were in favor. The motion passed. The claims were approved as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$1901.17. In addition, we received \$2303.78 in reimbursements. President Boudreau moved to accept the accounts receivable. Director Myers seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- None

9. Discussion and possible action regarding the Verizon Wireless communication facility at Station 40 (1 Hardie Ln. Smith, NV).

- The case is still in litigation. We hope for a decision shortly.
- President Boudreau pointed out that the Verizon tower issue has come up on a community website board recently. Comments regarding the tower project have been positive.

10. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.

- The private property owner has been in contact with the contractor. He states he has been up at Lake Tahoe and will come to Smith Valley upon completion of his current project. The property owner has also made contact with another company out of southern Nevada who may come to look at the pile and possibly give a bid. Burning may be an option. However, due to the recent fire in Washoe Valley, we are hesitant.

11. Discussion and possible action to write off 2014 bad debt.

- We will still be able to collect the debt if our collection agency is able to secure payment from the debtors. Writing off the debt simply keeps us from carrying these old balances on our outstanding debt sheet. President Boudreau moved to write off 2014 bad debt. Director Myers seconded, and all were in favor. The motion passed.

12. Fire Chief's Report:

- We are at 148 calls for service this year. We are up from last year and 6 calls away from our all-time high. Of our 10 calls last month, 60% were EMS.
- We finished our EVOC course. 1 new Volunteer obtained her F endorsement. Congratulations to Kristin Myers. Others are also working on the F endorsement and authorization to drive the ambulance.
- We completed our EMT Refresher Course. Thanks to Tom, Travis and Frank for coordinating and instructing.
- The District was approved for joining Nevada Deferred Compensation. Chief Loveberg will be working with VOYA to get our program set up.
- Tom and Travis are working on an Advanced EMT Course. It is set to begin this month. SAFER Grant will be helping to fund the course. We have about 10 students signed up right now.
- Chief Loveberg is in the process of getting the District signed up for a Knox Box.
- Hopefully everyone can join us for the Christmas party at the Heyday Inn on the 21st.

13. Discussion and possible action on the status and repair of District equipment:

- Traffic advisor control in Engine 40 has stopped working.
- We need larger seatbelts in Engine 40 & 42. Working on solutions.
- Headlight issue on Brush 42.

- Seatbelt alarm in Brush 40 still having trouble.
- Director Abrott asked about the Power Load system for Rescue 42. Chief Loveberg doesn't have a quote yet. The company we used previously for installation no longer offers that service.

14. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Chief Loveberg still needs to get together with Asst. Chief Park regarding the drainage issue at Station 40. He talked to the County road department, and they are willing to help with grading. He will follow up with them.

15. Smith Valley Fire District Volunteer Comments:

- The Volunteers elected Asst. Chief Bill Park as President. Tom Spencer stepped down.

16. Board Member Comments:

- President Boudreau encouraged everyone to sign up for Smith's Rewards program. We now have SVVFR, Inc. setup with them.
- The Smith Valley community now has a community website. President Boudreau believes it is neighbors.com. It is a good resource for community information.

17. Public Comment:

- None

18. Requests for items to be placed on future meeting agendas:

- Elect officers for the Board.
- Appointment of new Board member.

19. Action to adjourn:

- President Boudreau moved to adjourn. Director Myers seconded, and all were in favor. The motion passed. The meeting was adjourned at approximately 1847.

Respectfully submitted,
SW, Administrative Asst.